

TOWN OF PORTLAND BOARD MEETING
PUBLIC INFORMATIONAL MEETING/EXCAVATOR
PORTLAND TOWN HALL
JUNE 08, 2016 – 7:00 P.M.

BOARD MEMBERS PRESENT:

Daniel Schrantz Supervisor
Jerry Boltz Council
Gary Miller Council
Rick Manzella Council

BOARD MEMBERS ABSENT:

Patti Farrell Council

OTHERS PRESENT:

Ken Becker Deputy Highway Superintendent
Ann Belcher Reporter
Roxane SobECKi Town Clerk
2 residents

Supervisor Schrantz opened the meeting at 7:00 P.M. with the pledge to the flag.

PUBLIC INFORMATIONAL MEETING ON THE PURCHASE OF AN EXCAVATOR:

Supervisor Schrantz stated the purpose of this public informational meeting that has been posted in the paper, on the Town's sign board and the Town's website is to discuss the purchase of an Excavator. The Town has applied through USDA Rural Development for a grant/loan. The cost of the John Deere Excavator is \$206,299.52. Supervisor Schrantz reviewed with the board and public the equipment specifications. Councilman Manzella asked if the attachments the Town currently has will fit on the new excavator. Deputy Highway Superintendent Becker stated he didn't see any issues with this, everything should be adaptable. With no further comments from the board or the public the board moved into the regular board meeting at 7:20 p.m.

MINUTES

06-58-16

On a motion of Councilmember Boltz, seconded by Councilmember Manzella the following resolution was

ADOPTED Ayes 4 Schrantz, Boltz, Miller, Manzella

Nays 0

Absent 1 Farrell

RESOLVED the Portland Town Board approves the Minutes for May 11, 2016 as presented.

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DEPARTMENTAL REPORTS

06-59-16

On a motion of Councilmember Manzella, seconded by Councilmember Miller the following resolution was

ADOPTED Ayes 4 Schrantz, Boltz, Miller, Manzella

Nays 0

Absent 1 Farrell

RESOLVED the Portland Town Board approves the Departmental Reports as presented.

- Assessors-STAR has made another change, 40 letters were mailed. Gas well production is down. Grievance day=total decrease in assessment from grievances are \$60,539.
- Code Enforcement-24 building/zoning permits processed, reviewed 16 sets of plans, inspections for violations were 9, violation notices were 3.
- Town Clerk-Total disbursements for May-\$1,840.82.
- Town Court-Judge Delcamp-\$9,223, Judge Craig-\$9,857.00
- Dog Control-Complaints in Town and Village 3, Calls 6, Dog Seized 1.

TREASURY REPORT

06-60-16

On a motion of Councilmember Boltz, seconded by Councilmember Miller the following resolution was

ADOPTED Ayes 4 Schrantz, Boltz, Miller, Manzella

Nays 0

Absent 1 Farrell

RESOLVED the Portland Town Board approves the Treasury Report as presented by the Supervisor.

PORTLAND FIRE DEPARTMENT

Supervisor Schrantz read a letter from Portland Fire District No. 1 asking the Town to take ownership of the hydrant at the fire hall, stating all other hydrants in any of the Town's water districts are owned and maintained by the respective water districts.

06-61-16

On a motion of Councilmember Miller, seconded by Councilmember Manzella the following resolution was

ADOPTED Ayes 4 Schrantz, Boltz, Miller, Manzella

Nays 0

Absent 1 Farrell

RESOLVED the Portland Town Board approves the hydrant at the Portland Fire Hall be incorporated into Portland Water District No. 1.

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CORRESPONDENCE:

Supervisor Schrantz read the following:

- City of Dunkirk-donation for fireworks
- City of Dunkirk's Community Festival July 2nd and 3rd.
- Congressman Reed-support letter to seek funding for the culvert on Rails to Trails.
- 2017 anticipated cost allocation for workers' compensation-\$45,675.90.

PUBLIC COMMENT:

Brocton/Portland Community Festival Chairman Ed Wood told the board of the upcoming events for this summer's festival on July 15th and 16th. He stated this is the eleventh year of the festival.

OLD BUSINESS:

CHADWICK BAY:

Reviewing joint water billing and maintenance, grant money may be available.

NORTH CHAUTAUQUA COUNTY WATER DISTRICT:

The first meeting was held with the election of officers, Don Steger-Chairman, Daniel Schrantz Co. Chairman. Clark Patterson Lee will be the engineer firm.

AUDITS:

The Supervisor will be audited on June 24th at 11:00am.

PROPOSED WATER DISTRICT NO. 8:

Supervisor Schrantz reviewed with the Board the map of the proposed district. He said once the Town finds out what the funding options will be it will go to a public vote for all that own property within the district.

06-62-16

On a motion of Councilmember Boltz, seconded by Councilmember Miller the following resolution was

ADOPTED Ayes 4 Schrantz, Boltz, Miller, Manzella

Nays 0

Absent 1 Farrell

RESOLVED the Portland Town Board approves Proposed Water District No. 8 Option Three to move forward with a Grant/Loan application to USDA Rural Development.

