

TOWN OF PORTLAND BOARD MEETING  
APRIL 08, 2015 – 7:00 P.M.  
PORTLAND TOWN HALL

**BOARD MEMBERS PRESENTS:**

Daniel Schrantz	Supervisor
Gary Miller	Councilman
Al Valentin	Councilman
Rick Manzella	Councilman

**BOARD MEMBERS ABSENT:**

Jerry Boltz	Councilman
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**OTHERS PRESENT:**

Josh Patsch-entered the meeting at 7:08 p.m.  
Jack Patsch-entered the meeting at 7:08 p.m.  
Roxane Sobecki                      Town Clerk

Supervisor Schrantz opened the meeting at 7:05 p.m. with the pledge to the flag.

**HIGHWAY BIDS FOR ROAD MATERIAL FOR 2015**

Supervisor Schrantz opened the following sealed bids for Highway Material:

Betts 7396 Plank Road Westfield, NY 14787	Gravel
Hanson PO Box 513 Jamesville, NY	Bituminous Concrete
Gernatt 13870 Taylor Hollow Rd Collins, NY	Hot Mix Bid
Jamestown Macadam PO Box 518 Celeron, NY	Blacktop and Aggregate

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**HIGHWAY BIDS**

**04-25-15**

On a motion of Councilman Manzella, seconded by Councilman Valentin the following resolution was ADOPTED Ayes 4 Schrantz, Miller, Valentin, Manzella

Nays 0

Absent 1 Boltz

RESOLVED that the Portland Town Board will turn over all bids to the Highway Superintendent for his review.

**MOWING BIDS:**

Supervisor Schrantz opened the following sealed bids for mowing:

Pro Care-Thomas Luczkowiak

P.O. Box 64

Portland, NY 14769

Mowing and Trimming the following:

Community Park	\$160.00 per cut
Fuel Depot	\$ 50.00 per cut
Pecor St. Cemetery	\$ 45.00 per cut
Library	\$ 20.00 per cut
Town Hall	\$ 40.00 per cut
Trim Trees:	\$105.00
Prune Shrubbery 2x	\$100.00 in May and \$75.00 in October
Clean Shrubbery at Town Hall	\$45.00

Roger Gloss

2516 Route 20

Sheridan, NY 14135

Mowing and Trimming the following:

Community Park	\$155.00
Fuel Depot	\$50.00
Pecor St. Cemetery	\$40.00
Library	\$20.00
Town Hall	\$40.00
Trees	\$40.00
Prune Shrubbery	\$90.00
Clean Shrubbery at Town Hall	\$40.00

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Quality Lawn Service  
200 Lake Shore Dr. W.  
Dunkirk, NY 14048

Mowing and Trimming the following:

Community Park	\$250.00
Fuel Depot	\$50.00
Cemetery	\$75.00
Library	\$35.00
Town Hall	\$45.00
Trees	\$50.00-Library and \$75.00-Town Hall
Prune Shrubbery	\$75.00-Library and Town Hall
Removal of Leaves	\$100.00

Tayler Appel  
83 Pullman St.  
Brocton, NY 14716

Mowing and Trimming the following:

Community Park	\$90.00
Fuel Depot	\$50.00
Cemetery	\$35.00
Library	\$40.00
Town Hall	\$35.00
Trees	\$25.00-Library and \$50.00 Town Hall
Prune Shrubbery	\$75.00-Library and \$90.00 Town Hall
Leaf Removal	\$30.00-Town Hall and Library

**AWARD MOWING BID**

**04-26-15**

On a motion of Councilman Manzella, seconded by Councilman Miller the following resolution was ADOPTED Ayes 4 Schrantz, Miller, Valentin, Manzella

Nays 0

Absent 1 Boltz

RESOLVED the Mowing Bid for 2015 is awarded to Tayler Appel for the mowing and Trimming of Community Park, Fuel Depot, Cemetery, Library and Town Hall.

**MINUTES**

**04-27-15**

On a motion of Councilman Manzella, seconded by Councilman Valentin the following resolution was

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ADOPTED Ayes 4 Schrantz, Manzella, Valentin, Miller

Nays 0

Absent 1 Boltz

RESOLVED the Portland Town Board approves the Minutes as presented.

