

On July 28, 2020, at 7:30pm, Planning Board Chairman Harold Smith called the scheduled meeting to order, leading the board and guests in the United States of America Pledge of Allegiance.

Board members in attendance, Chairman Smith, Mr. Bob Patterson, Mr. David McIntrye, Mr. Dale Carlson, and Code Enforcement Officer (CEO) Wendy Spinuzza.

Mr. Daniel Larish present via phone conferencing.

Absent: Mr. Dale Furman

Guests: see sign in sheet

Motion by Mr. Patterson and second by Mr. McIntrye to accept the June 2020 board minutes after minor corrections (submitted by Mr. Carlson). Corrections entered into the June 2020 official minutes by Mr. Larish, acting as recording secretary.

Motion carried (5-0-0).

CEO Spinuzza presented the monthly CEO report for July 2020, issuing 19 building permits and receiving one complaint for the Month of June 2020.

Chairman Smith asked CEO Spinuzza " program coming along o.k.". CEO spoke about the I.P. Computer status and implementation of computerized inspections.

Chairman Smith spoke on issues regarding individual's coming into CEO office and expecting / assistant from the CEO office to fill out the building permit applications.

Mr. Larish noted that "town" individuals may need help / guidance from the CEO office when requesting or filling out a building permit. CEO Spinuzza stated that some individual home owners do need assist, it is a few contractors that seem to expect the CEO to help fill out or complete the building permits.

Chairman Smith corrected his stated saying that he meant to say contractors.

Old Business:

6044 Route 5 - Chairman Smith invited property owner Mr. Larry Meginnis to present his request for a parcel sub division. Mr. Meginnis stated that he wanted to know what the planning board position

would be on his requesting a parcel sub division of 6044 Rt. 5. and what requirements the planning board require for a sub division before hiring a surveyor.

After lengthy discussion between board members and Mr. Meginnis, the board provided the following guidance for sub division of the parcel:

1. Two Stamped copies of the proposed sub division from a license Surveyor
2. 140' of frontage
3. 60' set back from center of route 5
4. 75' set back from lakeside cliff
5. 10' side set backs
6. Have approximately a 1/2 acre lot size
7. Contact Chautauqua County Health regarding requirements for a septic system on the proposed sub division lot.

CEO Spinuzza asked Mr Meginnis if the current house on the property is rented out by him through "Air BnB". Mr Meginnis stated yes, but not this year "due to COVID".

Chairman Smith informed Mr. Meginnis to come back for further review when he has surveys and County Health permission/review for a septic system.

New Business:

Chairman Smith stated that Mr. Kevin Powell and Solar Energy would not be presenting today, due to Solar Energy having computer printing crashing, making their presentation using computer generated imagery impossible. May present next month.

Any other business:

Mr. McIntyre asked who is giving out his personal email. Referred to Town Clerk for a possible answer.

Mr. Carlson directed the board to review a 2,000 acres Solar and storage battery going to be built in the Town of Ripley, New York near the Pennsylvania boarder.

Motion by Mr. McIntyre and seconded by Mr. Carlson to adjourn the meeting at 8:15pm. Carried (5-0-0)

Respectfully recording minutes by

Mr. Larish

Sent from my iPad