

TOWN OF PORTLAND BOARD MEETING
NOVEMBER 11, 2015
7:00 P.M.
PORTLAND TOWN HALL

BOARD MEMBERS PRESENT:

Daniel Schrantz	Supervisor
Jerry Boltz	Councilman
Gary Miller	Councilman
Rick Manzella	Councilman

BOARD MEMBERS ABSENT:

Al Valentin	Councilman
-------------	------------

OTHERS PRESENT:

Ron Delcamp	Highway Superintendent
Ann Belcher	Reporter
Roxane Sobecki	Town Clerk
Joel Seachrist	Attorney

Supervisor Schrantz opened the meeting at 7:00 p.m. with the pledge to the flag, followed by a moment of silence in observance of Veterans Day.

MINUTES

11-103-15

On a motion of Councilman Miller, seconded by Councilman Boltz the following resolution was

ADOPTED Ayes 4 Schrantz, Miller, Boltz, Manzella
Nays 0

Absent 1 Valentin

RESOLVED the Portland Town Board accepts the Minutes as presented.

DEPARTMENTAL REPORTS

11-104-15

On a motion of Councilman Manzella, seconded by Councilman Boltz the following resolution was

ADOPTED Ayes 4 Schrantz, Miller, Boltz, Manzella
Nays 0

Absent 1 Valentin

RESOLVED the Portland Town Board accepts the Departmental Reports as presented.

- Dog Control
- Justice Report- Judge Craig \$9,926.00, Judge Delcamp \$14,535.00.
- Code Enforcement Officer
- Town Clerk
- Assessor
- Supervisor Schrantz noted there was no Water Report for November.

TOWN OF PORTLAND BOARD MEETING
NOVEMBER 11, 2015
7:00 P.M.
PORTLAND TOWN HALL

TREASURY REPORT

11-105-15

On a motion of Councilman Boltz, seconded by Councilman Miller the following resolution was

ADOPTED Ayes 4 Schrantz, Miller, Boltz, Manzella

Nays 0

Absent 1 Valentin

RESOLVED the Portland Town Board accepts the Treasury's Report as presented by the Supervisor.

CORRESPONDENCE:

Supervisor Schrantz read the following correspondence:

- Mayor/Supervisor Meeting-November 19th at the Lakewood Rod & Gun Club.
- Supervisor Schrantz told the board he has had some complaints from residents regarding liquid manure being spread on the corner of Fay and Ellicott Road. He told the board he will be looking into this issue since this was the area after the July flood that had some contaminated wells.

OLD BUSINESS

VILLAGE/TOWN REPRESENTATIVES:

Supervisor Schrantz said he will be setting up a new schedule for the New Year, hoping to get this going again where Village and Town representatives attend each other's board meetings.

TOWN HIGHWAY GARAGE:

Attorney Brautigam has looked at the garage floor and is moving forward.

REGIONAL WATER:

Supervisor Schrantz updated the Board saying there was a meeting last Monday to clarify some items, sounds like everyone is on board. The final agreements have to be signed by the 17th of November. Supervisor Schrantz said he feels this is the best alternative for Portland. He said he feels bad the Village of Brocton will not be in the water business any more but water rates would have doubled if Brocton moved forward with the necessary updates to the water treatment plant. Regional Water will stable rates, have economic development and the Town will have more control. If all goes through construction will begin next summer.

PEERLESS STREET BRIDGE:

Supervisor Schrantz updated the Board on the bridge process, he said they meant with Oakgrove to explain the situation. The wing walls of the bridge were designed for the Highway to install, but since then the way the slate is on the wing wall it is

TOWN OF PORTLAND BOARD MEETING
NOVEMBER 11, 2015
7:00 P.M.
PORTLAND TOWN HALL

not a stabilized footer and extra additional work will have to be done. Highway Superintendent feels this is more involved then the Highway Crew can do. Supervisor Schrantz said we are running out of time, the wing walls hold the bridge in place. We need to move forward. Oakgrove has put a new agreement together for the additional work made out to the Highway for the renting of the equipment and labor. Supervisor Schrantz stated the Town is responsible for the Bridge and the Village will be responsible for the road. The Board and Highway Superintendent discussed the bridge and road work regarding what the Village is responsible for. It was decided to talk with the Village regarding the road work that needs to be done. Supervisor Schrantz asked the Attorney since the agreement for Oakgrove to do the additional work is above the Town's Procurement Policy do we need board authority, Attorney Seachrist stated it is a lease between the Highway Department and Oakgrove and does not need board approval.

AUDITS:

Supervisor Schrantz told the audit committee his books will be ready for audit, the holdup was the water and Tower. Supervisor Schrantz explained to the Board how the Town will be billing Pomfret for water usage.