**DEPARTMENTAL REPORTS**

**04-28-15**

On a motion of Councilman Miller, seconded by Councilman Manzella the following resolution was

ADOPTED Ayes 4 Schrantz, Manzella, Valentin, Miller

Nays 0

Absent 1 Boltz

RESOLVED the Portland Town Board approves the following Departmental Reports as presented:

- Dog Control
- Tax Collector
- Justice
- Town Clerk
- Assessor
- Code Enforcement
- NO water report

**TREASURY REPORT**

**04-29-15**

On a motion of Councilman Valentin, seconded by Councilman Miller the following resolution was

ADOPTED Ayes 4 Schrantz, Valentin, Miller, Manzella

Nays 0

Absent 1 Boltz

RESOLVED the Portland Town Board approves the Treasury Report as presented by the Supervisor.

**CORRESPONDENCE**

Supervisor Schrantz read the following:

- NYS Department of Transportation-A traffic engineering investigation has been initiated to review the Town's request of restricted parking in front of the Portland Post office.
- Fredonia Grange 100 year's old-April 25<sup>th</sup>.
- Meals on Wheels-Thanking Supervisor Schrantz for his help in delivering meals.
- Cable 5-thank you.
- Certificate of Appreciation – 2015 CAP member for STW.
- Emergency Homeland Security - \$19,968.69 check from the July 8, 2014 storm.
- Chautauqua Lake Snowmobile Club-Landowner Appreciation Party, April 18<sup>th</sup>.
- Southern Tier West Local Government Conference-May 6 – Houghton College.

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**OLD BUSINESS:**

**TOWN HIGHWAY GARAGE:**

Supervisor Schrantz stated he has been in contact with Attorney Brautigam, he will proceed forward with the Highway Garage Floor litigation at a cost of \$165.00 per hour.

**ATTORNEY**

**04-30-15**

On a motion of Councilman Manzella, second by Councilman Miller the following resolution was ADOPTED Ayes 4 Schrantz, Manzella, Miller, Valentin

Nays 0

Absent 1 Boltz

RESOLVED the Portland Town Board authorizes the Supervisor to hire Attorney Brautigam to continue with the litigation regarding the Garage Floor at a cost of \$165.00 per hour.

**CHADWICK BAY/ NORTH COUNTY WATER PROJECTS:**

Supervisor Schrantz stated Attorney Passafaro will do the inter-municipal agreement. The next meeting is scheduled for April 9<sup>th</sup>, 5:30, Sunset Bay.

Supervisor Schrantz told the Board some items Chadwick Bay is investigating:

- Gas & Electric rates for municipalities.
- County Health Ins.

**PEERLESS STREET BRIDGE:**

Supervisor Schrantz told the Board the Bridge is made, the engineer recommended the Town inspect and take pictures of the finished bridge. He stated he has meant with the County and Village regarding the footer. The County cannot put the footer in as planned but will help with bid specs. Supervisor Schrantz stated the Town needs to move forward or time will run out.

**BRIDGE SPECIFICATIONS**

**04-31-15**

On a motion of Councilman Manzella, seconded by Councilman Valentin the following resolution was ADOPTED Ayes 4 Schrantz, Manzella, Valentin, Miller

Nays 0

Absent 1 Boltz

RESOLVED the Town Board authorizes the Supervisor to contact the County for assistants with the Bid Specifications for the footer of the Bridge and for whatever the Supervisor and the Village and Town Highway Superintendents deem necessary.

**COMPREHENSIVE PLAN:**

Supervisor Schrantz stated the plan is almost complete.

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**SUB DIVISIONS**

**04-32-15**

On a motion of Councilman Miller, seconded by Councilman Manzella the following resolution was ADOPTED Ayes 4 Schrantz, Miller, Manzella, Valentin

Nays 0

Absent 1 Boltz

RESOLVED the Portland Town Board authorizes the Supervisor to hire Attorney Jeff Passafaro to finish the Sub Division Local Law.

**UNION:**

Supervisor Schrantz stated a new 3 year contract has been signed.

**AUDITS:**

Councilman Manzella stated the Tax Collector and Supervisor's audits will be next.

Supervisor Schrantz stated he would like to assign two board members to be the liaison between the Town and Library since the Library has broken away from the Town.

**ATTORNEY:**

Supervisor Schrantz stated he has received two resumes for Town Attorney; he will be setting up interviews.

