

TOWN OF PORTLAND PUBLIC HEARING WD2
TOWN OF PORTLAND BOARD MEETING
PORTLAND TOWN HALL
MARCH 13, 2019 – 7:00 P.M.

BOARD MEMBERS PRESENT:

Daniel Schrantz	Supervisor
Jerry Boltz	Council
Patti Farrell	Council
Rick Manzella	Council

BOARD MEMBERS ABSENT:

Gary Miller	Council
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OTHERS PRESENT:

Ken Becker	Highway Superintendent
Art Miller	Village of Brocton Trustee
Members of the Justice Department	
Clarence Grover	Dog Control
Joel Seachrist	Attorney
Roxane Sobeki	Town Clerk
Approximately 8 residents	

Supervisor Schrantz called the Public Hearing WD2 to order at 7:00 P.M. with the pledge to the flag.

EXTRACT OF MINUTES

Meeting of the Town Board of the
Town of Portland, in the
County of Chautauqua, New York

March 13, 2019

A meeting of the Town Board of the Town of Portland, in the County of Chautauqua, New York, was held at the Town Hall, in said Town, on March 13, 2019.

There were present: Daniel Schrantz, Supervisor

Councilpersons: Jerry Boltz
Patricia Farrell
Rick Manzella

There were absent: Gary Miller

Also, present: Roxane Sobecki, Town Clerk, approximately 8 to 10 residents.

At 7:00 o'clock p.m. (prevailing time) or shortly thereafter, the Town Clerk stated that a Public Hearing had been called for this meeting at the Town Hall, in said Town, in the County of Chautauqua, New York to consider the Increase and Improvement of facilities of the Water District No. 2 (the "District"), in said Town. The Notice of the Public Hearing was published and posted in the Observer.

The Supervisor stated that the Public Hearing on the Increase and Improvement of the facilities of the Water District No. 2 in the Town of Portland, was now open and asked if there was any interested person who desired to be heard.

Supervisor Schrantz explained the Water District 2 improvement project to the residents. He stated the water lines are in poor condition and need to be replaced. Residents were concerned about roads with in the Point. Supervisor Schrantz stated pictures will be taken before the project begins to assure road and property conditions will be repaired. Supervisor Schrantz told residents the Town will hopefully go out to bid for this project this summer.

The following persons appeared in favor of the Increase and Improvement of the District:

Marty Webster, Bruce Barclay, Beverly Horrocks, John Hogg

The following persons appeared in opposition to the Increase and Improvement of the District:

None

The Town Clerk reported that the following pertinent written communications had been received:

None

The Supervisor inquired as to whether there were any other persons present who wished to be heard. No one appeared, whereupon the Supervisor declared the public hearing closed.

* * *

With a motion of Council Boltz, seconded by Council Farrell the board moved into the Regular Board Meeting at 7:15 P.M.

EXTRACT OF MINUTES

Meeting of the Town Board of the
Town of Portland, in the
County of Chautauqua, New York

March 13, 2019

* * *

A meeting of the Town Board of the Town of Portland, in the County of Chautauqua, New York, was held at the Town Hall, Portland, New York, on March 13, 2019.

There were present: Daniel Schrantz, Supervisor

Councilpersons: Patricia Farrell

Jerry Boltz

Rick Manzella

There were absent: Gary Miller

Also, present: Roxane Sobecki, Town Clerk, approximately 8 to 10 residents.

* * *

The following resolution was offered by Jerry Boltz and seconded by Patricia Farrell, to wit;

A meeting of the Town Board of the Town of Portland, in the County of Chautauqua, New York, was held at the Town Hall, in said Town, on March 13, 2019.

PRESENT:

Hon. Daniel Schrantz, Supervisor

Patricia Farrell, Councilmember

Rick Manzella, Councilmember

Jerry Boltz, Councilmember

-----X

In the Matter of the

Increase and Improvement of Facilities of the Water District No. 2, in the Town of Portland, in the County of Chautauqua, New York, pursuant to Section 202-b of the Town Law.

