

TOWN OF PORTLAND END-OF-YEAR MEETING
PORTLAND TOWN HALL
DECEMBER 30, 2019 – 1:00 P.M.

BOARD MEMBERS PRESENT:

Daniel Schrantz	Supervisor
Jerry Boltz	Council
Patti Farrell	Council
Rick Manzella	Council

BOARD MEMBERS ABSENT:

Gary Miller	Council
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OTHERS PRESENT:

Ken Becker	Highway Superintendent
Roxane Sobecki	Town Clerk

Supervisor Schrantz opened the meeting at 1:15 p.m. with the pledge to the flag.

Town Clerk Sobecki gave the Oath of Office to Council Farrell.

TREASURY REPORT

112-19

On a motion of Council Boltz, seconded by Council Manzella the following resolution was ADOPTED Ayes 5 Schrantz, Boltz, Farrell, Manzella

Nays 0

Absent 1 Miller

RESOLVED the Portland Town Board approves the Treasury Report for December 2019 as presented by the Supervisor.

CORRESPONDENCE:

Supervisor Schrantz read the following:

- Justice Marky-regarding Judge Laporte presiding over a small claims case.
- Association of Towns Meeting-Feb 16th-19th.

BUDGET MODIFICATION AND TRANSFERS

113-19

On a motion of Council Boltz, seconded by Council Farrell the following resolution was ADOPTED Ayes 5 Schrantz, Boltz, Farrell, Manzella

Nays 0

Absent 1 Miller

RESOLVED The Portland Town Board approves the Budget Modification and Transfers as presented by the Supervisor.

Budget Modification

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Modify 2019 Adopted Budget by increasing Revenue line A2300 Transportation Svc. Other Government by \$12,000 and increasing expenditure line A5010.1 Supt. Of Highways Personal Services by \$12,000 for actual revenue received for Village Highway Services.

Budget Transfers:

\$1,500	From	A1110.13	Justices Court Clerk
	To	A1110.11	Justices Court Clerk
\$200	From	A1110.13	Justices Court Clerk
	To	A1110.15	Justices Court Officer
\$1,000	From	A1990.4	Contingent Account
	To	A1420.4	Attorney Contractual
\$1,200	From	A1990.4	Contingent Account
	To	A1355.1	Assessor Personal Service
\$1,000	From	A9010.8	Employee Benefits State Retirement
	To	A9030.8	Employee Benefits Social Security

General Fund Outside Village:

\$520	From	B1420.4	Attorney Contractual
	To	B8020.4	Planning Contractual
\$200	From	B1420.4	Attorney Contractual
	To	B9030.8	Employee Benefits Social Security
\$1,000	From	B8020.1	Planning Personal Services
	To	B8020.4	Planning Contractual

INSURANCE BUY OUT

114-19

On a motion of Council Farrell, seconded by Council Manzella the following resolution was ADOPTED Ayes 5 Schrantz, Boltz, Farrell, Manzella

Nays 0

Absent 1 Miller

BE IT RESOLVED the following Town of Portland Employee will accept the 30% Annual Buy out Health Insurance Option for 2020, Craig Comstock.

HEALTH INS.

115-19

On a motion of Council Farrell, seconded by Council Manzella the following resolution was ADOPTED Ayes 5 Schrantz, Boltz, Farrell, Manzella

Nays 0

Absent 1 Miller

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RESOLVED the Portland Town Board approves retired employee Ron Delcamp Health Ins. paid for the year 2020 with his accumulated sick time.

CSEA MEMORANDUM OF AGREEMENT

116-19

On a motion of Council Manzella, seconded by Council Boltz the following resolution was ADOPTED Ayes 5 Schrantz, Boltz, Farrell, Manzella

Nays 0

Absent 1 Miller

RESOLVED the Portland Town Board authorizes the Supervisor to Sign the Memorandum to the Civil Service Employees Association Local 1000.

1. New hires covered by this agreement shall be paid in the following manner: 1st year 90% of rate, 2nd year 100% of rate.
2. Adjust the pay scale for current employees who are at 75% rate to 90 % and current employees who are at 90% rate to 100% rate;
3. Increase the probation period for new employees from 6 months to 12 months.

PAY BILLS

117-19

On a motion of Council Boltz, seconded by Council Farrell the following resolution was ADOPTED Ayes 5 Schrantz, Boltz, Farrell, Manzella

Nays 0

Absent 1 Miller

RESOLVED the Portland Town Board approves bills paid for end of year 2019.

GENERAL FUND	\$5,504.24
HIGHWAY TOWNWIDE	\$5,625.78
HIGHWAY OUTSIDE VILLAGE	\$14,203.56
TRUST & AGENCY	\$760.00
CAPITAL PROJECTS	\$17,339.00

AGREEMENT VILLAGE/TOWN FOR CEO

118-19

On a motion of Council Boltz, seconded by Council Farrell the following resolution was ADOPTED Ayes 5 Schrantz, Boltz, Farrell, Manzella

Nays 0

Absent 1 Miller

RESOLVED the Portland Town Board authorizes the Supervisor to sign the agreement between the Village of Brocton and the Town of Portland for a shared Building Code Officer when approved by the Town Attorney.

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With no further business, on a motion of Council Manzella, seconded by Council Boltz the meeting adjourned at 1:45 p.m. Carried unanimously.

Respectfully Submitted by,

Roxane Sobecki
Town Clerk