

TOWN OF PORTLAND SPECIAL MEETING  
WD8, GREENCREST DRAINAGE, WD2  
MARCH 16, 2016 - 7:00PM  
PORTLAND TOWN HALL

**BOARD MEMBERS PRESENT:**

Daniel Schrantz	Supervisor
Jerry Boltz	Council
Patti Farrell	Council
Rick Manzella	Council

**BOARD MEMBERS ABSENT:**

Gary Miller	Council
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**OTHERS PRESENT:**

Eric Wies	Engineer/Clark Patterson Lee
Ron Delcamp	Highway Superintendent
Drew Smith	Water Supervisor
Roxane Sobecki	Town Clerk

Approximately 15 residents

**PROPOSED WATER DISTRICT 8:**

Supervisor Schrantz stated surveys have been sent to residents who reside in the proposed water district. Eric Wies (engineer) reviewed with the Board and residents the following:

- Due to the wells being contaminated after the June storm the health department has agreed to test wells in this area free of charge. If they come back contaminated it will be up to the home owner to treat the well and pay if they would like it retested.
- Survey results showed 24 yes's and 9 no's.
- Gave the board an updated cost summary and map. The map shows the current proposed route, which has some minor changes. This route would bypass the cemetery on Webster Road and go down Cemetery Ave. to Ellicott to Webster. There is a property in that area that has a failed well. Mr. Wies stated they are trying to incorporate everyone that has had a failed well from a hydraulic standpoint.
- Mr. Wies reviewed with the board a cost summary which outlines the project cost, illustrates some grant scenarios, the estimated debt service at the current USDA rate. He stated due to the flooding the Town may be eligible for the Emergency Community Water Assistance Grant through Rural Development. The hope is to get the regular allocation plus some additional allocations from USDA. The Town does not know what is available until an application is submitted. By applying does not commit the Town. Once submitted USDA will come back with a funding letter package. Mr. Wies stated once the board receives what the unit cost will be he suggested going back to the people, hold a public informational meeting. The Town Board has three ways to form a district:

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1. The Town Board can form a District on the resident's behalf subject to permissive referendum.
2. Board vote outright.
3. Board can have the attorney draft a legal petition with all the district information regarding cost; every property owner signs it yes or no.

Lisa Kelley told the board she does not have a water issue at her rental property and does not want to pay more taxes. Discussion followed regarding the proposed district with the board and residents.

**GREENCREST DRAINAGE:**

Supervisor Schrantz told the Board due to the drainage issues in the Greencrest area the Town could possibly form a drainage district; the town then could go onto private property when issues arise. Residents gave pictures to the Board showing flooding issues, foundation problems, etc. Engineer Eric Wies reviewed with the Board and residents Clark Patterson Lee's proposal:

**FIELD VISIT:**

- Meet with the Town staff on-site to review existing drainage patterns for the area.
- Review roadside swales and confirm dimensions for modeling.
- Review existing culverts.
- Confirm the location of any other drainage features-channels, open swales, roadside ditches, culverts, etc.

**DRAINAGE ANALYSIS:**

- Define existing drainage areas based on field information and modeling.
- Setup and analyze drainage area and features in storm water modeling program.
- Check existing conditions to verify any deficiencies.
- Develop alternatives within the model to address any issues.

**MAP, PLAN, & REPORT:**

- Preparation of a draft Map, Plan, & Report. The report will include a legal map and description of the proposed district, listing and explanation of annual expenses, and identification of the cost to the property owners in the district. The report will be the basis for the formation of the proposed Greencrest area Drainage District.
- Meeting with the Town to review the draft Map, Plan, & Report.
- Finalize the Map, Plan, & Report for final submission and acceptance by the Town Board.
- Completion of the environmental review for the district formation process, anticipated to be a Short Form EAF.

Discussion followed.

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**WATER DISTRICT 2:**

Supervisor Schrantz stated the valves, hydrants, linens, and water services have been put in a long time ago and need to be replaced. Eric Wies gave the Board a brief review and cost scenarios of the project.

By doing the project in two phases could increase the overall grant amounts. Supervisor Schrantz asked the board to review the map and material given by the engineer.

**GREENCREST AREA DRAINAGE DISTRICT**

**03-32-16**

On a motion of Councilman Manzella, seconded by Councilwomen Farrell the following resolution was

ADOPTED Ayes 4 Schrantz, Manzella, Farrell, Boltz

Nays 0

Absent 1 Miller

RESOLVED the Portland Town Board will proceed forward with the Engineer Firm of Clark Patterson Lee related to the investigations into the creation of the proposed Greencrest Area Drainage District at a cost of \$5,500.

**PROPOSED WATER DISTRICT 8**

**03-33-16**

On a motion of Councilman Boltz, seconded by Councilman Manzella the following resolution was

ADOPTED Ayes 4 Schrantz, Manzella, Farrell, Boltz

Nays 0

Absent 1 Miller

RESOLVED the Portland Town Board will proceed forward with Proposed Water District 8 and obtain the services of Municipal Solutions to submit the application/grant to UDSA.

With no further business, on a motion of Councilman Boltz, seconded by Councilwomen Farrell the meeting adjourned at 8:20 p.m. Carried unanimously.

Respectfully Submitted by,

Roxane Sobecki  
Town Clerk