-----X

**RESOLUTION AND ORDER
AFTER PUBLIC HEARING APPROVING
THE INCREASE AND IMPROVEMENT OF
FACILITIES OF THE WATER DISTRICT NO. 2**

WHEREAS, the Town Board of the Town of Portland (herein called "Town Board" and "Town", respectively), in the County of Chautauqua, New York, has, pursuant to Town Law, created the Town of Portland Water District No. 2 (the "District"); and

WHEREAS, the Town Board has directed Clark Patterson Lee, competent engineers licensed in New York, to prepare a map, plan and report for a water system capital improvements project within the District; and

WHEREAS, such water system capital improvements project will generally consist of (but not be limited to) the installation of approximately 23,000 linear feet of 6-inch and 8-inch water main along various roads in the Town, acquisition of land or rights-in-land, as well as other such improvements as more fully identified in (or contemplated by) such map, plan and report referred to above, all of the forgoing to include all necessary site work, equipment, apparatus and other improvements and costs incidental thereto and in connection with the financing thereof (collectively, the “District Improvement”); and

WHEREAS, pursuant to the direction of the Town, the Engineer has completed and filed with the Town Board such preliminary map, plan and report for such increase and improvement of facilities of the District and has estimated the total cost thereof to be an estimated maximum amount of \$2,601,000; said cost to be financed by the issuance of serial bonds of the Town in an aggregate principal amount not to exceed \$2,601,000, offset by any federal, state, county and/or local funds received including, but not limited to, grant funds anticipated to be received from the United States of America – Rural Development Agency.

WHEREAS, the Town has complied with applicable federal, state and local laws and regulations regarding environmental matters, including compliance with the New York State Environmental Quality Review Act (“SEQRA”), comprising Article 8 of the Environmental Conservation Law and, in connection therewith, duly issued a negative declaration and/or other applicable documentation, and therefore, no further action under SEQRA is necessary; and

WHEREAS, the Town Board issued an Order at its February 13, 2019 meeting calling for a public hearing to be held at the Town Hall, 87 West Main Street, Brocton, New York, on March 13, 2019 at 7:00 o’clock p.m. (prevailing time) or shortly thereafter to consider said increase and improvement of facilities of the District and to hear all persons interested in the subject thereof concerning the same and for such other action on the part of the Town Board with relation thereto as may be required by law, and further ordered the Town Clerk to publish at least once in a newspaper designated as an official newspaper of the Town for such publication, and post on the sign board of the Town maintained pursuant to subdivision 6 of Section 30 of the Town Law, a copy of this Order, certified by said Town Clerk, the first publication thereof and said posting to be not less than ten nor more than 20 days before the date of such public hearing; and

WHEREAS, said notices of the public hearing were properly published and posted and the public hearing duly held at the time and place stated in the notices.

NOW, THEREFORE, BE IT RESOLVED AND DETERMINED BY THE TOWN BOARD OF THE TOWN OF PORTLAND, based on the information provided at the public hearing, as follows:

DETERMINED, that it is in the public interest to increase and improve the facilities of the District as hereinabove described and referred to at the estimated maximum cost of \$2,601,000; and it is hereby

DETERMINED, that the parcels and lots of the District shall be benefited by said increase and improvement of the facilities of the District; and it is hereby

DETERMINED, that all parcels and lots benefited by said increase and improvement of the facilities are included in the District; and it is hereby

ORDERED, that the facilities of the District shall be so increased and improved and that the Engineer shall prepare plans and specifications and make a careful estimate of the expense for said increase and improvement of the facilities, and with the assistance of the Town Attorney, prepare a proposed contract for the execution of the work, which plans and specifications, estimate and proposed contract shall be presented to the Town Board as soon as possible; and it is hereby

FURTHER ORDERED, that the expense of the Project shall be financed by the issuance of serial bonds of the Town in an aggregate principal amount not to exceed \$2,601,000, said amount to be offset by any federal, state, county and/or local funds received including, but not limited to, grant funds anticipated to be received from the United States of America – Rural Development Agency, and unless paid from other sources or charges, the costs of said increase and improvement of facilities shall be paid by the assessment, levy and collection of special assessments from the several lots and parcels of land within the District, which the Town Board shall determine and specify to be especially benefited thereby, so much upon and from each as shall be in just proportion to the amount of benefit conferred upon the same, to pay the principal of and interest on said bonds as the same shall become due and payable, except as provided by law; and it is hereby

FURTHER ORDERED, that within ten days after adoption of this Resolution and Order, the Town Clerk will record with the Clerk of the County of Chautauqua a copy of this Resolution and Order, certified by said Town Clerk.

