

TOWN OF PORTLAND BOARD MEETING
PORTLAND TOWN HALL
NOVEMBER 09, 2016
PUBLIC HEARING ON FIRE CONTRACTS 2017-7:00 P.M.
PUBLIC HEARING ON BUDGET 2017-7:15 P.M.

BOARD MEMBERS PRESENT:

Daniel Schrantz	Supervisor
Jerry Boltz	Council
Gary Miller	Council
Patti Farrell	Council
Rick Manzella	Council

OTHERS PRESENT:

James Craig	Justice
Ann Belcher	Reporter
Roxane Sobecki	Town Clerk

Supervisor Schrantz opened the Public Hearing's at 7:00 p.m. with the pledge to the flag.

FIRE CONTRACTS 2017:

Supervisor Schrantz stated the Affidavit of Publication was posted in the Newspaper (observer) on October 24, 2016.

Supervisor Schrantz reviewed the following fire contracts:

Services for Village and Fire District shall be paid the following:

1. Village of Brocton shall be paid the sum of \$57,882.00 to provide such services to Portland Fire Protection District No. 1 for the year 2017.
2. Portland Fire District No. 1 shall be paid the sum of \$19,000.00 for providing services to Portland Fire Protection District No. 2 for the year 2017.

There were no questions from the Board.

BUDGET 2017:

Supervisor Schrantz stated the Affidavit of Publication was posted in the Newspaper (observer) on October 24, 2016.

The following was reviewed:

Townwide Total Assessed Taxable Value	\$118,625,990
TOV Total Assessed Taxable Value	\$91,920,496

2015 Budget:

General	\$306,301
Highway	223,566
Library	<u>78,560</u>
Total	608,427

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Supervisor Schrantz stated this budget shows a decrease of 3 cents and is under the tax cap. The Board discussed applying excess sales tax for Part-Town property residents, in the past the Town has applied up to \$50,000. Supervisor Schrantz said he talked with the County and that amount only lowers the tax by 2 cents. After some discussion by the Board it was decided not to apply excess sales tax for Part-Town property residents for 2017.

With no questions from the Board or Public the Board moved into the Regular meeting at 7:30.

MINUTES

11-113-16

On a motion of Council Miller, seconded by Council Boltz the following resolution was

ADOPTED Ayes 5 Schrantz, Miller, Boltz, Farrell, Manzella

Nays 0

RESOLVED The Portland Town Board approves the Minutes for October 12, 2016 as presented.

DEPARTMENTAL REPORTS

11-114-16

On a motion of Council Boltz, seconded by Council Manzella the following resolution was

ADOPTED Ayes 5 Schrantz, Miller, Boltz, Farrell, Manzella

Nays 0

RESOLVED the Portland Town Board approves the Departmental Reports as presented.

- Assessor-Working on data, gave KLW recall properties that need corrections. Sent out Enhanced STAR renewal forms & Aged exemption renewals.
- Portland Justice Delcamp-\$8,308, Justice Craig-\$13,915. Total cases for October 241.
- Dog Control-6 complaints, 1 dog seized, answered calls from other towns.
- Town Clerk-total disbursements \$1,462.36.
- Code Enforcement- 7 building/zoning permits processed, 26 inspections, 10 violations, 6 sets of plans reviewed, 2 violation notices.

CORRESPONDENCE:

Supervisor Schrantz read the following correspondence:

- Van Buren Point Association copied the Town on a letter regarding Don Frame Trucking on the history and potential future activity of Fly Ash, concerned of runoff.
- Aflac Ins. meeting-November 14th, 9:30 at the Town Hall.
- Letter of Interest from Michael Felsman to serve on the committee to start implementing the Comprehensive Plan.
- Dunkirk Public Library-Book "The Comics" was donated by Valerie Pawlak as a memorial to Brad Anderson.
- Letter of Resignation from the Planning Board by Sam Ricotta due to his recent move out of the area.

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- NYMIR Ins.-Drive to Survive Class was attended by Highway Crew and Water Department on November 7th.

