

TOWN OF PORTLAND BOARD MEETING  
PORTLAND TOWN HALL  
JULY 14, 2016 - 7:00 P.M.

**BOARD MEMBERS PRESENT:**

Daniel Schrantz	Supervisor
Jerry Boltz	Council
Gary Miller	Council
Patti Farrell	Council
Rick Manzella	Council

**OTHERS PRESENT:**

Joel Seachrist	Attorney
Ann Belcher	Reporter
Roxane Sobecki	Town Clerk
Ron Delcamp	Highway Superintendent
Ed Wood	Brocton/Portland Festival Chairman

Supervisor Schrantz opened the meeting at 7:00 P.M. with the pledge to the flag.

**MINUTES**

**07-70-16**

On a motion of Council Boltz, seconded by Council Miller the following resolution was

ADOPTED Ayes 5 Schrantz, Boltz, Miller, Farrell, Manzella  
Nays 0

RESOLVED the Portland Town Board approves the Minutes for June 2016 as presented by the Town Clerk.

**DEPARTMENTAL REPORTS**

**07-71-16**

On a motion of Council Miller, seconded by Council Farrell the following resolution was

ADOPTED Ayes 5 Schrantz, Boltz, Miller, Farrell, Manzella  
Nays 0

RESOLVED the Portland Town Board approves the Departmental Reports for June 2016.

**TREASURY REPORT**

**07-72-16**

On a motion of Council Boltz, seconded by Council Manzella the following resolution was

ADOPTED Ayes 5 Schrantz, Boltz, Miller, Farrell, Manzella  
Nays 0

RESOLVED the Portland Town Board approves the Treasury Report as presented by the Supervisor.

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**SUPERVISOR SCHRANTZ READ THE FOLLOWING CORRESPONDENCE:**

- Resolution was read for a Think Differently Campaign in Towns.
- The equalization rate for 2016 is 57%, same as last year.
- Dunkirk Public Library-book the "Comic" donated by Valerie Pawlak in memory of Brad Anderson.
- Thank you from Boces to the Highway Department for participating in the intern program.

**BROCTON/PORTLAND COMMUNITY FESTIVAL:**

Chairman Ed Wood presented the board with the following:

- List of committee and volunteers.
- List of activities.
- Liquor license for two days.
- Certificate of Liability Ins. naming the Town as the certificate holder.
- Food vendors, more copy of Ins. will be coming.
- Asked permission to use Community Park for all events, may not have bon fire if fireman do not recommend.
- Firework permit/operating permit information.

**07-73-06**

On a motion of Council Boltz, seconded by Council Farrell the following resolution was

ADOPTED Ayes 5 Schrantz, Boltz, Miller, Farrell, Manzella  
Nays 0

RESOLVED The Portland Town Board authorizes the Brocton/Portland Community Committee to hold the festival at Community Park on July 15<sup>th</sup> from 5pm to 2am and July 16<sup>th</sup> from 10am to 2am. All required paperwork has been submitted.

The Board thanked the festival committee for all their hard work.

**HIGHWAY GARAGE**

Supervisor Schrantz reviewed with the Board the advantages and disadvantages related to arbitration process vs. a trail process regarding the garage floor.

**ARBITRATION PROCESS**

**07-74-16**

On a motion of Council Manzella, seconded by Council Boltz the following resolution was

ADOPTED Ayes 5 Schrantz, Boltz, Miller, Farrell, Manzella  
Nays 0

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RESOLVED the Portland Town Board reaffirms to move forward with the arbitration process regarding the Highway Garage Floor.

**CHADWICK BAY:**

Supervisor Schrantz informed the board a health insurance consortium for Chautauqua County may still be a possibility.

**NORTH COUNTY WATER:**

The engineer is moving forward with the final design, and also applying to EFC for possible grant money.

**AUDIT:**

The Supervisor and Accountant have been audited, everything was in order.

**PROPOSED WATER DISTRICT 8:**

All paperwork has been submitted to USDA Rural Development.

**O.A.G. DEMOLITION FUNDS:**

Supervisor Schrantz informed the board that he will be the lead person for the Pecor Street home demolition process. Attorney Seachrist told the board everything is moving along.

**GREENCREST DRAINAGE:**

Supervisor Schrantz stated there is no news to report at this time, waiting to see what will happen with the improvement project for WD2. He said this may tie into the some of the drainage issues. The Town is currently working on the pre application for WD2's improvement project.