DATED: March 13, 2019

TOWN BOARD OF THE
TOWN OF PORTLAND

20-19

The adoption of the foregoing Resolution Approving the Increase and Improvement of Facilities of the Water District No. 2 was duly put to a vote on roll call, which resulted as follows:

AYES: Council Farrell
Council Boltz
Council Manzella
Supervisor Schrantz

NOES: None

ABSENT: Council Miller

The Resolution approving the increase and improvement of facilities of the Water District No. 2 was declared adopted.

03-21

The following resolution was offered by Rick Manzella and seconded by Patricia Farrell, to wit;

A BOND RESOLUTION, DATED MARCH 13, 2019, OF THE TOWN BOARD OF THE TOWN OF PORTLAND, CHAUTAUQUA COUNTY, NEW YORK (THE "TOWN"), AUTHORIZING A CAPITAL IMPROVEMENTS PROJECT WITHIN THE TOWN OF PORTLAND WATER DISTRICT NO. 2 AT AN ESTIMATED MAXIMUM COST OF \$2,601,000 AND AUTHORIZING THE ISSUANCE OF SERIAL BONDS IN AN AGGREGATE PRINCIPAL AMOUNT NOT TO EXCEED \$2,601,000 OF THE TOWN, PURSUANT TO THE LOCAL FINANCE LAW TO FINANCE SAID PURPOSE, SAID AMOUNT TO BE OFFSET BY ANY FEDERAL, STATE, COUNTY AND/OR LOCAL FUNDS RECEIVED, AND DELEGATING THE POWER TO ISSUE BOND ANTICIPATION NOTES IN ANTICIPATION OF THE SALE OF SUCH BONDS TO THE TOWN SUPERVISOR.

WHEREAS, the Town Board of the Town of Portland, Chautauqua County, New York (the "Town"), has established the Town of Portland Water District No. 2 (the "District"); and

WHEREAS, the Town Board has determined, by resolution, to undertake a certain water system capital improvements project; and

WHEREAS, the Town Board has determined to proceed with such project; and

WHEREAS, the Town Board desires to issue obligations of the Town to finance the costs of such project.

NOW THEREFORE,

BE IT RESOLVED, by the Town Board (by the favorable vote of not less than two-thirds of all the members of the Board) as follows:

SECTION 1. The Town is hereby authorized to undertake a water system capital improvements project that will generally consist of (but not be limited to) the installation of approximately 23,000 linear feet of 6-inch and 8-inch water main along various roads in the Town, acquisition of land or rights-in-land, as well as other such improvements as more fully identified in (or contemplated by) such map, plan and report prepared in connection with such project, all of the forgoing to include all necessary site work, equipment, apparatus and other improvements and costs incidental thereto and in connection with the financing thereof (the "Project"). The estimated maximum cost of said purpose is \$2,601,000.

SECTION 2. The Town Board plans to finance the estimated maximum cost of said purpose by the issuance of serial bonds in an aggregate principal amount not to exceed \$2,601,000 of the Town, hereby authorized to be issued therefore pursuant to the Local Finance Law, said amount to be offset by any federal, state, county and/or local funds received including, but not limited to, grant funds anticipated to be received from the United States of America – Rural Development Agency. Unless paid from other sources or charges, the cost of such improvement is to be paid by the issuance of serial bonds and by the assessment, levy and collection of special assessments from the several lots and parcels of land within the District which the Town Board shall determine and specify to be especially benefited thereby, so much upon and from each as shall be in just proportion to the amount of benefit conferred upon the same, to pay the principal of and interest on such bonds as the same become due and payable, except as provided by law.

SECTION 3. It is hereby determined that said purpose is an object or purpose described in subdivision 1 of paragraph (a) of Section 11.00 of the Local Finance Law, and that the period of probable usefulness of said purpose is 40 years.

SECTION 4. Current funds are not required to be provided prior to the issuance of the bonds authorized by this resolution or any notes issued in anticipation of the sale of said bonds.

SECTION 5. It is hereby determined the proposed maturity of the obligations authorized by this resolution will be in excess of five years.