ADOPT FIRE CONTRACTS FOR 2017

11-116-16

On a motion of Council Boltz, seconded by Council Miller the following resolution was

ADOPTED Ayes 5 Schrantz, Miller, Boltz, Farrell, Manzella

Nays 0

RESOLVED the Town of Portland Board authorizes the Supervisor to execute the Fire Contracts for General Ambulance/Fire Protection Service for the year 2017 for Portland Fire Protection District No. 1 in the sum of \$57,882.00 and Portland Fire District No. 1 in the sum of \$19,000.00 for Fire Protection District No. 2.

ADOPT BUDGET 2017

11-117-16

On a motion of Council Miller, seconded by Council Boltz the following resolution was

ADOPTED Ayes 5 Schrantz, Miller, Boltz, Farrell, Manzella

Nays 0

RESOLVED the Portland Town Board approves and adopted the Budget for 2017.

TOWN HIGHWAY GARAGE:

An arbitrator, Edward Wright has been selected and agreed upon by both parties.

CHADWICK BAY:

Supervisor Schrantz told the Board the Health Consortium is still being reviewed. Next meeting is November 10th, 5:30 at the Legion.

NORTH COUNTY WATER PROJECT:

Supervisor Schrantz told the Board the project is moving forward without the Village of Fredonia. The board is looking at utilizing the One Million Dollar grant that was given if Fredonia joined the project. The next meeting will be held on December 15th. This project is linked to the County's Website.

WATER DISTRICT NO. 8:

No news to report.

O.A.G. DEMOLITION FUNDS:

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All asbestos testing results have been sent to Vince DeJoy who is ahead of Urban Renewal for the County.

GREENCREST DRAINAGE/WATER DISTRICT 2:

No news to report.

DATA COLLECTION:

Still waiting for updates from K LW, data mailers should be going out in the spring to all residents.

CONSOLIDATING FUND GRANT:

No news to report.

EXCAVATOR GRANT:

Clerk Sobacki informed the Board the pre-closing with Rural Development is scheduled for December 12th and the final closing will be December 15th for the grant/loan.

11-118-16

On a motion of Council Miller, seconded by Council Boltz the following resolution was

ADOPTED Ayes 5 Schrantz, Miller, Boltz, Farrell, Manzella

Nays 0

RESOLVED the Portland Town Board accepts the project as complete and authorizes final payment to Vantage Equipment LLC in the amount of \$227,297 for a 2016 Volvo-WE180E Wheeled Excavator 2PC Boom, S/N No. VXEW180EJ00320181.

BE IT FURTHER RESOLVED the Portland Town Board has determined the Volvo-WE180E meets all specifications.

Supervisor Schrantz informed the Board the Association of Towns Meeting will be held February 19th -22nd in NYC.

Supervisor Schrantz informed the Board Carol Horlacher; clerk in the Zoning Office has asked to reduce her hours for the winter months and will resume regular hours when it picks up. The Board agreed.

COMPREHENSIVE PLAN:

Supervisor Schrantz told the Board the Town is looking for people to serve on committees to start implementing the Plan. Letters will be sent to past committee members as well as planning board members from the Town and Village. Supervisor Schrantz told the Board copies of the plan have been made, the board decided due to the cost residents can either view the plan in the clerk's office, sign out a copy, or view on the Town's website.

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NEW BUSINESS:

HEALTH INSURANCE OPTION

11-119-16

On a motion of Council Manzella, seconded by Council Farrell the following resolution was ADOPTED Ayes 5 Schrantz, Miller, Boltz, Farrell, Manzella

Nays 0

BE IT RESOLVED that the following Town of Portland Employees will accept the 24% Annual Buyout Health Insurance Option for 2017, Roxane Sobeki.

