

TOWN OF PORTLAND ANNUAL ORGANIZATIONAL MEETING
AND
REGULAR BOARD MEETING
JANUARY 13, 2016 - 7:00 P.M.
PORTLAND TOWN HALL

BOARD MEMBERS PRESENT:

Daniel Schrantz	Supervisor
Jerry Boltz	Councilman
Gary Miller	Councilman
Patti Farrell	Councilman
Rick Manzella	Councilman

OTHERS PRESENT:

Joel Seachrist	Attorney
Ann Belcher	Reporter
Roxane Sobecki	Town Clerk
3 Residents	

Supervisor Schrantz opened the Annual Organizational and Regular Board meeting at 7:00 p.m. with the pledge to the flag.

The Affidavit of Publication for the Organizational Meeting was published in the Observer on January 2, 2016.

Supervisor Schrantz read the following:

Re-Organizational - 2016

DESIGNATION OF MEETING NIGHT BY THE SUPERVISOR RESOLVED that the official meeting night for the Town of Portland Board shall be the second Wednesday of each month at 7:00 p.m.

DESIGNATION OF OFFICIAL NEWSPAPER BY THE SUPERVISOR RESOLVED that the Dunkirk Observer shall be the official newspaper for the publication of the Town's legal notices.

TOWN BOARD SALARIES BY THE BUDGET OFFICER WHEREAS, the Town Board for the Town of Portland set individual town salaries in the town budget, advertised such salaries and held a public hearing on them; THEREFORE BE IT RESOLVED; Pursuant to Section 27(1) of the Town Law, salaries shall be set in the amount of the annual Town Budget.

SETTING HIGHWAY EMPLOYEES HOURLY RATE OF PAY RESOLVED the hourly rate of pay of all full time highway employees under the CSEA Agreement shall be **\$19.73 per hour** employees first year of employment 75% rate, second year of

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employment 90% rate. Part time seasonal Highway Employees rate of pay shall be **\$14.43 per hour**.

SETTING WATER DEPARTMENT EMPLOYEE RATE OF PAY RESOLVED the hourly rate of pay for the Water Department Employee shall be **\$21.11 per hour**. Allan Dejonghe shall work as needed for **\$25.00 per hour**.

SETTING ALL OTHER SALARIES & HOURLY EMPLOYEES RATE OF PAY

Supervisor	\$7,750/year	
BUDGET OFFICER	\$1,350/year	
Councilperson (4)	\$3,050/year (each)	
Superintendent of Highways	\$53,295	
Town Justices (2)	\$10,717/year (each)	
Court Clerk	\$14.68	per hour
Assistant Court Clerk	\$11.14	/per hour
Town Clerk	\$25,556/year	
Tax Collector	\$6,792 /year	
Deputy Tax Collector	\$11.14 per hour	(Not to exceed \$500/year)
Assessor	\$34,853/year	
Dog Control Officer	\$8,900/year	
Zoning & Inspection Officer \$15,990	Safety Inspection- Fire Inspection-\$3,361 Zoning-\$4,572	
Clerk for Inspection Officer	\$11.14 per hour	
Clerk II	\$11.14 per hour	

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Water Billing Clerk & Collector	\$3,000.00 each
Historian-Museum	\$11.14 per hour

DESIGNATION OF BANK DEPOSITORIES AND AUTHORIZING DEPOSIT AND INVESTMENT OF ALL TOWN MONEY BY THE BUDGET OFFICER

WHEREAS, Section 11 of the General Municipal Law provides that the town may authorize the Supervisor to deposit or invest money not for immediate expenditure in a special deposit accounts or certificate of deposit issued by a bank,

THEREFORE BE IT RESOLVED, Community Bank, N.A. New York; Bank of New York, MBIA Class Cooperative of Armonk and M&T Bank, New York be designated as the official depositories for deposits of all money received by the Supervisor and all other Town Officers, and the Supervisor is authorized to invest in the United States Government Securities approved by the State Comptroller,

THEREFORE, BE IT FURTHER RESOLVED; the Supervisor is hereby authorized to determine the rate and time of the payment of interest on the above authorized deposits and investments.

