

TOWN OF PORTLAND BOARD MEETING
PORTLAND TOWN HALL
DECEMBER 09, 2015 - 7:00 P.M.

BOARD MEMBERS PRESENT:

Daniel Schrantz	Supervisor
Jerry Boltz	Councilman
Gary Miller	Councilman
Al Valentin	Councilman
Rick Manzella	Councilman

OTHERS PRESENT:

Ron Delcamp	Highway Superintendent
Ann Belcher	Reporter
Roxane Sobecki	Town Clerk
Joel Seachrist	Attorney
Drew Smith	Water Supervisor

Supervisor Schrantz opened the meeting at 7:00 p.m. with the pledge to the flag.

MINUTES

12-110-15

On a motion of Councilman Manzella, seconded by Councilman Boltz the following resolution was

ADOPTED Ayes 4 Schrantz, Miller, Boltz, Manzella, Valentin
Nays 0

RESOLVED the Portland Town Board accepts the Minutes as presented.

DEPARTMENTAL REPORTS

12-111-15

On a motion of Councilman Miller, seconded by Councilman Manzella the following resolution was

ADOPTED Ayes 5 Schrantz, Miller, Boltz, Manzella, Valentin
Nays 0

RESOLVED the Portland Town Board accepts the Departmental Reports as presented.

TREASURY REPORT

12-112-15

On a motion of Councilman Boltz, seconded by Councilman Valentin the following resolution was

ADOPTED Ayes 5 Schrantz, Miller, Boltz, Manzella, Valentin
Nays 0

RESOLVED the Portland Town Board accepts the Treasury's Report as presented by the Supervisor.

TOWN OF PORTLAND BOARD MEETING
PORTLAND TOWN HALL
DECEMBER 09, 2015 - 7:00 P.M.

CORRESPONDENCE:

Supervisor Schrantz read the following correspondence:

- League of Women Voters-inviting the Board to a meeting at the White Inn, January 13th at 12:00. Different speakers will be presenting information on carrying hazardous material on our railroads and roadways. Supervisor Schrantz stated he will be attending this meeting.
- ISO-Community's PPC classification.

OLD BUSINESS

VILLAGE/TOWN REPRESENTATIVES:

Supervisor Schrantz told the Board he will be setting up a new list for the first of the year.

HIGHWAY GARAGE:

Supervisor Schrantz asked the Board to review Attorney Brautigam's re-evaluation report, stating things are moving along.

CHADWICK BAY/NORTH COUNTY WATER PROJECTS:

The Chautauqua County Legislature will hold a Public Hearing on December 16, 2015 at 6:45 PM for the purpose of conducting a public hearing on the questions of the formation of the North Chautauqua County Water District.

Supervisor Schrantz informed the Board Chadwick Bay is looking into County wide Health Insurance. Tompkins County has been very successful implementing this; a presentation is tentatively scheduled for January 13th or 14th.

CABLE:

Supervisor Schrantz stated he has received a list of rate increases for cable.

BRIDGE:

Supervisor Schrantz stated the Bridge is completed. Highway Superintendent Delcamp told the Board his crew has been working with the Village installing the road, this will need to settle over the winter. Next spring the guard rails and road will be finished. He stated the Town's portion is complete.

COMPREHENSIVE PLAN:

Supervisor Schrantz informed the Board he has been in contact with Don McCord of Small Town Planning, a meeting will be scheduled in January to review the comprehensive plan draft.

TOWN OF PORTLAND BOARD MEETING
PORTLAND TOWN HALL
DECEMBER 09, 2015 - 7:00 P.M.

AUDITS:

The accountant will be scheduling a date.

NEW BUSINESS

BUDGET TRANSFERS

12-113-15

On a motion of Councilman Miller, seconded by Councilman Manzella the following resolution was

ADOPTED Ayes 5 Schrantz, Miller, Boltz, Manzella, Valentin

Nays 0

RESOLVED the Portland Town Board approves the following Budget Transfers for December 2015.