BUDGET TRANSFERS

11-120-16

On a motion of Council Miller, seconded by Council Boltz the following resolution was ADOPTED Ayes 5 Schrantz, Miller, Boltz, Farrell, Manzella

Nays 0

GENERAL FUND TOWNWIDE

\$5,000	FROM	A1990.4	CONTINGENT ACCOUNT
	TO	A1620.4	BUILDINGS CONTRACTUAL

WATER DISTRICT 3

\$400	FROM	SW8330.4	PURIFICATION CONTRACTUAL
	TO	SW8340.4	TRANSMISSION & DISTRIBUTION CONTRACTUAL

WATER DISTRICT 7

\$345	FROM	SW8330.4	TRANSMISSION & DISTRIBUTION CONTRACTUAL
	TO	SW9710.7	SERIAL BOND INTEREST

\$155	FROM	SW8340.4	TRANSMISSION & DISTRIBUTION CONTRACTUAL
	TO	SW9060.8	EMPLOYEE BENEFITS HOSPITAL & MEDICAL INS.

PLANNING BOARD RESIGNATION

11-121-16

On a motion of Council Farrell, seconded by Council Boltz the following resolution was ADOPTED Ayes 5 Schrantz, Miller, Boltz, Farrell, Manzella

Nays 0

RESOLVED the Portland Town Board accepts the resignation of Planning Board member and Chairman, Sam Ricotta.

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MARMADUKE COMMITTEE:

Councilman Boltz informed the Board the security cameras will be installed this week. The committee will be installing an informational box at the statue site.

WATER:

Supervisor Schrantz explained to the Board water account no. 7058 needs a bill adjustment of \$178.41. This property was sold at the end of the billing cycle and the new owners should not have received this bill when the transfer was made in the computer. The previous owner paid the final bill in July. When the new billing cycle stated the new owners had a leak just past the meter pit. Clerk Sobecki told the Board no bill has been sent to the new owner for the October billing until this error has been cleared up.

11-121-16

On a motion of Council Miller, seconded by Council Boltz the following resolution was ADOPTED Ayes 5 Schrantz, Miller, Boltz, Farrell, Manzella

Nays 0

RESOLVED the Portland Town Board authorizes the Billing Clerk to adjust water account no. 7058 in the amount of \$178.41. The October bill will be sent to the new owner with no late fees.

Clerk Sobecki gave the Board a list of water liens (five residents) that will be put on taxes for their review.

PEX WATER SERVICE TUBING:

Supervisor Schrantz told the Board he received a call from a resident questioning a water meter service being installed with PEX tubing. He stated the Town's specifications for installation says PEX Water Service Tubing may be used with meter pits but does not state the use of PEX tubing from the curb stop to the meter in house. The Board discussed this issue, Councilman Miller stated copper was always used, when these specifications were made PEX tubing was new on the market, now that it has proved itself to work just as well as copper. Supervisor Schrantz told the Board the Town needs to change the requirements to state all service connections are allowed to use Type K Soft Copper Tubing or the equivalent of PEX Water Service Tubing with Tracing Wire.

11-122-16

On a motion of Council Miller, seconded by Council Boltz the following resolution was ADOPTED Ayes 5 Schrantz, Miller, Boltz, Farrell, Manzella

Nays 0

RESOVLED the Portland Town Board will change water installation specifications to read all service connections are allowed to use Type K Soft Copper Tubing or the equivalent of PEX Water Service Tubing with Tracing Wire.

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PAY BILLS

11-123-16

On a motion of Council Manzella, seconded by Council Farrell the following resolution was ADOPTED Ayes 5 Schrantz, Miller, Boltz, Farrell, Manzella

Nays 0

RESOLVED the Portland Town Board authorizes Bills be paid for November 2016.

GENERAL FUND	\$10,564.13
TOWN OUTSIDE VILLAGE	\$2,039.72
HIGHWAY TOWNWIDE	\$7,394.10
HIGHWAY OUTSIDE VILLAGE	\$43,902.85
LIGHT	\$513.72
WATER	\$369.27

EXECUTIVE SESSION

On a motion of Council Manzella, seconded by Council Miller the Board moved into Executive Session at 8:35 pm on request of Justice Craig to discuss possible litigation.

On a motion of Council Farrell, seconded by Council Miller the Board returned to Regular Session at 9:03 p.m.

With no further business, on a motion of Council Farrell, seconded by Council Boltz the meeting adjourned at 9:04 p.m. Carried unanimously.

Respectfully Submitted by,

Roxane Sobecki-Town Clerk