

TOWN OF PORTLAND BOARD MEETING
PORTLAND TOWN HALL
JUNE 10, 2020 – 7:00 P.M.

BOARD MEMBERS PRESENT:

Daniel Schrantz	Supervisor
Jerry Boltz	Council
Gary Miller	Council
Rick Manzella	Council

BOARD MEMBERS ABSENT:

Patti Farrell	Council
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OTHERS PRESENT:

Ken Becker	Highway Superintendent
Dale Carlson	
Kevin Powell	
Eric Holton	EWT-Phone
Roxane Sobecki	Town Clerk

Supervisor Schrantz opened the Board Meeting at 7:00 P.M. with the pledge to the flag.

MINUTES

44-20

On a motion of Council Manzella, seconded by Council Boltz the following resolution was ADOPTED Ayes 4 Schrantz, Boltz, Manzella, Miller

Nays 0

Absent 1 Farrell

RESOLVED The Portland Town Board approves the Minutes from the May 13, 2020 and May 28, 2020 board meetings.

DEPARTMENTAL REPORTS

45-20

On a motion of Council Miller, seconded by Council Boltz the following resolution was ADOPTED Ayes 4 Schrantz, Boltz, Manzella, Miller

Nays 0

Absent 1 Farrell

RESOLVED the Portland Town Board approves the Departmental Reports as presented:

Monthly reports received and filed:

- Assessor
- Code Enforcement
- Town Clerk
- Town Justice

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TREASURY REPORT

46-20

On a motion of Council Manzella, seconded by Council Miller the following resolution was ADOPTED Ayes 4 Schrantz, Boltz, Manzella, Miller

Nays 0

Absent 1 Farrell

RESOLVED the Portland Town Board approves the Treasury Report for May 2020 as presented by the Supervisor.

CORRESPONDENCE:

- Planning Board letter to the board asking to hire a part-time clerk in the zoning office. Supervisor Schrantz stated this will have to be addressed at budget time.
- Town's equalization rate has been lowered to 51%.

WIND/SOLAR:

Eric Holton of EWT asked the board if his company could to a public presentation on the proposed wind turbines, showing virtual site visits, different angels etc. It was also discussed to possibly have an online or YouTube presentation for the public that could not attend. Supervisor Schrantz told Mr. Holton he will get back to him with some dates. Attorney Seachrist told the board he will be presenting the first draft of the Wind Law soon.

Dale Carlson asked the board the status of Abundant Solar project. Supervisor Schrantz said he has not heard anything.

GREENCREST/VAN BUREN POINT DRAINAGE:

Supervisor Schrantz stated he has meant with the engineer and attorney regarding the drainage and flooding issues in the Greencrest area. This water issues are affecting the town roads. Highway Superintendent Becker told the board something needs to be done. He reviewed with the board the issues regarding the pipes going to the lake, town right-a-ways and easements. He told the board the town must come up with a plan. Supervisor Schrantz asked all board members to meet June 15th, 8:00 am in Greencrest for a road tour with the Mr. Becker.

Supervisor Schrantz told the board he has been working with the Army Corps of Engineers for funding regarding the Gabion Walls in Van Buren Point.

WATER DISTRICT 2 IMPROVEMENT PROJECT:

Attorney Seachrist told the board he is working on the easements.

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WATER DISTRICT 8:

Supervisor Schrantz told the board money is being held until the contractor finishes and repairs restoration work. He stated the engineer is contacting the contractor to see when this will be completed. Highway Superintendent Becker discussed with the board the problem he is having on Webster Road with a culvert and flooding. He stated this was not a problem until the water line was put in. This issue will also be addressed.

AUDIT:

The audit committee will be auditing the supervisor's books on June 12th at 8:30 am.

CODE OFFICER:

Supervisor Schrantz told the board Code Officer Wendy Spinuzza's six-month probation is coming up soon. Council Miller stated he has heard positive things regarding the code office. Supervisor Schrantz will setup a meeting with the board committee and Ms. Spinuzza.

HIGHWAY DEPARTMENT:

Highway Superintendent Becker told the board he contacted three different Paving & Sealing outfits to seal the town hall, Signature, Kingsview and Olson. Only Signature returned a quote.

SEALING TOWN HALL

47-20

On a motion of Council Miller, seconded by Council Boltz the following resolution was
ADOPTED Ayes 4 Schrantz, Boltz, Manzella, Miller

Nays 0

Absent 1 Farrell

RESOLVED the Town Board approves Signature Paving & Sealcoating to seal/stripe/handicap at a cost of \$1,625 plus crack sealing at \$18.00 gallon.

Highway Superintendent told the board the Governor has release the CHIPS funding, next year there may be a large cut in funding, this year's funding was only cut by \$10.00. Mr. Becker discussed the condition of the Museum, the soffits and roof needs repairs. Supervisor Schrantz stated the town will have to investigate price quotes. Mr. Becker told the board the playground needs chips, Supervisor Schrantz told him that has been budgeted.

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PAY BILLS

48-20

On a motion of Council Boltz, seconded by Council Manzella the following resolution was
ADOPTED Ayes 4 Schrantz, Boltz, Manzella, Miller

Nays 0

Absent 1 Farrell

RESOLVED the Portland Town Board approves the bills for June 2020.

GENERAL FUND	\$9,867.34
TOWN OUTSIDE VILLAGE	\$171.96
HIGHWAY TOWNWIDE	\$114.96
HIGHWAY OUTSIDE VILLAGE	\$157,571.70
LIGHT	\$376.49
CAPITAL PROJECTS	\$371,772.55
TRUST & AGENCY	\$67.78

COVID-19-OPENING TOWN HALL:

Supervisor Schrantz and the board discussed opening the town hall. Supervisor Schrantz said the town has put dividers up for the employees, everyone entering the town hall will be required to wear a mask, and all employees will have their temperature taken daily. Phase 3 goes in effect on June 16th. After some discussion the board will open the town hall on June 16th to the public. Supervisor Schrantz stated the town has been paying the non-essential employees their wages not knowing this would last this long. The board decided to stop paying wages to employees not back to work. Supervisor Schrantz and Council Miller will meet with all employees on June 15th to review the reopening procedures.

Supervisor told the board a notice was sent from the County regarding sales tax, today's distribution is 32.95% less than last year's distribution, quarter-to-date revenues are now 31.57% less compared to last year.

With no further business, on a motion of Council Manzella, seconded by Council Miller the meeting adjourned at 8:07 p.m. Carried unanimously.

Respectfully Submitted by,

Roxane Sobecki-Town Clerk

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