O.A.G. DEMOLITION FUNDS:

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Supervisor Schrantz stated the Town is waiting for the asbestos testing to be done on the Pecor Street property.

TOWN HALL PARKING LOT:

Highway Deputy Ken Becker reviewed different alternatives to repave the town hall parking lot. The Highway crew could do the work, rent a milling machine and the cost of blacktop would be around \$12,000. Deputy Becker told the board he and the crew feel they could do the job; the town would have to hire someone to strip the lot.

06-63-16

On a motion of Councilmember Miller, seconded by Councilmember Manzella the following resolution was

ADOPTED Ayes 4 Schrantz, Boltz, Miller, Manzella

Nays 0

Absent 1 Farrell

RESOLVED the Town Board authorizes the Highway Department to rent a 24" head Milling Machine at a cost of \$2,225 for the week and the purchase of the necessary blacktop to redo the Town Hall Parking Lot.

WATER DISTRICT 2 IMPROVEMENT PROJECT

06-64-16

On a motion of Councilmember Boltz, seconded by Councilmember Manzella the following resolution was

ADOPTED Ayes 4 Schrantz, Boltz, Miller, Manzella

Nays 0

Absent 1 Farrell

RESOVLED the Portland Town Board authorizes the supervisor to sign the contract with Clark Patterson Lee in the amount of \$3,500 for services related to the Town of Portland Water District No. 2, involving replacement of the water main within the District. Services include the preparation of a Map, Plan, & Report, Environmental review, and assisting the Town with funding application grant/loan through USDA Rural Development.

BE IT FUTHER RESOLVED the Portland Town Board authorizes the supervisor to sign the contract with Municipal Solutions, Inc. for the preparation of the initial application to USDA at a cost of \$2,500.

There will be Rabies Clinic on June 30th from 4:30-7:00 p.m. at the Brocton Fire Hall.

APPOINTMENT TO PLANNING BOARD

06-65-16

On a motion of Councilmember Miller, seconded by Councilmember Boltz the following resolution was

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ADOPTED Ayes 4 Schrantz, Boltz, Miller, Manzella

Nays 0

Absent 1 Farrell

RESOLVED the Portland Town Board appoints Thomas S. Vitale to the Portland Planning Board effective immediately through December 31, 2018.

MARMADUKE COMMITTEE:

Councilman Boltz told the board everything is moving ahead nicely, the statue is finished and will be delivered soon. Mr. Boltz asked the board if the Town would rent a tent for the day of the unveiling in case of bad/hot weather.

06-66-16

On a motion of Councilmember Miller, seconded by Councilmember Manzella the following resolution was

ADOPTED Ayes 4 Schrantz, Boltz, Miller, Manzella

Nays 0

Absent 1 Farrell

RESOLVED the Town will rent a tent at a cost of \$140 for the July 2nd unveiling of the Marmaduke Statue.

Clerk Sobecki suggested to the board purchasing a brick in memory of the Town's late attorney Charles Loveland.

06-67-16

On a motion of Councilmember Miller, seconded by Councilmember Boltz the following resolution was

ADOPTED Ayes 4 Schrantz, Boltz, Miller, Manzella

Nays 0

Absent 1 Farrell

RESOLVED a brick will be purchased in memory of the Town of Portland Attorney Charles Loveland.

WATER:

Clerk Sobecki presented to the board a refund for water account #5070 on the recommendation of the water supervisor, after some discussion the board tabled the issue until they speak directly to the water supervisor.

HIGHWAY DEPARTMENT:

WATER TRUCK

06-68-16

On a motion of Councilmember Miller, seconded by Councilmember Boltz the following resolution was

ADOPTED Ayes 4 Schrantz, Boltz, Miller, Manzella

Nays 0

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Absent 1 Farrell

RESOLVED on the recommendations of the Deputy Highway Superintendent the Board agrees to put the water pickup truck (2011 Ford F150) for sale on Auctions International.

PAY BILLS

06-69-16

On a motion of Councilmember Manzella, seconded by Councilmember Boltz the following resolution was

ADOPTED Ayes 4 Schrantz, Boltz, Miller, Manzella

Nays 0

Absent 1 Farrell

RESOLVED the Portland Town Board approves the Bills for June 2016.

| | |
|-------------------------|------------|
| GENERAL FUND | \$7,797.14 |
| TOWN OUTSIDE VILLAGE | \$441.51 |
| HIGHWAY TOWNWIDE | \$5,349.22 |
| HIGHWAY OUTSIDE VILLAGE | \$7,676.54 |
| LIGHT | \$520.60 |
| WATER | \$2,744.47 |

EXECUTIVE SESSION

On a motion of Councilmember Miller, seconded by Councilmember Boltz on request of the Supervisor the Board moved into Executive Session at 8:25 p.m. to discuss personal with the Code Office.

On a motion of Councilmember Miller, seconded by Councilmember Boltz the Board returned to regular session at 8:55 p.m.

With no further business, on a motion of Councilmember Miller, seconded by Councilmember Manzella the meeting adjourned at 8:56 p.m. Carried unanimously.

Respectfully Submitted by,

Roxane Sobecki-Town Clerk

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