

**TOWN OF PORTLAND PLANNING BOARD  
REGULAR MEETING SEPTEMBER 27, 2016**

**MEMBERS PRESENT:** Harold Smith, Co-Chairman, Robert Patterson, Thomas Vitale, Daniel Thompson, Signe Rominger, Code Enforcement Officer, Carol Horlacher, Secretary

**MEMBERS ABSENT:** Sam Ricotta, Chairman

**OTHERS PRESENT:** Edward H. Miller, Broker – Howard Hanna Holt Real Estate

Harold Smith, Co-Chairman brought the meeting to order at 7:30PM. Daniel R. Thompson, new Planning Board Member was welcomed by Harold Smith, Co-Chairman. Attendance was taken with all members present except Sam Ricotta, Chairman. The agenda was approved with a motion made by Robert Patterson and seconded by Thomas Vitale.  
Aye 4, Nay 0, Carried

A motion was made by Robert Patterson and seconded by Thomas Vitale to accept the minutes from the August 23, 2016 Planning Board Meeting with a correction made to the “Definition” and “ZBA Recommendation” comments.  
Aye 4, Nay 0, Carried

The Town of Portland Code Enforcement Report for September, 2016 was distributed to each member with no comments made.

Edward Miller, Broker was at meeting to discuss property on Parkview Lane. He is trying to sell property for the Blum Estate. He is requesting approval that lots 1 through 5 (West Side) be turned into one (1) parcel. He stated these lots are saleable (15,000SF with public water). The tentative buyer’s intent is to build on lot 5. Lots 1 through 4 will not be developed. He needs a letter stating that lot 5 is a buildable lot. Signe Rominger, Code Enforcement Officer said she would take care of this if approved. A motion was made by Bob Patterson and seconded by Thomas Vitale to approve turning lots 1 through 5 into one (1) parcel.  
Aye 4, Nay 0, Carried

**OLD BUSINESS:**

**Court Case Pending:**

Status report was given by Signe Rominger, Code Enforcement Officer on pending cases for Piesnak, Stalter, Bigelow, Selig, Berry and Guest.

Definition:

Planning Board was asked by Signe to review the definition “a vehicle and “motor vehicle”. Signe is to call Al Zurowski for further input.

ZBA Recommendation:

A proposal from the ZBA to review and change “Side and Rear Yard Setbacks” was reviewed and a decision made to by the Planning Board to take no action at this time.

**NEW BUSINESS:**

Fall Planning and Zoning Conference:

A conference is scheduled for November 10, 2016 at the Chautauqua Suites, Mayville, NY. Harold Smith, Robert Patterson, Thomas Vitale and Daniel Thompson would like to attend. Carol Horlacher will complete the registration process for them.

Joint Meeting:

A date of October 6, 2016 at 7PM has been set up for Don McCord to go over the finished product of the “Comprehensive Plan”. Attendees will be from the Town of Portland Board, Planning Board and Zoning Board. Other attendees will be from the Village of Brocton. John Ames has also been invited to attend.

A motion was made by Thomas Vitale and seconded by Robert Patterson to adjourn the meeting.

Ayes 4, Nay 0, Carried

Respectfully submitted,

Carol Horlacher  
Planning Board Secretary