APPOINTING DEPUTY SUPERVISOR WHEREAS, from time to time the Supervisor needs the deputy to act for him in making deposits, sign of payroll checks and receiving supplies from the Board of Elections, County Clerk, and other such official acts that he may not be able to do himself; THEREFORE, BE IT RESOLVED, Pursuant to Section 42 of the Town Law, that the Supervisor appoints **Jerry Boltz, Deputy Supervisor**, without salary for a period of one year from January 01, 2016 through December 31, 2016.

APPOINTMENT OF SECRETARY TO SUPERVISOR & TOWN BOARD BY THE SUPERVISOR RESOLVED that **Susan Hindman** is appointed Secretary to the Supervisor and Town Board for a period of one year from January 01, 2016 through December 31, 2016 at a rate of \$11.14 per hour.

APPOINTMENT OF TOWN BOARD COMMITTEES BY THE SUPERVISOR

APPOINTMENT OF TOWN BOARD COMMITTEES:

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HIGHWAY	Gary Miller	Jerry Boltz
AUDIT	Rick Manzella	Patti Farrell
YOUTH	Pattie Farrell	Jerry Boltz
PARKS & HISTORICAL	Gary Miller	Rick Manzella
INSURANCE	Gary Miller	Jerry Boltz
WATER	Gary Miller	Rick Manzella
BUILDING	Patti Farrell	Gary Miller
DOG CONTROL	Patti Farrell	Rick Manzella
NEGOTIATION	Rick Manzella	Gary Miller
CABLE	Rick Manzella	Jerry Boltz
PLANNING BOARD	Rick Manzella	Jerry Boltz
ZONING BOARD	Patti Farrell	Gary Miller
TRASH & RUBBISH	Patti Farrell	Rick Manzella
JUSTICE	Jerry Boltz	Gary Miller
ASSESSING	Patti Farrell	Gary Miller
JOINT SERVICES	Patti Farrell	Rick Manzella
FIRE DEPARTMENT	Jerry Boltz	Gary Miller
FUEL DEPOT	Jerry Boltz	Rick Manzella
Library	Jerry Boltz	Patti Farrell

MILEAGE RATE BY THE SUPERVISOR RESOLVED, that the Town of Portland shall pay **55** cents per mile for the use of private vehicles for Town Official, when on town business.

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APPOINTMENT OF SUPERINTENDENT OF FIRES AND FIRE WARDENS BY THE TOWN BOARD RESOLVED that Pursuant to Town Law Section 29(12) Jerry Boltz shall be designated to act as Superintendent of Fires for the ensuing year in the case of the absents of the Town Supervisor and Pursuant to Section 3-1911 of the Conservation Law, the Town Board appoints the following Fire Wardens from January 02, 2016 through December 31, 2016-**Harold Smith, Tim Farnham, George Riforgiat and Jim Deakin, without salary.**

APPOINTMENT OF DOG CONTROL OFFICER BY THE TOWN BOARD RESOLVED, that **Clarence Grover** is re-appointed Dog Control Officer for the Town of Portland from January 01, 2016 through December 31, 2016 at a rate of pay of \$8,900/year, with **Diane Grover** acting as Deputy Dog Control Officer with a salary not to exceed \$175.00.

APPOINTMENT OF INSPECTION OFFICER BY THE TOWN BOARD RESOLVED, that **Signe Rominger** is appointed Code Enforcement and Inspection Officer for the Town of Portland.

PROCUREMENT POLICY BY THE TOWN BOARD
RESOLVED the Portland Town Board adopts the Town Procurement Policy for 2016.

PRIOR APPROVAL FOR PURCHASES UP TO \$3,000.00 BY THE HIGHWAY SUPERINTENDENT AND \$500.00 BY THE SUPERVISOR RESOLVED, that the Superintendent of Highways be authorized to purchase any small piece of hand equipment and parts to replace tools and implements for the Highway Department in the amount not to exceed \$3,000.00 per single item without prior approval of the Town Board; for the purchase of any piece of equipment or supplies in excess of the amount pursuant to the Town Board Procurement Policy; THEREFORE BE IT FURTHER RESOLVED, that the Supervisor be authorized to purchase any necessary equipment and supplies needed for the Town Board in the amount not to exceed \$500.00 per single item for the year beginning January 01, 2016.

