

TOWN OF PORTLAND
BOARD MEETING
PORTLAND TOWN HALL
SEPTEMBER 12, 2018 - 7:00 P.M.

BOARD MEMBERS PRESENT:

Daniel Schrantz	Supervisor
Jerry Boltz	Council
Gary Miller	Council
Patti Farrell	Council
Rick Manzella	Council

OTHERS PRESENT:

Mark Odell	County Legislator
Joel Seachrist	Attorney
Ken Becker	Highway Superintendent
Art Miller	Village of Brocton Trustee
Clarence Grover	Dog Control Officer
Roxane Sobecki	Town Clerk

Supervisor Schrantz opened the Board Meeting at 7:10 p.m. with the pledge to the flag.

MINUTES

09-85-18

On a motion of Council Boltz, seconded by Council Manzella the following resolution was

ADOPTED Ayes 5
Nays 0

RESOLVED the Portland Town Board approves the Minutes for August 8th and 29th as presented.

DEPARTMENTAL REPORTS

09-86-18

On a motion of Council Miller, seconded by Council Farrell the following resolution was

ADOPTED Ayes 5
Nays 0

RESOLVED the Portland Town Board approves the Departmental Reports as presented:

Monthly reports received and filed:

- Assessor
- Code enforcement
- Town Clerk
- Town Justice
- Dog Control

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TREASURY REPORT

08-87-18

On a motion of Council Manzella, seconded by Council Boltz the following resolution was

ADOPTED Ayes 5

Nays 0

RESOLVED the Portland Town Board approves the Treasury Report for August 2018 as presented by the Supervisor.

CORRESPONDENCE:

- Brocton School-Ken Roberts will be the new Fuel Depot administrator.
- Supervisor Schrantz read a letter from Judge Husted thanking the board for establishing the position of a court officer for the Portland Court.

OLD BUSINESS

VILLAGE/TOWN REPRESENTATIVES:

Village Trustee Art Miller was present, he discussed with the board the following:

- Setup joint meeting with the Village and Town Board's to review Portland Highway Superintendent overseeing the Village of Brocton's Highway/Streets Department. The board scheduled a joint workshop on September 24th, 1:00 at the Town Hall.
- Discussed having the Highway offices moved from the Village Barns to the Town Barns.
- Zoning-possibly having a joint zoning officer for both the Town and Village, position would be full time split between the Town and Village.
- Village Justice- Mr. Miller told the board the Village is going to abolish the Village Justice position at their next Village Board Meeting.

County Legislator Mark Odell was present and updated the Board on issues going on within the County. He stated a new light system for the visually impaired will be installed at the corner of Highland and Route 20 in 2019.

HIGHWAY GARAGE:

No news to report.

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CHADWICK BAY:

Next meeting is scheduled for September 13th, 5:30 at the Fireside restaurant.

NORTH COUNTY WATER:

Supervisor Schantz told the board the ground breaking for regional water took place last week, everything is on schedule. A possible turn on day for regional water may be next week, so all Town water meters will be read next week. The Town will have one more water billing before everything is turned over to the regional billing office. Supervisor Schantz told the board all outstanding water bills will be put on the resident's property tax if not paid.

WATER ARREARS

09-88-18

On a motion of Council Manzella, seconded by Council Boltz the following resolution was

ADOPTED Ayes 5

Nays 0

RESOLVED that the Portland Town Board establishes November 05, 2018 as the last day to pay water bills, no water payments after the 5th of November can be accepted and all outstanding water arrears will be sent to the County as Tax Liens.

Supervisor Schrantz told board members the City of Dunkirk is reviewing water usage and cost from the City of Dunkirk to Pomfret and Pomfret to Portland.

Supervisor Schrantz discussed with the board regional water buying Portland's water truck and other water equipment. An inventory and value will be placed on all items.

WATER DISTRICT 8:

Supervisor Schrantz told board members the final plans have been received and are being reviewed, once finalized the Town will be able to go out to bid.

ASSESSOR POSITION:

Supervisor Schrantz stated he has received four applications for the assessor position that will be available in January.

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NEW BUSINESS:

BUDGET 2019:

Supervisor Schrantz called a Special Meeting on the Tentative Budget on October 4, 2018, 1:00pm at the Town Hall.

The Board agreed to interview the four applicants for assessor after the special meeting.

VILLAGE WATER SHED EXCEPTION:

Discussion was about a 2010 updated contract between the Village of Brocton and Town of Portland which states the Village Water Shed is tax excepted if the Village is producing water, since the Village will not be producing water should this be placed back on the tax roll. Council Manzella told the board he has been in contact with the town's assessor to review the list of properties exempted on the contract and the Village sewer plant was lumped into this agreement. After more discussion the board asked the attorney to review the current contract.

FIRE CONTRACTS:

The Board discussed the Fire Contract for Fire Protection District 2. Council Miller stated the Town is paying Portland to cover this district and Brocton is answering most of the calls due to Portland's manpower. It was suggested to contract Brocton to cover this district. The Board discussed the following:

- Make one district for both Portland and Brocton.
- Have Brocton cover Fire Protection District 2.
- Have two contracts, one for EMT and one for Fire.
- Meet with the Fire Commissioners to discuss this issue.
- Attorney Seachrist told the board the Town can contract with whoever they want, but suggested a meeting be held with all parties involved.
- What is the Town's liability if Portland does not have the manpower to cover the calls?

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- Attorney Seachrist told the board a lot of research needs to be done to make changes for next year. Supervisor Schrantz suggested sending a letter and meeting with the fire commissioners.

**LOCAL LAW 1-2018 HIGHWAY RIGHT-OF-WAY WORK PUBLIC HEARING
09-89-18**

On a motion of Council Boltz, seconded by Council Miller the following resolution was

ADOPTED Ayes 5

Nays 0

RESOLVED a Public Hearing on Local Law 1 of 2018 Highway Right-Of-Way Work will be held October 10, 2018, 7:00 at the Portland Town Hall before the regular scheduled board meeting.

MARMADUKE COMMITTEE:

Council Boltz and Farrell told the board the last of the bricks have been received, two are missing. Council Farrell said she will be looking into this.

DOG CONTROL:

Dog Officer Clarence Grover told the board he has just finished the Dog Enumeration for the Village of Brocton and some of the trailer parks.

HIGHWAY DEPARTMENT:

Highway Superintendent Becker told the board most of the blacktopping is complete for this year. The crew will be starting on sidewalks next week. He told the board he has been in contact with the County, which said they will either help or do the work themselves in taking down the old Peerless Street Bridge.

PAY BILLS

09-90-18

On a motion of Council Boltz, seconded by Council Miller the following resolution was

ADOPTED Ayes 5

Nays 0

RESOLVED the Portland Town Board approves the bills for September 2018.

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GENERAL FUND	\$21,528.55
TOWN OUTSIDE VILLAGE	\$380.22
HIGHWAY OUTSIDE VILLAGE	\$150,134.76
LIGHT	\$498.80
WATER	\$18,598.89

EXECUTIVE SESSION:

On a motion of Council Miller, seconded by Council Boltz the Board moved into Executive Session at 9:45 pm with the Dog Control Officer to discuss possible litigation.

On a motion of Council Boltz, seconded by Council Manzella the Board returned to Regular Session at 9:05 p.m.

With no further business, on a motion of Council Farrell, seconded by Council Boltz the meeting adjourned at 10:00 p.m. Carried unanimously.

Respectfully Submitted by,

Roxane Sobecki-Town Clerk