**NEW BUSINESS**

**ROAD TOUR:**

Supervisor Schrantz told the board he has toured the southern end of the Town with the code officer and will coronate a road tour with the board.

**TOWN HALL PARKING LOT:**

Highway Superintendent Delcamp told the Board work will begin on the parking lot the being of August.

**PLANNING BOARD RESIGNATION**

**07-75-16**

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On a motion of Council Boltz, seconded by Council Miller the following resolution was

ADOPTED Ayes 5 Schrantz, Boltz, Miller, Farrell, Manzella  
Nays 0

RESOLVED the Portland Town Board accepted the resignation of Jo'El Lapp from the Planning board effective immediately.

**AUGUST BOARD MEETING**

**07-76-16**

On a motion of Council Manzella, seconded by Council Farrell the following resolution was

ADOPTED Ayes 5 Schrantz, Boltz, Miller, Farrell, Manzella  
Nays 0

RESOLVED the Portland Town Board's August 10<sup>th</sup> meeting will be held in Van Buren Point, 6:30pm at the Community Center.

**BUDGET TRANSFERS AND MODIFICATIONS**

**07-77-16**

On a motion of Council Boltz, seconded by Council Miller the following resolution was

ADOPTED Ayes 5 Schrantz, Boltz, Miller, Farrell, Manzella  
Nays 0

RESOLVED the Portland Town Board approves the following Budget Transfers and Modifications:

**GENERAL FUND TOWNWIDE**

\$150 FROM A1990.4 CONTINGENT ACCOUNT  
TO A1920.4 MUNICIPAL DUES

**HIGHWAY FUND OUTSIDE VILLAGE**

Modify 2016 Adopted Budget by increasing Revenue line DB3501 CHIPS funding by \$163,578 and increasing expenditure line DB5112.2 Improvements Capital Outlay by \$163,578 for actual 2016 CHIPS funding and 2015 rollover balance.

**WATER DISTRICT 1**

\$30 FROM SW9055.8 EMPLOYEE BENEFITS DISABILITY  
TO SW9060.8 EMPLOYEE BENEFITS HOSPITAL & MEDICAL

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**WATER DISTRICT 2**

\$1,000 FROM SW8320.4 SOURCE SUPPLY CONTRACTUAL  
TO SW8310.4 WATER ADMINISTRATION CONTRACTUAL

**PEERLESS STREET BRIDGE:**

Supervisor Schrantz told the Board the Peerless Street Bridge is open, discussion followed regarding the Town and Village holding a grand opening.

**MARMADUKE COMMITTEE:**

Councilman Boltz informed the Board the Marmaduke/Brad Anderson statue is in place, the dedication took place on July 2<sup>nd</sup>. People can still purchase a brick for the walkway around the statue.

**HIGHWAY DEPARTMENT:**

Highway Superintendent Delcamp told the Board his crew has been busy with pipe projects and oil and stoning roads. He discussed with the Board the purchasing of a new excavator, the current one is in need of repair. Supervisor Schrantz stated all paperwork has been submitted to USDA for grant/loan money to purchase a new excavator.

**PAY BILLS**

**07-78-16**

On a motion of Council Manzella, seconded by Council Farrell the following resolution was

ADOPTED Ayes 5 Schrantz, Boltz, Miller, Farrell, Manzella  
Nays 0

RESOLVED The Portland Town Board approves the bills for July 2016.

GENERAL FUND	\$10,621.10
TOWN OUTSIDE VILLAGE	\$346.91
HIGHWAY TOWNWIDE	\$1,773.51
HIGHWAY OUTSIDE VILLAGE	\$93,831.30
LIGHT	\$461.93
WATER	\$62,628.52

**EXECUTIVE SESSION**

On a motion of Councilmember Miller, seconded by Councilmember Boltz on request of the Supervisor the Board moved into Executive Session at 8:03 p.m. to discuss potential litigation with a property in Greencrest, the zoning department head and water department supervisor to discuss personal regarding private information

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On a motion of Councilmember Manzella, seconded by Councilmember Boltz the Board returned to regular session at 9:00 p.m.

With no further business, on a motion of Councilmember Miller, seconded by Councilmember Manzella the meeting adjourned at 9:01 p.m. Carried unanimously.

Respectfully Submitted by,

Roxane Sobecki-Town Clerk