APPOINTMENT TO THE PLANNING BOARD BY THE TOWN BOARD RESOLVED, that **Jo'El Drajem**. Is re-appointed to the Planning Board for a five year term beginning January 01, 2016 through December 31, 2020.

RE-APPOINTMENT OF CHAIRMAN TO THE PLANNING BOARD BY THE TOWN BOARD RESOLVED, that **Samuel Ricotta** is re-appointed as Chairman of the Planning Board for a one year term beginning January 01, 2016 through December 31, 2016.

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RE-APPOINTMENT OF THE ZONING BOARD OF APPEALS BY THE TOWN BOARD RESOLVED, that _____ appointed to the Zoning Board of Appeals for a Five year term beginning January 01, 2016 through December 31, 2020.

RE-APPOINTMENT OF CHAIRMAN OF THE ZONING BOARD OF APPEALS BY THE TOWN BOARD RESOLVED, that **Lowell Reynolds** is re-appointed as Chairman of the Zoning Board of Appeals for a one year term beginning January 01, 2016 through December 31, 2016.

DESIGNATION OF LEGAL COUNSEL BY THE TOWN BOARD RESOLVED that **Joel Seachrist Law Offices, P.C.** is appointed Attorney for the Town of Portland at a rate of \$110.00 per hour and the Supervisor is authorized to enter into a retainer agreement for a period of January 01, 2016 through December 31, 2016. BE IT FURTHER RESOLVED, that should a conflict of interest arise, the Town Council Board will retain another attorney of choice.

APPOINTMENT OF DEPUTY HIGHWAY SUPERINTENDENT BY THE HIGHWAY SUPERINTENDENT RESOLVED, that **Kenneth Becker** is appointed Highway Deputy Superintendent for a one year term beginning January 01, 2016 through December 31, 2016 with a \$1,150.00 annual salary.

APPOINTMENT OF LOCAL HISTORIAN BY THE SUPERVISOR RESOLVED, that **Al Valentin** is appointed as TOWN HISTORIAN beginning January 01, 2016 through December 31, 2016. BE IT FURTHER RESOLVED, that **Jim Boltz** be appointed Assistant to the Local Historian for a one year term beginning January 01, 2016 through December 31, 2016.

RE-APPOINTMENT OF REGISTRAR OF VITAL STATISTICS BY THE SUPERVISOR RESOLVED, that **Roxane Sobecki**, Town Clerk, be appointed the Registrar of Vital Statistics beginning January 01, 2016 through December 31, 2016.

APPOINTMENT OF DEPUTY TOWN CLERK AND REGISTRAR OF VITAL STATISTICS BY THE TOWN CLERK RESOLVED, that **Susan Hindman** be appointed to a one year term as Deputy Town Clerk beginning January 01, 2016 through December 31, 2016, with an hourly rate of \$11.14 per hour, not to exceed \$3,341.00 and BE IT FURTHER RESOLVED, that **Susan Hindman** be appointed to a one year term, beginning January 01, 2016 through December 31, 2016, as Deputy of Registrar of Vital Statistics, without salary.

APPOINTMENT OF DELEGATE TO THE LAKE ERIE CONCORD GRAPE BELT HERITAGE ASSOCIATION, INC. BY THE TOWN BOARD RESOLVED, that **Robert**

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Patterson Sr., be appointed as delegate from the Town of Portland to the Lake Erie Concord Grape Belt Heritage Association beginning January 01, 2016 through December 31, 2016.

AUTHORIZING TOWN SUPERVISOR TO SIGN SHARED SERVICE AGREEMENT WITH THE COUNTY RESOLVED, that the TOWN SUPERVISOR FOR THE TOWN OF PORTLAND be authorized to sign the Shared Service Agreement and any addendums for the year 2016.

APPROVING THE TOWN BOARD TO PAY ASSOCIATION OF TOWNS DUES that the Town Board for the Town of Portland pay the Annual Town Association Membership Dues for the year beginning January 01, 2016 as authorized by Article 8 of the Town Law. These dues are computed from the latest complete information of the Town's "Total Town Revenue" as reported to the Office of the State Comptroller.