**AUTOMATIC DOORS:**

Supervisor Schrantz reviewed quotes for the east door of the Town Hall:

Door Specialties Inc.                      \$3,925.00

A Village Locksmith                      \$4,630.00

**04-33-15**

On a motion of Councilman Manzella, seconded by Councilman Valentin the following resolution was ADOPTED Ayes 4 Schrantz, Manzella, Valentin, Miller

Nays 0

Absent 1 Boltz

RESOLVED The Portland Town Board accepts the bid from Door Specialties Inc., 530 Fillmore Ave., Tonawanda, NY for the Automatic Door for the east door at the Town Hall in the amount of \$3,925.00.

**DOG CONTROL-SPCA CONTRACT**

**04-34-15**

On a motion of Councilman Manzella, seconded by Councilman Miller the following resolution was ADOPTED Ayes 4 Schrantz, Manzella, Miller, Valentin

Nays 0

Absent 1 Boltz

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RESOLVED the Portland Town Board authorizes the Supervisor to sign the 2015 agreement with Erie County SPCA.

**BOARD MEMBERS:**

Councilman Valentin stated he will be obtaining quotes to have the Museum painted.

Councilman Manzella stated the bill from Pierce Services Inc. in the amount of \$589.10 to clear an ice jam at the mouth of the creek by Beach Place should not be paid. It was stated the Town was never notified of any problems. Supervisor Schrantz read from the June 2014 board minutes which state if this were to happen again the Town would have to be notified before any action could take place. Councilman Manzella stated Mr. Maytum had no authority to incur debt to the tax payers of Portland. He also stated in the future the Town should stay off of private property. It was discussed that if the ice jam was not cleared it may have flooded the road ways. After more discussion it was decided to send Mr. Maytum a letter and to send the bill back to Pierce Services.

**TOWN ITEMS SURPLUS**

**04-35-15**

On a motion of Councilman Valentin, seconded by Councilman Manzella the following resolution was ADOPTED Ayes 4 Schrantz, Valentin, Manzella, Miller

Nays 0

Absent 1 Boltz

RESOLVED the Portland Town Board made surplus four H/P Printers, two Brother Printers, one monitor and some old key boards.

**WATER DEPARTMENT:**

Supervisor Schrantz stated he is working with Water Supervisor Smith on the auto fill pump at the water tower.

**HIGHWAY:**

**HIGHWAY SCHOOL**

**04-36-15**

On a motion of Councilman Miller, seconded by Councilman Manzella the following resolution was ADOPTED Ayes 4 Schrantz, Miller, Manzella, Valentin

Nays 0

Absent 1 Boltz

RESOLVED the Portland Town Board approves Highway Superintendent Delcamp to attend highway school June 1<sup>st</sup>, 2<sup>nd</sup> and 3<sup>rd</sup>.

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3 Quotes for a York Rake were reviewed:

LaPorte Farm Equipment	6ft.-\$1,150	7ft.-\$1,250
Larry Romance	6ft.-\$1,013	7ft.-\$1,053
Z&M	6ft.-\$1,340	7ft.-\$1,398

**YORK RAKE**

**04-37-15**

On a motion of Councilman Manzella, seconded by Councilman Miller the following resolution was ADOPTED Ayes 4 Schrantz, Manzella, Miller, Valentin

Nays 0

Absent 1 Boltz

RESOLVED the Portland Town Board approves the Highway Superintendent to purchase either the 6ft. or 7ft. York Rake from Larry Romance.

**PAY BILLS**

**04-38-15**

On a motion of Councilman Miller, seconded by Councilman Manzella the following resolution was ADOPTED Ayes 4 Schrantz, Miller, Manzella, Valentin

Nays 0

Absent 1 Boltz

RESOLVED the Town Board approves the Bills for April 2015 to be paid excluding the bill to Pierce Services Inc. in the amount of \$589.10.

GENERAL FUND	\$14,725.65
TOWN OUTSIDE VILLAGE	\$338.78
HIGHWAY TOWNWIDE	\$9,661.59
HIGHWAY OUTSIDE VILLAGE	\$5,828.14
LIGHT	\$694.12
WATER	\$6,294.71
PEERLESS STREET BRIDGE PROJECT	\$480.00

With no further business, on a motion of Councilman Valentin, seconded by Councilman Manzella the meeting adjourned at 9:10 p.m. Carried unanimously.

Respectfully Submitted by,

Roxane Sobecki  
Town Clerk



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