SECTION 6. The faith and credit of the Town are hereby irrevocably pledged for the payment of the principal of and interest on such bonds (and any bond anticipation notes issued in anticipation of the sale of such bonds) as the same respectively become due and payable. An annual appropriation shall be made in each year sufficient to pay the principal of and interest on such bonds or notes becoming due and payable in such year. Unless paid from other sources or charges, the cost of the Project shall be paid by the assessment, levy and collection of special assessments from the several lots and parcels of land within the District which the Town Board shall determine and specify to be especially benefited thereby, so much upon and from each as shall be in just proportion to the amount of benefit conferred upon the same, to pay the principal of and interest on such bonds as the same become due and payable, except as provided by law. Should the assessments upon benefited real property be insufficient to pay the principal of and interest on such bonds, there shall annually be levied on all the taxable real property of the Town a tax sufficient to pay the principal of and interest on such bonds or notes as the same become due and payable.

SECTION 7. Subject to the provisions of this resolution and of the Local Finance Law, and pursuant to the provisions of Section 21.00 relative to the authorization of the issuance of bonds with substantially level or declining annual debt service, Section 30.00 relative to the authorization of the issuance of bond anticipation notes and of Section 50.00, Sections 56.00 to 60.00, Section 62.00, Section 62.10, Section 63.00, and Section 164.00 of the Local Finance Law, the powers and duties of the Town Board pertaining or incidental to the sale and issuance of the obligations herein authorized, including but not limited to authorizing bond anticipation notes and prescribing the terms, form and contents and details as to the sale and issuance of the bonds herein authorized and of any bond anticipation notes issued in anticipation of said bonds, and the renewals of said notes, are hereby delegated to the Town Supervisor, the chief fiscal officer of the Town. Without in any way limiting the scope of the foregoing delegation of powers, the Town Supervisor, to the extent permitted by Section 58.00(f) of the Local Finance Law, is specifically authorized to accept bids submitted in electronic format for any bonds or notes of the Town.

SECTION 8. The temporary use of available funds of the Town, not immediately required for the purpose or purposes for which the same were borrowed, raised or otherwise created, is hereby authorized pursuant to Section 165.10 of the Local Finance Law, for the purpose or purposes described in Section 1 of this resolution. The Town then reasonably expects to reimburse any such expenditures (to the extent made after the date hereof or within 60 days prior to the earlier of (a) the date hereof or (b) the date of any earlier expression by the Town of its intent to reimburse such expenditures) with the proceeds of the bonds authorized by Section 2 of this resolution (or with the proceeds of any bond anticipation notes issued in anticipation of the sale of such bonds). This resolution shall constitute the declaration (or reaffirmation) of the Town's "official intent" to reimburse the expenditures authorized by Section 2 hereof with such bond or note proceeds, as required by United States Treasury Regulations Section 1.150-2.

SECTION 9. The Town Supervisor is further authorized to take such actions and execute such documents as may be necessary to ensure the continued status of the interest on the bonds authorized by this resolution, and any notes issued in anticipation thereof, as excludable

from gross income for federal income tax purposes pursuant to Section 103 of the Internal Revenue Code of 1986, as amended (the “Code”) and may designate the bonds authorized by this resolution, and any notes issued in anticipation thereof, as “qualified tax-exempt bonds” in accordance with Section 265(b)(3) of the Code.

SECTION 10. The Town Supervisor is further authorized to enter into a continuing disclosure agreement with the initial purchaser of the bonds or notes authorized by this resolution, containing provisions which are satisfactory to such purchaser in compliance with the provisions of Rule 15c2-12, promulgated by the Securities and Exchange Commission pursuant to the Securities Exchange Act of 1934.

SECTION 11. The Town has complied with applicable federal, state and local laws and regulations regarding environmental matters, including compliance with the New York State Environmental Quality Review Act (“SEQRA”), comprising Article 8 of the Environmental Conservation Law and, in connection therewith, duly issued a negative declaration and/or other applicable documentation, and therefore, no further action under SEQRA is necessary.

SECTION 12. In the absence or unavailability of the Town Supervisor, the Deputy Town Supervisor is hereby specifically authorized to exercise the powers delegated to the Town Supervisor in this resolution.