GENERAL FUND TOWNWIDE

\$2,325	FROM A1990.4	CONTINGENT ACCOUNT
	TO A9010.8	EMPLOYEE BENEFITS STATE RETIREMENT
\$300	FROM A1910.4	SPECIAL ITEMS UNALLOCATED INSURANCE
	TO A1220.4	SUPERVISOR CONTRACTUAL

END OF YEAR MEETING:

The Portland Town Board scheduled the end of year meeting for December 30th, 2:00 at the Portland Town Hall; newly elected officials will take the oath of office.

TAX LATE NOTICE FEE

12-114-15

On a motion of Councilman Miller, seconded by Councilman Boltz the following resolution was

ADOPTED Ayes 5 Schrantz, Miller, Boltz, Manzella, Valentin

Nays 0

RESOLVED on the recommendations of the Tax Collector the Town of Portland will no longer charge the fee of \$2.00 for mailing late tax notices.

ASSOCIATION OF TOWNS MEETING

12-115-15

On a motion of Councilman Miller, seconded by Councilman Valentin the following resolution was

ADOPTED Ayes 5 Schrantz, Miller, Boltz, Manzella, Valentin

Nays 0

TOWN OF PORTLAND BOARD MEETING
PORTLAND TOWN HALL
DECEMBER 09, 2015 - 7:00 P.M.

RESOLVED the Portland Town Board approved Supervisor Schrantz, Councilman Boltz and Manzella to attend the 2016 Association of Towns Annual Meeting February 14th-17th.

PROPOSED WATER DISTRICT 8:

Supervisor Schrantz stated an informational meeting is scheduled for December 17th, 7:00 at the Town Hall with the engineer. This meeting is to see how much public interest there is in possibly starting a new water district along Webster Road to Munson Road. Supervisor Schrantz stated the Town has a very good chance of obtaining some emergency grant money for this project.

O.A.G. DEMOLITION FUNDS:

Supervisor Schrantz stated he and the attorney will be meeting with Gina Paradis (County) on December 17th to discuss possible funding to tear down the burnt home on Pecor Street.

TOWN CODE:

Attorney Seachrist advised the board of some oversights in the Town Code that should be addressed at the last meeting. He stated he will draft local laws for Variance Standards, Building Code Administration and Appearance Tickets; he will have this ready for the Planning Board and Town Board to review at their January Board Meetings.

Attorney Seachrist strongly recommend that all of the Town's local laws be codified. He said the initial investment is well worth the cost. He told the Board the Town of Busti codified its laws in 2012 using a company called General Code, which cost around \$12,000. It may be possible to spread the cost over two to three budget years to make the project more palatable. The Board reviewed the Town of Busti's local law book.

GREENCREST DRAINAGE:

Supervisor Schrantz told the Board he was contacted by a resident Kurt Maytum stating the mouth of the creek is blocked again. Supervisor Schrantz stated he will be meeting with the engineer and attorney to review the best alternative to rectify this situation.

MARMADUKE COMMITTEE:

TOWN OF PORTLAND BOARD MEETING
PORTLAND TOWN HALL
DECEMBER 09, 2015 - 7:00 P.M.

Councilman Boltz told the Board the committee is in the process of hiring a contractor for the brick work. He told the Board the contractor has insurance and a copy will be sent to the Town. The Kick-Start fundraiser will be starting soon.

Supervisor Schrantz and Board members wished everyone a Merry Christmas and thanked Councilman Valentin for his time and dedication to the Town Board.

CREDIT CARD TOWN CLERK

12-116-15

On a motion of Councilman Manzella, seconded by Councilman Boltz the following resolution was

ADOPTED Ayes 5 Schrantz, Miller, Boltz, Manzella, Valentin

Nays 0

RESOLVED the Town Board authorizes the Town Clerk to install a credit card option for Town Clerk and Water business.

WATER:

Supervisor Schrantz reviewed with the Board how the Town will be billing Pomfret for water usage. The water is now metered. He stated he will be meeting with Pomfret's supervisor and the Town Attorney to have a contract put in place.

Water Supervisor Smith told the Board he has been replacing meters, most of District 1 and 5 are completed. District 2 and 3 has the majority to replace. Supervisor Schrantz stated the engineer is looking into the possibility of some funding to help with the replacement cost.

