

## **Town of Portland Planning Board** **Regular Meeting June 28, 2016**

**MEMBERS PRESENT:** Sam Ricotta, Chairman, Robert Patterson, Harold Smith, Thomas Vitale, Signe Rominger, Code Enforcement Officer and Carol Horlacher, Secretary

**OTHERS ABSENT:** Jo 'El Lapp

Sam Ricotta, Chairman brought the meeting to order at 8:06pm., following the close of the Public Hearing held at 7:30pm (minutes for the Public Hearing for Warren Rammacher are attached). Roll call was taken and those noted above absent.

A motion was made by Harold Smith and seconded by Robert Patterson to accept the minutes from the May 24, 2016 Planning Board Meeting. The Town of Portland Code Enforcement Report for May, 2016 was distributed to each member with no comments made. A motion was made by Harold Smith and seconded by Robert Patterson to accept the reports.  
Aye 4, Nay 0, Carried

A motion was made by Robert Patterson and seconded by Harold Smith to correct the Public Hearing minutes for Paula J. Cave dated 5/24/16. The regular meeting minutes did not reflect the approval of the fence with restrictions and will be corrected by Carol Horlacher, Secretary of the Planning Board.  
Ayes 4, Nay 0, Carried

Sam Ricotta, Chairman introduced and welcomed Thomas Vitale, our newest Planning Board member who replaced Joe Carapella. He gave Mr. Vitale a general overview of Planning Board's objectives and items currently being reviewed.

## **OLD BUSINESS:**

### Court Cases Pending:

Updates were given by Signe Rominger, Code Enforcement Officer on Stalter, Selig, Piesnak and Wolter court cases. All cases have pending court dates in July, 2016. Progress is being made; however slow as the Town Judge is adjourning most cases, giving the defendants more time to comply. Sam Ricotta, Chairman suggested that the defendants be given a definite time frame to complete. He would like Signe Rominger, Code Enforcement Officer to discuss with the Town Attorney, Joel Seachrist asking him to talk to the Judge about this matter.

### Sherri Overstreet - 6017 Ellicott:

Signe Rominger, Code Enforcement Officer advised the Planning Board that the damaged skirting had been replaced by Owl Homes.

### Request for Joint Meeting:

A meeting had been arranged for this date with Dan Schrantz, Supervisor and Don McCord to discuss projects that the Planning Board would like to pursue in conjunction with the Comprehensive Plan. Don McCord had to cancel and it has been rescheduled for our next regular meeting on 7/26/16. Also attending will be Mayor Dick Frost (Village of Brocton) and Gary Planty, Trustee (Village of Brocton). The Town of Portland Planning Board will revisit the coordination of Zoning Laws with the Village of Brocton for future merging of services between the Town and Village.

## **NEW BUSINESS:**

### Public Hearing - Warren Rammacher:

A Public Hearing was held this date at 7:30pm to consider the construction of a 6 foot fence. The Town of Portland Planning Board, during its regular meeting approved the 6 foot fence with restrictions. Separate minutes for the Public Hearing are attached reflecting the outlined restrictions. Referral from County Planning Department received indicating that the matter was an issue of local concern and was acknowledged.

Ayes 4, Nays 9, Carried

A motion was made by Harold Smith and seconded by Thomas Vitale to adjourn the regular meeting.

Ayes 4, Nays 0, Carried

Respectfully submitted,

Carol Horlacher, Secretary