SECTION 13. The validity of said serial bonds or of any bond anticipation notes issued in anticipation of the sale of said serial bonds may be contested only if:

(1) (a) Such obligations are authorized for an object or purpose for which the Town is not authorized to expend money, or

(b) the provisions of law which should be complied with at the date of publication of this resolution are not substantially complied with

and an action, suit or proceeding contesting such validity is commenced within 20 days after the date of such publication; or

(2) Said obligations are authorized in violation of the provisions of the Constitution of New York.

SECTION 14. The Town Clerk is hereby authorized and directed to publish this resolution, or a summary thereof, together with a notice in substantially the form provided by Section 81.00 of said Local Finance Law, in a newspaper having a general circulation in the Town and designated as the official newspaper of the Town for such publication.

SECTION 15. This Resolution is effective immediately.

The question of the adoption of the foregoing resolution was duly put to vote on a roll call, which resulted as follows:

AYES: Council Farrell
Council Manzella
Council Boltz
Supervisor Schrantz

NOES: None

ABSENT: Council Miller

The foregoing resolution was thereupon declared duly adopted.

MINUTES

22-19

On a motion of Council Boltz, seconded by Council Farrell the following resolution was ADOPTED Ayes 4 Schrantz, Boltz, Farrell, Manzella

Nays 0

Absent 1 Miller

RESOVLED The Portland Town Board approves the Minutes from the February 13, 2019 board meetings.

DEPARTMENTAL REPORTS

23-19

On a motion of Council Manzella, seconded by Council Farrell the following resolution was ADOPTED Ayes 4 Schrantz, Boltz, Farrell, Manzella

Nays 0

Absent 1 Miller

RESOLVED the Portland Town Board approves the Departmental Reports as presented:

Monthly reports received and filed:

- Assessor
- Code Enforcement
- Town Clerk
- Town Justice
- Dog Control

TREASURY REPORT

24-19

On a motion of Council Boltz, seconded by Council Manzella the following resolution was ADOPTED Ayes 4 Schrantz, Boltz, Farrell, Manzella

Nays 0

Absent 1 Miller

RESOLVED the Portland Town Board approves the Treasury Report for February 2019 as presented by the Supervisor.

CORRESPONDENCE:

Supervisor Schrantz read the following:

- Southern Tier West Local Government Conference-May 9th at Houghton College.
- Brocton School Superintendent-Fuel Depot computer and software need to be updated. Supervisor Schrantz stated CBI Water will be added to a user of the Depot and will pay a percentage for maintenance.

TOWN JUSTICE:

Hon. DeJoe and Thompson presented to the board a letter requesting the hiring of a second part-time court officer for Tuesday evening court sessions, this would be 8 hours a month. Hon. DeJoe and Thompson spoke to the board about court security. Supervisor Schrantz told them he will check with the accountant since this was not put into the budget for 2019.

The Judges will be going to training on April 13th.

CORRESPONDENCE:

Van Buren Point resident Marty Webster and other Town residents addressed the board about the water and drainage issues the Point is having. Mrs. Webster said they have spent over \$100,000 in the last 10 years pumping out the water and have had to rent a larger pump these last few days because their current pumps could not keep up. The water is encroaching on some of the homes and sheds. Mrs. Webster presented pictures to the board for their review. Supervisor Schrantz said he feels some of the water issues started after the gabbing wall was put in by the Army Corps of Engineers. He will contact the County Executive, the County's Soil and Water and review with the Town's Engineer. Councilman Manzella stated we may have to contact the Army Corps of Engineers. The Van Buren Point residents stated they just want some help and are looking for some answers.

Portland Resident Dale Carlson told the board he has just moved into the area and is very pleased with all the Town Employees he has worked with and complemented the Highway Department for doing a good job on the town roads.

OLD BUSINESS:

TOWN HIGHWAY GARAGE:

Supervisor Schrantz told the board Paul Parker of Urban Engineers will be coming next week to do surveys, elevations of the floor. He is working on the specifications.

CHADWICK BAY:

Next meeting will be on March 14th, 5:30 at the Fireside Restaurant.

NORTH COUNTY WATER PROJECT:

Supervisor Schrantz said Project 8 will be starting, pre-construction meeting will be on March 29th at the Sheridan Town Hall.