DESIGNATION OF REPRESENTATIVES AT THE ASSOCIATION OF TOWN MEETING RESOLVED, that Supervisor Schrantz, Councilman Boltz, Councilman Manzella are hereby authorized to attend the annual meeting of the Association of Towns in New York City. **Supervisor Schrantz** is authorized to represent the Town at the Annual Business Meeting of the Association of Towns and that the Town Clerk will furnish him with the letters of appointment to be presented to the Association Rules Committee:

THEREFORE BE IT FURTHER RESOLVED that **Jerry Boltz** is named as alternate of the Annual Business Meeting of the Association. AND BE IT FURTHER RESOLVED that the expenses of the Town Delegates for rooms, meals and telephone service be billed to the Town. The Town will pay up to three night's accommodations at single room rates and four days of meal allowance at \$100.000 per day.

APPOINTMENT OF DEPUTY TAX COLLECTOR BY THE TAX COLLECTOR RESOLVED, that **Judy Mawhir and Molly Hindman** is appointed as Deputy Tax Collector for a one year term beginning January 01, 2016 through December 31, 2016 at \$11.14 per hour, not to exceed \$500.00.

APPOINTMENT OF SECRETARY TO THE PLANNING BOARD, RESOLVED, that Carol Horlacher is appointed as secretary to the Planning Board beginning January 01, 2016 through December 31, 2016 at a rate of pay of \$11.14per hour, not to exceed \$700.00.

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CHADWICK BAY REPRESENTATIVE RESOLVED, that Portland Town Supervisor **Daniel F. Schrantz and Jerry Boltz** be appointed to Chadwick Bay as the Town of Portland's representatives beginning January 01, 2016 through December 31, 2016.

Supervisor Schrantz stated the Procurement Policy has not changed. He asked if there were any questions. With no questions from the Board or public the Board moved into the Regular Board Meeting.

MINUTES

01-01-16

On a motion of Councilman Boltz, seconded by Councilman Manzella the following resolution was

ADOPTED Ayes 5 Schrantz, Boltz, Manzella, Miller, Farrell

Nays 0

RESOLVED the Portland Town Board approves the Minutes as presented.

DEPARTMENTAL REPORTS

01-02-16

On a motion of Councilman Miller, seconded by Councilwomen Farrell the following resolution was

ADOPTED Ayes 5 Schrantz, Boltz, Manzella, Miller, Farrell

Nays 0

RESOLVED the Portland Town Board approves the Departmental Reports as presented.

- Portland Town Court-Total submitted to Town \$22,874.00
- Town Clerks total disbursements- \$712.85
- Dog Control-8 complaints,7 calls,1 dog in pound, 1 dog seized in Town, 1 trip to court
- Assessor

Diane Hofner-SOLAR CHAUTAUQUA:

Diane Hofner told the Board over 50 league members, citizens and officials attended the meeting on January 13th regarding the transport of crude oil by rails. A reprehensive from Senator Schumer's office and Professor Charlie Bowman gave a presentation regarding the transportation of Bakkan crude oil on our rails. As many as 125 tank cars cross western New York every day. The tank cars used to transport oil are not built to withstand accidents. Senator Schumer has introduced legislation to demand flammable gas reduction; Governor Cuomo can prohibit tank cars carrying Bakkan crude oil from traveling the rails in New York State. Ms. Hofner stated this is a very dangerous situation.

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Solar-Chautauqua County:

Ms. Hofner told the Board after a meeting the League of Women Voters hosted on September 16th with speaker Mellissa Kemp (Director of Solar Tompkins Co.) the League has gotten many volunteers. Within two months an application has been submitted to NYSERTA for a grant to run a solar community. The Solar Chautauqua campaign is a receipting of a \$2,000 grant from Freshwater Future of Michigan, with this Solar Chautauqua will launch on March 12th at JCC North a brunch from 10-12 with more news to follow. Ms. Hofner told the Board they are awaiting Governor Cuomo's announcement about the NYSERDA awards across NY State. Ms. Hofner reviewed shared solar with the Board. Solar Chautauqua has scheduled a meeting for March 21st at the Town Hall to meet the installers. Supervisor Schrantz thanked Ms. Hofner.

