

PUBLIC HEARING - 2024 BUDGET
TOWN BOARD MEETING
PORTLAND TOWN HALL
November 6, 2023 – 6:00 P.M.

BOARD MEMBERS PRESENT:

Richard Lewis	Supervisor
Gary Miller	Council
Dave McIntyre	Council
Tammy Thompson	Council
Patti Farrell	Council

OTHERS PRESENT:

Ken Becker	Highway Superintendent
Barb Smith	Town Clerk

20 members of the public

PUBLIC HEARING:

Supervisor Lewis opened Public Hearing at 6:00pm with pledge to the flag. Supervisor Lewis announced the public hearing is on the 2024 Budget. Supervisor Lewis made a comment to the public. Supervisor Lewis spoke to the Village of Brocton and the Village already has the Senior Citizens as a line item in their Budget. Per our Town Attorney the town can donate (\$2,500) the money to the Village for the Senior Program. The Town has added money back into our Budget.

Supervisor Lewis asked if there was any public comments on 2024 Budget? With no questions or comments from the board members or public on a motion made by Council McIntyre, seconded by Council Farrell the Public Hearing closed at 6:06p.m. Carried.

MINUTES:

RESOLUTION 102-2023

On a motion of Council Thompson, seconded by Council Miller the following resolution was ADOPTED Aye 5 Lewis, McIntyre, Miller, Thompson, Farrell

Nay 0

RESOLVED The Portland Town Board approves the Minutes from the previous meeting as presented.

DEPARTMENTAL REPORTS:

RESOLUTION 103-2023

On a motion of Council Miller, seconded by Council McIntyre the following resolution was ADOPTED Aye 5 Lewis, McIntyre, Miller, Thompson, Farrell

Nay 0

RESOLVED the Portland Town Board approves the Departmental Reports as presented:

Monthly reports received and filed:

- Town Clerk
- Code Office

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- Justice
- Dog Control

TREASURY REPORT:

RESOLUTION 104-2023

On a motion of Council Thompson, seconded by Council Farrell the following resolution was ADOPTED Aye 5 Lewis, McIntyre, Miller, Thompson, Farrell

Nay 0

RESOLVED The Portland Town Board approves the Treasury Report for October 2023 as presented by the Town Clerk.

CORRESPONDENCE:

- Evening at the Fenton, Exclusive Business Community Reception on 11-15-2023.
- Letter from New York Municipal Insurance Reciprocal (NYMIR) regarding battery disconnect switches installed in vehicles.

RESOLUTION 105-2023

On a motion of Council Miller, seconded by Council Farrell the following resolution was ADOPTED Aye 5 Lewis, McIntyre, Miller, Thompson, Farrell

Nay 0

RESOLVED The Portland Town Board approves Supervisor Lewis to sign and return letter/form to NYMIR.

- Chautauqua County ACH Invoice Payment.
- Letter from Supervisor Lewis to the Village of Brocton regarding monies owed to the Village for covering payroll expenses to CBI employees. This money is from the Regional Water Grant Funding. Supervisor Lewis is putting together for another grant.
- NYCLASS Summary Statement showing additional income from interest.

PUBLIC COMMENT:

There was a thank you to Supervisor Lewis from the Senior Citizens.

Brian Murphy spoke regarding his property. Mr. Murphy stated he received a call from the Town's Code Officer regarding mining on his property. Mr. Murphy spoke with the Code Officer and a day later the DEC showed up at his property. Mr. Murphy wanted to know who called and why the DEC was involved after he had spoke with the Code Officer. Council McIntyre responded he was told gravel was being hauled out of property for possible selling purposes. Mr. Murphy explained he was cleared by DEC to have gravel screened for personal use for driveway and sewer system. Council McIntyre explained there are town ordinance and laws for gravel. Mr. Murphy explained he is doing nothing wrong and would appreciate a phone call directly to him if there are any questions. Discussion continued regarding gravel laws. Council Thompson questioned Mr. Murphy on the process. Mr. Murphy spoke with the Code Officer and she sent the codes to him regarding gravel/mining. Council Thompson question is the process completed by the Town, if so, what is the next step? Mr. Murphy responded that he was

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compliant with the Town and the next step was the DEC and he was compliant with the DEC. Council Thompson thanked Mr. Murphy for explaining the process. Council Thompson completely understood Mr. Murphy's concerns as a property owner. Supervisor Lewis wanted to clarify that the Town and board was not singling out Mr. Murphy. Mr. Murphy responded the Code Officer was great, he is just trying to cleanup and improve his property.

OLD BUSINESS:

CBI/NCCWD:

Nothing to report.

