

January 2021 Town of Portland Planning Board Meeting minutes.

On January 26, 2021 at 6:38pm, Chairman Harold Smith called the scheduled meeting to order, leading board members Bob Patterson, Daniel Larish, Wendy Spinuzza, Code Enforcement Officer (CEO) and guests (see sign in sheet)in the United States Pledge of Allegiance. Board members Dale Furman and David McIntrye - absent; Alternate Board member Dale Carlson arrived [at 7:15pm](#).

November 2020 - Mr. Patterson made a motion receiving a second by Chairman Smith to accept the [November 30, 2021](#) board minutes as recorded. Motion carried (3-0-0).

Code Enforcement Report - CEO Spinuzza provided board members with copies of the December 2020 Building permits and Violation notices and action. CEO Spinuzza noted that the Town has/ will have four new homes being built in 2021. Motion by Mr. Larish and seconded by Mr. Patterson to accept the CEO reports. Motion carried (3-0-0).

Old Business -

a. Steve Smith / David Harley, [5725 Burr rd.](#) - [Chairman Smith](#) stated " moving ahead".

b. Chairman Smith informed the board that on Thursday, January 28, 2021, a zoom meeting has been scheduled with the vendor for the "long awaited"Town Codification consolidation project.

New Business -

a. Nathan Aldrich and Rebecca Wurster, Chautauqua County Planning Department were in attendance at the Planning Board's request, for the purpose of explaining the County industrial/commercial/agricultural plans. Mr. Aldrich provided a verbal presentation outlining the County vision to have 10-15 40+ acre sites identified and ready for "Development Ready" and "Shovel Ready" for offering to potential industrial / commercial customers. Mr. Aldrich addressed brown field and greenfield development, noting that the county budgeted is \$330,000.00, stating that the department will be conducting field assessments to determine the "top five" county sites.

Ms. Wurster briefly explained that she will be identifying and overseeing future Agricultural / farming development opportunities.

Chairman Smith appointed Board Members Patterson and Larish to work with the county on identifying suitable sites and potential development.

b. Lindsey Haubenreich, Phillips & Lytle Law Office, presented a proposed sale and request for a subdivision of property to the Western New York Land Conservancy (see map) owned by the SUNY Faulty Student Association. Upon reviewing the map and subdivision request the board notified Ms. Haubenreich that the proposed sale did not need town planning board approval because the 160+ acre site is well above the two acre subdivision requirements.

Other business -Southern West webinar schedule for April / May 2021

Mr. Patterson made a motion and seconded by Mr. Larish to adjourn at 7:40 pm
Motion carried (4-0-0).