CORRESPONDENCE:

Supervisor Schrantz read the following:

- Thank you to the water department and Town crew for their work on a water leak.
- North County Community Foundation-open house, January 22nd at 21 Brix.
- Jamestown Community College.
- Southern Tier West-training class February 3rd on Powers & Duties for Local Officials.
- Village of Brocton-Brocton Reservoir Dam, Visual Observation Report.

RESIGNATION TO ZBA

01-03-16

On a motion of Councilman Boltz, seconded by Councilman Miller the following resolution was

ADOPTED Ayes 5 Schrantz, Boltz, Manzella, Miller, Farrell

Nays 0

RESOLVED the Portland Town Board accepts the resignation of Sheila Lawrence to the Portland Zoning board of Appeals, effective immediately.

PUBLIC COMMENT:

Portland resident Jay Hardenburg presented a letter to the Town Board regarding some of his concerns and opposition of the proposed Water District 8. His letter

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stated “I also believe that this project, as proposed, represents very poor public policy in that it directly contradicts existing Town Ordinances and the soon to be released Town Comprehensive Plan which focuses on preserving the agricultural business base and character of the Town”. Mr. Hardenburg reviewed with the Board the number of homes and length the water line will run, with only 20% of the homes in the district east of Church Street to Munson Road (1.8 miles) he requested that the Board direct the consulting engineer to review an alternate route on Webster Road to Church Street and north on Church Street to Route 20. Mr. Hardenburg stated he understands people have problems and his solution does not meet everyone’s needs. After a lengthy discussion on different alternatives and the cost of the project Supervisor Schrantz thanked Mr. Hardenburg for his input.

OLD BUSINESS:

VILLAGE/TOWN REPRESENTATIVES:

Supervisor Schrantz told the Board he will be drafting a new list which will alternate Town Board and Village of Brocton Trustees to attend each other’s meetings; this will keep open communication between the Town and Village.

TOWN HIGHWAY GARAGE:

Supervisor Schrantz updated the Board on the progress, the attorneys are trying to coincide a date for depositions, sometime in March. He stated it is moving forward.

CHADWICK BAY/ NORTH COUNTY WATER:

Supervisor Schrantz stated the legal framework is being worked out regarding the regional water, the engineer is working on the formation of the water district.

Chadwick Bay is also looking into more grant money for the project.

Supervisor Schrantz told the Board Chadwick Bay is still reviewing regional health insurance for Chautauqua County. He stated Tompkins County currently has regional health insurance in place. A presentation is being scheduled with Don Barber (Tompkins County) to review this. Supervisor Schrantz asked the Board if they have any ideas for Chadwick Bay to investigate.

COMPREHENSIVE PLAN:

A meeting is scheduled for January 21st at the Town Hall.

AUDITS:

Board members Farrell and Manzella will be audited the books for the Town Clerk and Court Clerk on January 25th at 8:00am.

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PROPOSED WATER DISTRICT 8:

Supervisor Schrantz and the Board reviewed the surveys that were sent to residents in the proposed water district. Of the surveys returned there were 21 yes, 9 no and 6 with no yes or no marked regarding the Board to proceed forward with the next step which would be to prepare a general map, plan, and report and an environmental study. The Board said they respect Mr. Hardenburg's opinion regarding a water district within an agricultural district but stated the Town currently has 3 other water districts within agricultural districts and have had no issues. After an extended discussion the board moved forward with the following:

**A RESOLUTION AUTHORIZING THE COST OF PREPARATION OF A MAP, PLAN AND REPORT AND ENVIRONMENTAL STUDIES REGARDING THE ESTABLISHMENT OF A WATER DISTRICT TO SERVE PART OF WEBSTER ROAD, SUBJECT TO PERMISSIVE REFERENDUM
01-04-16**

On a motion of Councilman Manzella, seconded by Councilman Miller the following resolution was

ADOPTED Ayes 5 Schrantz, Boltz, Manzella, Miller, Farrell

Nays 0

WHEREAS the residential area within the Town of Portland, New York (the "Town") located along Webster Road between Route 380 and Munson Road currently does not have municipal water service; and