WD #2 PROJECT:

Supervisor Lewis stated construction started on 10/23. They have already ran into a problem. They hit a big culvert. That will need to be fixed. St. George plans to work thru the winter. His crews are finishing up other jobs.

Supervisor Lewis sent out letter to Van Buren Association to post on their website regarding Water District 2. The letter included proposed watermain replacement project including anticipated timeframe, water service line reconnections, contact information and project updates.

ARPA FUNDS:

Supervisor Lewis provided list of distributed ARPA funds.

NEW BUSINESS:

TOWN BUDGET 2024

RESOLUTION 106-2023

On a motion of Council McIntyre, seconded by Council Farrell to accept Budget for 2024 as presented by Supervisor Lewis for the Town of Portland, the following Resolution was ADOPTED.

ADOPTED Aye 5 Lewis, McIntyre, Miller, Thompson, Farrell

Nay 0

RESOLVED The Portland Town Board accepts the Town Budget for 2024.

M & T BANK:

RESOLUTION 107-2023

On a motion of Council Miller, seconded by Council Thompson the following resolution was

ADOPTED Aye 5 Lewis, McIntyre, Miller, Thompson, Farrell

Nay 0

RESOLVED The Portland Town Board authorizes Supervisor Lewis to sign agreement to allow WTNA to act as collateral custodian with the same terms as your current third party agreement.

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BUDGET TRANSFERS:

RESOLUTION 108-2023

On a motion of Council Thompson, seconded by Council McIntyre the following resolution was ADOPTED Aye 5 Lewis, McIntyre, Miller, Thompson, Farrell

Nay 0

RESOLVED The Portland Town Board approves the Budget Transfer and Modifications from the General Fund Townwide.

Budget Transfers

\$ 350 FROM	A1110.4	Justices Contractual
TO	A1110.2	Justice Equipment
\$3,000 FROM	A1990.4	Contingent Account
TO	A5010.11	Highway Clerk Personal Services

Budget Modifications

Modify 2023 Adopted Budget by increasing Revenue line A4089 Federal Aid (ARPA) by \$12,800 and increasing expenditure line A7110.4 Parks Contractual by \$12,800.

To reflect use of ARPA funds for approved project (Pavilion roofs)

WATER DISTRICT #2 PAY APPLICATION #1:

RESOLUTION 109-2023

On a motion of Council Thompson, seconded by Council McIntyre the following resolution was ADOPTED Aye 5 Lewis, McIntyre, Miller, Thompson, Farrell

Nay 0

RESOLVED The Portland Town Board approves the payment of \$168,305.56 to S. St. George Enterprises Inc., General Contractor for Water District No. 2.

TOWN BOARD MEMBERS/TOWN CLERK:

Council Farrell commented the dog kennels look great.

Council Miller announced that tonight would be his last meeting. He has served the Town and Community for 35 years and thanked everyone for his time all these years. He commented the Town has done a lot of great things and it was time for a change. He appreciated all and thanked everyone again!

Town Clerk announced she was taking donations for Blue Star Mothers.

HIGHWAY DEPARTMENT:

Superintendent Becker said International Truck needs a few adjustments on hydraulics. Superintendent Becker asked the question who is paying for parts and maintenance on fire hydrants? Suggested an O &

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M account be set up. Supervisor Lewis mentioned getting other tax district not already on tax roll to add to tax roll to subsidize the cost.

Superintendent Becker added pictures to be taken of the F550 International Truck. Pictures will be sent to Auction International to sell truck.

Superintendent Becker said they are preparing for snow season. Supervisor Lewis would like to thank Superintendent Becker and his crew in advance for plowing and snow removal.

BILLS:

RESOLUTION 110-2023

On a motion of Council Thompson, seconded by Council McIntyre the following resolution was ADOPTED Aye 5 Lewis, McIntyre, Miller, Thompson, Farrell

Nay 0

RESOLVED the Portland Town Board approves the bills be paid November 2023 as presented.

GENERAL FUND	\$ 17,893.42
TOWN OUTSIDE VILLAGE	\$ 332.92
HIGHWAY TOWNWIDE	\$ 13,224.61
HIGHWAY OUTSIDE VILLAGE	\$222,484.73
ST. LIGHT	\$ 447.63
<u>CAPITAL PROJECTS</u>	<u>\$173,334.46</u>
TOTAL	<u>\$428,652.41</u>

EXECUTIVE SESSION:

No executive session needed.

With no further business, on a motion of Council Miller, seconded by Council McIntyre the meeting adjourned at 6:29pm. Carried unanimously.

Respectfully Submitted by,



Barb Smith-Town Clerk