SHARED SERVICE CBI:

Supervisor Schrantz updated the board on the CBI water billing. Seconded billing just went out. The CBI intermunicipal agreement is in place. The Town will be reimbursed from CBI for electric and gas bills, those bills are now in CBI's name. Village Trustee Miller asked Supervisor Schrantz where a person would go with a complaint, Supervisor Schrantz told him they would first go to the Supervisor or Mayor of the Town/Village they live in and they would take the complaint back to the CBI Board for review.

WATER DISTRICT 8:

Supervisor Schrantz stated Water District 8 project has gone out for bid. Bids will be opened April 8th at the Town Hall.

LATERAL RESTRICTIONS RESOLUTION

25-19

On a motion of Council Boltz, seconded by Council Farrell the following resolution was

ADOPTED Ayes 4 Schrantz, Boltz, Farrell, Manzella

Nays 0

Absent 1 Miller

**WATER DISTRICT 8 (WEBSTER & ELLICOTT ROADS)
WATER SYSTEM IMPROVEMENTS**

LATERAL RESTRICTIONS RESOLUTION

WHEREAS, the Board has filed and has the intent to file a Notice of Intent to Undertake an Action Within an Agricultural District to evaluate the impact of providing a source of public water supply within this area on lands within an Agricultural District; and

WHEREAS, the New York State Department of Agriculture and Markets (“Department”) has expressed concern about the potential adverse impact that said public water supply is likely to have on agriculture within the Agricultural District,

NOW, THEREFORE, BE IT RESOLVED, that the Board, in recognition of the concerns that have been raised, hereby resolves to adopt the “Lateral Restriction - Conditions on Future Service” specified by the New York State Department of Agriculture and Markets as follows:

Lateral Restriction - Conditions on Future Service

The Town of Portland imposes the following conditions, as warranted or recommended on the management of water lines located along following sections roadway within an agricultural district:

- 2,850 LF of 8-inch watermain along Webster Road to Ellicott Road intersection.
- 4,070 LF of 8-inch watermain along Ellicott Road beginning at the Webster Road intersection.
- 1,860 LF of 8-inch watermain along Cemetery Ave beginning at Ellicott Road.
- 11,670 LF of 8-inch watermain along Webster Road from the Cemetery Ave. intersection to Highland Ave.
- 2,260 LF of 8-inch watermain along Fay St in the Town of Portland.
- 580 LF of 8-inch watermain along Church Street beginning at Webster Road.
- 2,050 LF of 8-inch watermain on Highland Avenue from the Webster Road intersection to the Town of Portland and Village of Brocton municipal boundary.

(1) The only land and/or structures which will be allowed to connect to the proposed waterline or sewer within an agricultural district will be existing structures at the time of construction, further agricultural structures, and land and structures that have already been approved for development by the local governing body prior to the filing of the Final Notice of Intent by the municipality.

Land and structures that have been approved for development refer to those properties/structures that have been brought before a local governing body where approval (e.g., subdivision, site plan, and special permit) is needed to move forward with project plans and the governing body has approved the action. If no local approval is required for the subdivision of land and/or the construction of structures, the municipality accepts the limitation under Public Health Law §1115 that defines a “subdivision,” in part, as “any tract of land which is divided into five or more parcels.” Water and/or sewer service will not be extended to the fifth and subsequent parcels where no local approval is required and the land is located within a county adopted, State certified agricultural district.

(2) If a significant hardship can be shown by an existing resident, the lateral restriction to the resident’s property may be removed by the municipality upon approval by the Department. It is the responsibility of the resident landowner to demonstrate that a hardship exists relative to his or her existing water supply or septic system and clearly demonstrate the need for public water or sewer service. The municipality shall develop a hardship application to be filed with the municipality, approved by the County Department of Health, and agreed to by the Department of Agriculture and Markets.

(3) If it can be demonstrated to the Department’s satisfaction that the landowner requested the county to remove his or her land from an agricultural district at the time of district review and the county legislative body refused to do so, lateral restrictions may be removed by the municipality if the Department determines that the removal of the restriction for the subject parcel(s) would not have an unreasonably adverse effect on the agricultural district.

(4) If land is removed from a county adopted, State certified agricultural district and the district has been reviewed by the county legislative body and certified by the Commissioner for modification, lateral

restrictions imposed by the municipality are no longer in effect for the parcels of land that have been removed from the agricultural district.

I do hereby certify that the above resolution is a true and correct copy of the resolution adopted by the Town of Portland Board at a meeting held on March 13, 2019.