WHEREAS a significant number of the houses in this area have determined that their wells are contaminated following the flooding event in July 2015, which may qualify a water project for emergency funding packages from the United States Department of Agriculture that would otherwise not be available and that will become unavailable unless the Town applies promptly; and

WHEREAS the Town circulated a survey to residents in the area asking if they wanted the Town Board to proceed with the next step towards establishing a water district and, of the 30 respondents who answered the question, 21 answered affirmatively, and

WHEREAS the Town wishes to help these residents secure municipal water if the project is financially sensible, but finds that further studies are needed to determine whether emergency funding is available and whether a new improvement district should be established; now, therefore, be it

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RESOLVED that, pursuant to [Town Law §209-b](#), the sum not to exceed \$1,500 is appropriated to pay the cost of preparing a general map, plan, and report and another sum not to exceed \$3,500 is appropriated to pay the cost of conducting the appropriate environmental studies for establishing an improvement district for the provision of water within the Webster Road area; and it is further

RESOLVED that this resolution is determined to be subject to permissive referendum as provided by [General Municipal Law §6-c](#) and [Town Law §§90 to 94](#), and shall not take effect until thirty (30) days from the date hereof pursuant to [Town Law §91](#), and that no expenditure shall be made prior to expiration of said 30 day period, and that no expenditure shall take place after said period if a Petition has been duly filed pursuant to [Town Law §91](#) with further action of this Board.

O.A.G. DEMOLITION FUNDS:

Supervisor Schrantz stated he and Attorney Seachrist meant with Gina Paradis of the Chautauqua County Land Bank regarding funding to demolish the burnt out home on the corner of Pecor Street and Route 20. Attorney Seachrist explained to the Board the Code Enforcement Officer has not been able to locate the owners of this property, at this point the Town will proceed forward to get a clear title.

TOWN CODE:

01-05-16

On a motion of Councilman Manzella, seconded by Councilman Miller the following resolution was

ADOPTED Ayes 5 Schrantz, Boltz, Manzella, Miller, Farrell

Nays 0

PLEASE TAKE NOTICE that the Town Board of the Town of Portland will hold public hearings on two proposed local laws starting at 7:10 p.m. on Wednesday, February 10, 2016 at the Town of Portland Administration Building, 87 West Main Street, Brocton, New York, as follows:

7:10 p.m.: Proposed Local Law No. 1-2016, entitled “Amending Section 1102 of the Town of Portland Zoning Code.” The proposed local law would update the Town’s standards for considering use and area variances to match current New York State law.

7:15 p.m.: Proposed Local Law No. 2-2016, entitled “Providing for the Administration and Enforcement of the New York State Uniform Fire Prevention and Building Code.” The proposed local law would update the Town’s regulations for the enforcement of the building code, which were first adopted in 1984.

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Any resident of the Town of Portland is entitled to be heard upon said proposed local laws at such public hearing. Copies of the proposed local laws are available for the review at the Town Clerk's Office, 87 West Main Street, in Brocton, during regular business hours.

GREENCREST DRAINAGE:

Supervisor Schrantz told the board he has discussed with the attorney and engineer the possibility of creating a drainage district in the Greencrest/Tastor Ln/VBP area. This is due to flooding in this area. The Board reviewed a map of where the district would be. Attorney Seachrist told the Board a map plan and report will be needed then the Town could hold a public hearing to determine if the district should be established.

01-06-16

On a motion of Councilman Manzella, seconded by Councilman Boltz the following resolution was

ADOPTED Ayes 5 Schrantz, Boltz, Manzella, Miller, Farrell

Nays 0

RESOLVED The Portland Town Board authorizes the Supervisor to get an estimate from Engineer Clark/Patterson/Lee to create a drainage district in the Greencrest area.

Attorney Seachrist recommended sending a survey to residents in the possibly drainage district to see what the people want.

HIGHLAND AVE. SPPED REDUCTION

01-07-0-16

On a motion of Councilman Miller, seconded by Councilwomen Farrell the following resolution was

ADOPTED Ayes 5 Schrantz, Boltz, Manzella, Miller, Farrell

Nays 0

RESOLVED that the Town Board of the Town of Portland and the County Superintendent of Highways of the County of Chautauqua hereby request the Department of Transportation, pursuant to Section 1622.1 of the Vehicle and Traffic Law, to establish a lower maximum speed from 55mph to 35mph at which vehicles may proceed from the Village/Town line on Highland Avenue up to Ellicott Road in the Town of Portland.

