

TOWN OF PORTLAND BOARD MEETING
PORTLAND TOWN HALL
AUGUST 08, 2018 - 7:00 P.M.

BOARD MEMBERS PRESENT:

Daniel Schrantz	Supervisor
Jerry Boltz	Council
Gary Miller	Council
Patti Farrell	Council
Rick Manzella	Council

OTHERS PRESENT:

Ken Becker	Highway Superintendent
Roxane Sobacki	Town Clerk
Joel Seachrist	Attorney

Mark Overall and Jeremy McCool of Buffalo Solar Solutions Inc.

Supervisor Schrantz opened the meeting at 7:10 P.M. with the pledge to the flag.

MINUTES

08-74-18

On a motion of Council Miller, seconded by Council Farrell the following resolution was

ADOPTED Ayes 5
Nays 0

RESOLVED the Portland Town Board approves the Minutes for July 11, 2018 as presented.

DEPARTMENTAL REPORTS

08-75-18

On a motion of Council Boltz, seconded by Council Farrell the following resolution was

ADOPTED Ayes 5
Nays 0

RESOLVED the Portland Town Board approves the Departmental Reports as presented:

Monthly reports received and filed:

- Assessor
- Code enforcement
- Town Clerk
- Town Justice
- Dog Control

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TREASURY REPORT

08-76-18

On a motion of Council Manzella, seconded by Council Miller the following resolution was

ADOPTED Ayes 5

Nays 0

RESOLVED the Portland Town Board approves the Treasury Report for July 2018 as presented by the Supervisor.

CORRESPONDENCE:

Supervisor Schrantz read the following correspondence-

- Final equalization rate is 55%
- Williamson Law-2% increase for computer programs

BUFFALO SOLAR SOLUTIONS INC.:

Supervisor Schrantz referred to Local Law 1 of 2017 stating the Town Board enacts regulations for solar energy systems. He asked Mr. McCool and Mr. Overall to give a presentation on the proposed site.

Jeremy McCool and Mark Overall of Buffalo Solar presented to the board a proposed 200-kilowatt Solar Project located at 5695 Martin Road, Fredonia within the Town of Portland. Approximately 1.5-acre parcel of the 35 acres will be leased from the owner. The installation of solar panels, ancillary support equipment, fencing and related improvements that will occupy a 35,000 square foot facility of the land. This will send energy to the grid, this will specifically be used as bill credits for multi-family residential units (low income housing) in the Buffalo area. Mr. McCool stated the power quality to area residents will improve. After questions and discussion from the board, Attorney Seachrist explained the next steps involved. Supervisor Schrantz stated the planning board has reviewed the project and recommends the project move forward. The board scheduled a public hearing to move forward with the project on August 29th, 4:00pm at the Town Hall.

OLD BUSINESS:

VILLAGE/TOWN REPRESENTATIVES:

Discussed the Village and Town court merging.

Supervisor Schrantz told the board the six month time period is up, the Town and Village board's need to re-visit Portland Highway Superintendent Becker overseeing the Village of Brocton's Highway Department.

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TOWN HIGHWAY GARAGE:

Supervisor Schrantz reviewed with the board two different options to fix or replace the garage floor.

STC construction Inc.: Highway Garage floor replacement.

- Propose to supply all necessary Supervision, Labor, Material and Equipment to remove and replace 80' x 29' of existing slab and trench drain for the sum of \$48,218. If an 8" wide trench drain is required in lieu of 4" wide trench an added cost of \$9,060.

Urban Engineers:

- Some removing 1" from the surface and replacing it with PPC 1121 Polyester Polymer Concrete (same material system used on the Grand Island Bridges). Two options were given:
 1. Removing/replacing 1" depth of concrete from the areas of issue, not the surrounding areas that appear sound and intact.
 2. Remove & replace the top 1" of the entire surface of the garage floor.
 3. approximately \$15/SF.

After some discussion the board felt the concrete is the best option. Council Manzella questioned who would oversee this to make sure it is done correctly. Supervisor Schrantz stated he will ask engineer Paul Parker his opinion.

EQUIPMENT GRANT:

Supervisor Schrantz informed the board USDA has approved a loan of \$105,000 and a grant of \$60,000 for the purchase of a 2019 Plow Truck.

LOAN/USDA

08-77-18

On a motion of Council Boltz, seconded by Council Farrell the following resolution was

ADOPTED Ayes 5

Nays 0

RESOLVED the Portland Town Board authorized the Supervisor to sign USDA (form RD 1942-47) Loan Resolution authorizing and providing for the incurrence of indebtedness for providing a portion of the cost of acquiring a 2019 Kenworth Snow Plow Truck.

WHEREAS, it is necessary for the Town of Portland to raise a portion of the cost of such undertaking by issuance of its bonds to the principal amount of \$105,000 pursuant to the provisions of NYS Local Finance Laws and to accept a grant not to exceed \$60,000.