HIGHWAY:

Highway Superintendent Delcamp told the Board he attended a meeting in Jamestown with Senator Young and other stakeholders regarding the failing culvert on the rails to trails within the Town. He stated the total repair cost is \$500,000; the total replacement cost is \$1,500,000. Senator Young is investigating other grant options.

LOCAL TRANSPORTATION FUNDING

12-117-15

On a motion of Councilman Miller, seconded by Councilman Boltz the following resolution was

TOWN OF PORTLAND BOARD MEETING
PORTLAND TOWN HALL
DECEMBER 09, 2015 - 7:00 P.M.

ADOPTED Ayes 5 Schrantz, Miller, Boltz, Manzella, Valentin

Nays 0

Whereas, a reliable transportation infrastructure is vital for the safety of New York's travelling public and its economy; and

Whereas, 85 percent of New York's roads and bridges are maintained by local governments; and

Whereas, despite well-timed and targeted preventative maintenance treatments, the age and condition of many of our locally-owned transportation assets means that they are beyond preservation and in need of much more costly rehabilitation and reconstruction; and

Whereas, estimates by the State Comptroller, DOT and independent studies show a large portion of road mileage is deterioration and many bridges in the state are rated structurally deficient and functionally obsolete; and

Whereas, the State Comptroller estimates that there will be \$89 Billion in unmet local infrastructure needs over the next 20 years; and

Whereas, the New York State Association of Town Superintendents of Highways commissioned its own fifteen year analysis that indicates an annual funding gap of 1/3 billion for the local system (excluding NYC) alone; and

Whereas, funding for our local system has been far short of what is needed and we've fallen further and further behind in maintaining the vast and aging transportation infrastructure over this long period with severe consequences for conditions ratings; and

Whereas, the New York State Consolidated Local Street and Highway Program (CHIPS)

Provides essential funding for every municipality in the state and is part of the New York State Department of Transportation (NYSDOT) capital program; and

Whereas, in the early 1990's the Governor and Legislature created the Dedicated Highway and Bridge Trust Fund (DHBTF) to pay for the NYSDOT capital program and the Dedicated Mass Transit Fund (DMTTF) to assist with the Metropolitan Transportation Authority (MTA)

Whereas, when the DHBTF was created, it was agreed that the NYSDOT and MTA five-year capital programs would be similar in size and would be negotiated concurrently; and

Whereas, through 2005-09, both five-year capital programs were similar in size and adopted within months of each other; and

Whereas, in 2010 the Executive and Legislature broke traditional parity and enacted a five-year capital program for the MTA but not the DOT;

NOW THEREFORE BE IT RESOLVED, that the Town of Portland calls upon the Governor and the State Legislature to make additional state funding and resources available at levels that accurately reflect the critical needs of local roads and bridges; and increase CHIPS funding in the 2016-17 state budget; and

TOWN OF PORTLAND BOARD MEETING
PORTLAND TOWN HALL
DECEMBER 09, 2015 - 7:00 P.M.

BE IT FURTHER RESOLVED, that the Town of Portland calls upon the Governor, and members of the state Legislature to fully fund and submit a new NYSDOT five-year transportation capital plan; and

BE IT FURTHER RESOLVED that the Town of Portland calls upon the Governor and members of the state Legislature to recognize the equality of roads, bridges and transit by restoring funding equality between the MTA and NYSDOT five-year programs and by voting on the plans simultaneously.

BILLS

12-117-15

On a motion of Councilman Boltz, seconded by Councilman Manzella the following resolution was

ADOPTED Ayes 5 Schrantz, Miller, Boltz, Manzella, Valentin

Nays 0

RESOLVED the Portland Town Board authorizes the bills for December 2015.

GENERAL FUND	\$12,690.53
TOWN OUTSIDE VILLAGE	\$7,277.85
HIGHWAY TOWNWIDE	\$10,855.25
HIGHWAY OUTSIDE VILLAGE	\$23,995.66
LIGHT	\$646.29
WATER	\$40,172.86
PEERLESS STREET BRIDGE PROJECT	\$130,917.71

With no further business, on a motion of Councilman Manzella, seconded by Councilman Valentin the meeting adjourned at 8:02 p.m. Carried unanimously.

Respectfully Submitted by,

Roxane Sobecki
Town Clerk