NEW BUSINESS:

BUDGET TRANSFERS

11-106-15

On a motion of Councilman Miller, seconded by Councilman Manzella the following resolution was

ADOPTED Ayes 4 Schrantz, Miller, Boltz, Manzella

Nays 0

Absent 1 Valentin

RESOLVED the Portland Town Board approves the following Budget Transfers and Modifications for November 2015:

HIGHWAY FUND TOWNWIDE

Modify 2015 Adopted Budget by increasing Revenue line DA3960 State Aid Disaster Aid by \$14,559 and increasing expenditure line DA5142.1 Snow Removal Personal Services by \$14,559 for last winter snow emergency.

WATER DISTRICT #1

\$1,000 FROM SW8320.4 SOURCE SUPPLY CONTRACTUAL
TO SW8310.4 WATER ADMINISTRATION CONTRACTUAL

WATER DISTRICT #3

\$400 FROM SW8320.1 SOURCE SUPPLY PERSONAL SERVICES
TO SW8320.4 SOURCE SUPPLY CONTRACTUAL

\$1,000 FROM SW8340.2 TRANSMISSION & DISTRIBUTION EQUIPMENT
TO SW8340.4 TRANSMISSION & DISTRIBUTION CONTRACTUAL

TOWN OF PORTLAND BOARD MEETING
NOVEMBER 11, 2015
7:00 P.M.
PORTLAND TOWN HALL

WATER DISTRICT #7

\$100 FROM SW8340.4 TRANSMISSION & DISTRIBUTION CONTRACTUAL
TO SW8340.1 TRANSMISSION & DISTRIBUTION PERSONAL SERVICES

\$345 FROM SW9730.7 BAN INTEREST
TO SW9710.7 SERIAL BOND INTEREST

KLW DATA COLLECTION:

Supervisor Schrantz updated the Board on the data collection being done by KLW. He has meant with KLW and all data collection is complete. The assessor will be entering all data and pictures, then a mailing will go out to residents next June, the Town will hold half the retainer fee until project is complete.

MARMADUKE COMMITTEE:

Councilman Boltz informed the Board the Kick Start fundraiser is almost ready to launch. The committee has been working with the Highway crew going over plans for the statue site; also they will be doing a mailing. Councilman Boltz stated everything is moving ahead.

DOG CONTROL:

Supervisor Schrantz stated they are still having an issue with a dog on Patterson Lane. Neighbors have been calling saying the dog does not have food, water or shelter. Attorney Seachrist said he would make some phone calls.

PLANNING BOARD:

Attorney Seachrist asked the Board to review a letter he sent to the Supervisor regarding some oversights in the Code such as Variance Standards (Section 1102), Building Code Administration, Appearance Tickets (Section 1002) and Codification of Town Laws.

Supervisor Schrantz congratulated Judge Craig and Delcamp on their re-election, Councilman Miller on his re-election to the Board and newly elected Patti Farrell to the Board.

Supervisor Schrantz thanked Councilman Valentin for his years of service.

2016 TRAINING SCHOOL

11-107-15

On a motion of Councilman Miller, seconded by Councilman Boltz the following resolution was

ADOPTED Ayes 4 Schrantz, Miller, Boltz, Manzella

Nays 0

TOWN OF PORTLAND BOARD MEETING
NOVEMBER 11, 2015
7:00 P.M.
PORTLAND TOWN HALL

Absent 1 Valentin

RESOLVED the Portland Town Board approves Patti Farrell to attend the Newly Elected Officials 2016 Training School January 6-8 in Rochester, New York.

WATER:

Supervisor Schrantz informed the Board the meters at the Tower are being read every day.

BILLS

11-108-15

On a motion of Councilman Boltz, seconded by Councilman Manzella the following resolution was

ADOPTED Ayes 4 Schrantz, Miller, Boltz, Manzella

Nays 0

Absent 1 Valentin

RESOLVED the Portland Town Board approves the bills for November 2016.

GENERAL FUND	\$18,294.23
TOWN OUTSIDE VILLAGE	\$1,960.17
HIGHWAY TOWNWIDE	\$29.77
HIGHWAY OUTSIDE VILLAGE	\$11,433.75
LIGHT	\$607.41
WATER	\$3,123.70

JUDGMENT

11-109-15

On a motion of Councilman Manzella, seconded by Councilman Miller the following resolution was

ADOPTED Ayes 4 Schrantz, Miller, Boltz, Manzella

Nays 0

Absent 1 Valentin

RESOLVED the Portland Town Board authorizes the Supervisor to sign the Satisfaction of Judgment regarding Sarah J. Delcamp.

Supervisor Schrantz discussed with the Board record keeping of time for the water supervisor, he stated he does not always report to me when he is off. It was discussed of possible keeping a record of time on a smart phone app. Supervisor Schrantz said he would research this.

With no further business, on a motion of Councilman Manzella, seconded by Councilman Boltz the meeting adjourned at 8:00 p.m. Carried unanimously.

Respectfully Submitted by,

TOWN OF PORTLAND BOARD MEETING
NOVEMBER 11, 2015
7:00 P.M.
PORTLAND TOWN HALL

Roxane Sobecki
Town Clerk