REGIONAL WATER PROJECT:

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Supervisor Schrantz updated the board on the Regional Water progress. He stated everything is progressing on time, water may be supplied to customers by the end of August.

WATER DISTRICT 2 & 8:
No news to report.

CONSOLIDATION FUND GRANT:

Supervisor Schrantz told the board he has been working on the billing system for the regional water. He and committee members meant with Williamson Law regarding the computer program for billing.

CONSOLIDATING FUND GRANT/PURCHASE TRUCK
08-78-18

On a motion of Council Miller, seconded by Council Boltz the following resolution was

ADOPTED Ayes 5

Nays 0

RESOLVED, acting in the Town of Portland's capacity as lead agency for the Consolidated Funding Application Grant received by the Chadwick Bay Inter-Municipal Water Works, the Supervisor is hereby authorized to purchase a 2011 Ford Ranger Pickup Truck (VIN 1FTLR4LE9BPB18555) from Westfield Doge City at a cost of \$10, 075.00, which truck shall be registered to the Village of Brocton for use by the employees of the water works.

INTERMUNICIPAL COOPERATION WATER AGREEMENT
08-79-18

On a motion of Council Boltz, seconded by Council Manzella the following resolution was

ADOPTED Ayes 5

Nays 0

RESOLVED the Portland Town Board authorizes the Supervisor to sign the Intermunicipal Water Agreement between the Organizing Local Municipalities (Pomfret, Dunkirk, Portland, Sheridan and the Village of Brocton) for the operation of the joint water project subject to final approval of Council.

NEW BUSINESS:

HISTORIC US ROUTE 20:

Clerk Sobecki told the board the Historic Route 20 Association Inc. is seeking to designate the original 1926, alignment of US Route 20 in the state as the "Historic

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Route 20 Scenic Byway.” The process required is to have all villages, towns, cities and counties located along Route 20 to submit a resolution to agree to the designation and placement of Historic Route 20 markers. Clerk Sobecki stated the resolution supports that the costs covering the purchase and placement of the markers be delegated to the Town, unless stipulated by NYS DOT. Attorney Seachrist suggested researching this before passing the resolution.

ASSESSOR:

Supervisor Schrantz told the board the Town Assessor will be retiring the end of January 2019 and suggested an ad be put in the paper for the position, all board members agreed.

MUSEUM

08-80-18

On a motion of Council Farrell, seconded by Council Boltz the following resolution was

ADOPTED Ayes 5

Nays 0

RESOLVED the Portland Town Board agrees to hire Rob Pawlak as curator for the Portland Museum at a rate of pay of \$11.65, not to exceed 24 hours per week for the rest of the 2018 season, closing October 1, 2018.

COURT OFFICER

08-81-18

On a motion of Council Boltz, seconded by Council Farrell the following resolution was

ADOPTED Ayes 5

Nays 0

RESOLVED the Portland Town Board approves the hiring of Thomas Ellsworth as Court Office at a rate of pay of \$16.00, will be paid for four hours per court session for three times a month.

MARMADUKE COMMITTEE:

Council Boltz and Farrell told the board the last brick orders have been submitted. The Anderson Family was in town visiting and are very happy with the statue. Supervisor Schrantz thanked the committee members for all their hard work.

DOG CONTROL:

Supervisor Schrantz asked the dog control committee members to meet with the dog control officer to discuss the town conducting an enumeration.

BOARD MEMBERS:

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Council Miller asked if the Town of Pomfret still owes money for water, Supervisor Schrantz said yes. He will be meeting with the City of Dunkirk and the Town of Pomfret to sort this out.

Council Manzella asked about the tax exemption the Village of Brocton is receiving for the water treatment plant. Since the Village will not be producing water the Town may want to consider putting this back on the tax roll. The board decided they will review this issue.

HIGHWAY:

Superintendent Becker told the board the last highway employee he hired has resigned and moved, he will be posting for the position.

Mr. Becker discussed with the board and attorney having something in place in Town Law for permits on town road right-a-ways. Attorney Seachrist told the board other town's do have a local law in place and suggested a law be drafted. The board and highway superintendent agreed.

BILLS

08-82-18

On a motion of Council Manzella, seconded by Council Farrell the following resolution was

ADOPTED Ayes 5

Nays 0

RESOLVED the Portland Town Board approves the bills for August 2018 be paid.

GENERAL FUND	\$6,679.45
TOWN OUTSIDE VILLAGE	\$911.09
HIGHWAY TOWNWIDE	\$84.25
HIGHWAY OUTSIDE VILLAGE	\$13,229.39
LIGHT	\$458.44
WATER	\$3,528.40

With no further business, on a motion of Council Miller, seconded by Council Farrell the meeting adjourned at 9:30 p.m. Carried unanimously.

Respectfully Submitted by,

Roxane Sobecki-Town Clerk

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