BE IT FURTHER RESOLVED upon receipt of the notice that the regulation herein requested has been established, the Town of Portland will provide, install, and maintain signs in accordance with the Vehicle and Traffic Law and conforming to the Manual of Uniform Traffic control Devices of the Department of Transportation.

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NEW BUSINESS

ORGANIZATIONAL POLICY

01-08-16

On a motion of Councilman Miller, seconded by Councilman Manzella the following resolution was

ADOPTED Ayes 5 Schrantz, Boltz, Manzella, Miller, Farrell

Nays 0

RESOLVED the Portland Town Board adopts the 2016 Organizational Policy.

RAILS TO TRAILS

Supervisor Schrantz told the Board he has received a letter from Jim Fincher of Rails to Trails, the letter stated he has meant with the Army Core of Engineers. There may be some funding available by the Federal government to address the problem ½ mile south of Woleben Road, for a 120 year old stone drainage culvert that is in danger of collapsing. Mr. Fincher has asked the town to be the sponsor agency. Attorney Seachrist told the Board this does not obligate the Town in anyway; this is for further research and to see what funding is available.

01-09-16

On a motion of Councilman Miller, seconded by Councilman Boltz the following resolution was

ADOPTED Ayes 5 Schrantz, Boltz, Manzella, Miller, Farrell

Nays 0

RESOLVED the Portland Town Board authorizes the Supervisor to sign a letter addressed to the Army Engineer District, Buffalo to see if any funding is available.

MARMADUKE COMMITTEE:

Councilman Boltz told the Board the Kickstarter program to help raise funds will be going live by the end of the week.

BOARD MEMBERS:

Supervisor Schrantz read to the Board the Town's Goals for 2016:

1. Opening of the Peerless street bridge project.
2. Resolved the Town highway garage floor problem.
3. Work with Chadwick Bay Regional Development Corporation to look at regional projects that would save and provide the most efficient way to

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provide services needed for all residents. Investigate the Municipal Health Insurance Consortium like the one Tompkins County put in place.

4. Work with the North County Regional Water Agency to move the North County Water Project forward, this system will provide adequate water to our residents and business's at the most cost effective way.
5. Continue to pursue shared services to investigate ways to reduce costs while providing the best services for the taxpayers.
6. Finalize the data collection with KLV for the Towns assessor's records on resident's property.
7. Put in place the Towns Comprehensive Plan to give the Town board and future Town boards a working plan to move the Town Forward.
8. Support the Brad Anderson/Mazmaduke Committee with the implementation to the bronze statue of the Great cartoonist and his famous Marmaduke.

HIGHWAY DEPARTMENT:

Supervisor Schrantz stated Highway Superintendent Delcamp could not attend the meeting tonight. He has been approached from student Rob Gugino about an internship with the highway department from April 26 to May 20th. Attorney Seachrist told the Board this does not need board approval it is up to Mr. Delcamp's discretion.

Supervisor Schrantz told the Board Mr. Delcamp had given him some prices and information for a new excavator. Supervisor Schrantz stated there is grant funding currently available and feels the Town should first investigate that route.

BILLS

01-10-16

On a motion of Councilman Manzella, seconded by Councilwomen Farrell the following resolution was

ADOPTED Ayes 5 Schrantz, Boltz, Manzella, Miller, Farrell

Nays 0

RESOLVED the Portland Town Board approves the bills for January 2016.

GENERAL FUND	\$7,638.91
TOWN OUTSIDE VILLAGE	\$153.49
HIGHWAY TOWNWIDE	\$3,389.20
HIGHWAY OUTSIDE VILLAGE	\$6,830.55
LIGHT	\$695.30

With no further business, on a motion of Councilman Manzella, seconded by Councilwomen Farrell the meeting adjourned at 9:02 p.m. Carried unanimously.

Respectfully Submitted by,

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Roxane Sobecki
Town Clerk