Roxane Sobecki, Town Clerk

COMPREHENSIVE PLAN:

Tentative meeting is scheduled for March 25th. Supervisor Schrantz told the board one of the Comprehensive committee's recommendations is to establish a strong and lasting relationship with Lake Erie State Park through actions by the Town. The Park offers many activities and programs, he would like to invite personal from the State Park to one of the Town's Board meetings, this may open the line of communication between the Town and the Park.

AUDITS:

Councilman Manzella stated the Supervisor and Tax Collector's audits need to be done.

TOWN HALL PHONE SYSTEM:

The Town Board reviewed quotes for an updated phone and internet connection at the Town Hall and Highway Garage. The current internet connection is thru the Brocton School under a shared service agreement. The Town has been informed the Court is required to have a separate dedicated line installed, including the server/router etc., that would be password protected. The current phone bills from Consolidated Communications for all departments total over \$500.00 per month. Clerk Sobecki told the Board she has talked with Verizon, Spectrum, DFT, and Consolidated Communications.

PHONE SYSTEM

26-19

On a motion of Council Manzella, seconded by Council Farrell the following resolution was

ADOPTED Ayes 4 Schrantz, Boltz, Farrell, Manzella

Nays 0

Absent 1 Miller

RESOLVED the Portland Town Board approves the proposal from DFT Communications for a one-time purchase of equipment of \$5,636.99 and a monthly phone bill of \$195.35.

INTERNET

27-19

On a motion of Council Manzella, seconded by Council Farrell the following resolution was

ADOPTED Ayes 4 Schrantz, Boltz, Farrell, Manzella

Nays 0

Absent 1 Miller

RESOLVED The Portland Town Board authorizes the Supervisor to move forward and review different internet connections and choose the best one for the Town Hall and Highway Department.

NEW BUSINESS**MOWING BIDS:**

The Town Board authorized the Town Clerk to advertise for Mowing Bids for Portland Community Park and Depot, Pecor Street Cemetery, Library, and Town Hall. Sealed Bids will be accepted until 4:00 p.m. on April 9, 2019 and opened at the April 10th board meeting.

MARMADUKE COMMITTEE:

Council Boltz stated the committee is waiting for one more sign. The committee will be turning over the money they have to the Town. Supervisor Schrantz told them he will need a letter from the committee authorizing the transfer. This money will be put in the budget for care and up keep of the statue.

DOG CONTROL:

Dog Control officer Clarence Grover discussed with the board some issues he is having writing tickets within the Village. Attorney Seachrist told him he will speak to the Court regarding this issue.

BOARD MEMBERS:

Council Farrell stated a Portland resident-James Farrell will be inducted into the New York Sportsman Hall of Fame on April 27th in Canastota, New York.

POST ROADS**28-19**

On a motion of Council Boltz, seconded by Council Farrell the following resolution was

ADOPTED Ayes 4 Schrantz, Boltz, Farrell, Manzella

Nays 0

Absent 1 Miller

RESOLVED the Portland Town Board authorizes the Highway Superintendent to post Town Road.

Highway Superintendent Becker told the board the new snowplow truck has not been delivered yet. The 2013 loader needs new tires, they are \$2,500 apiece. The 2016 Highway Superintendent pickup truck is coming out of warranty. Mr. Becker told the board Dig Safety has implemented that all contractors who touch the dirt now must be certified. The Town employees will be attending school for certifications and sharing the cost with the Village of Brocton, CBI Water and the Town of Pomfret.

BILLS

29-19

On a motion of Council Manzella, seconded by Council Farrell the following resolution was

ADOPTED Ayes 4 Schrantz, Boltz, Farrell, Manzella

Nays 0

Absent 1 Miller

RESOLVED The Portland Town Board approves the Bills for February 2019.

GENERAL FUND	\$27,900.48
TOWN OUTSIDE VILLAGE	\$143.99
HIGHWAY TOWNWIDE	\$14,369.90
HIGHWAY OUTSIDE VILLAGE	\$4,519.07
LIGHT	\$611.97

With no further business, on a motion of Council Boltz, seconded by Council Manzella the meeting adjourned at 9:30 p.m. Carried unanimously.

Respectfully Submitted by,

Roxane Sobecki-Town Clerk

