

TOWN OF PORTLAND BOARD MEETING
PORTLAND TOWN HALL
May 9, 2018 - 7:00 P.M.

BOARD MEMBERS PRESENT:

Daniel Schrantz	Supervisor
Jerry Boltz	Council
Gary Miller	Council
Patti Farrell	Council
Rick Manzella	Council

OTHERS PRESENT:

Ken Becker	Highway Superintendent
Drew Smith	Water Supervisor
Joel Seachrist	Attorney
Ann Belcher	Reporter
Roxane Sobecki	Town Clerk
4 Residents	

Supervisor Schrantz opened the meeting at 7:00 P.M. with the pledge to the flag.

MINUTES

05-47-18

On a motion of Council Miller, seconded by Council Boltz the following resolution was

ADOPTED Ayes 5

Nays 0

RESOLVED the Portland Town Board approves the Minutes for April 18, 2018 as presented.

DEPARTMENTAL REPORTS

05-48-18

On a motion of Council Boltz, seconded by Council Farrell the following resolution was

ADOPTED Ayes 5

Nays 0

RESOLVED the Portland Town Board approves the Departmental Reports as presented:

Monthly reports received and filed:

- Assessor
- Code enforcement
- Water Department
- Town Clerk
- Town Justice

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TREASURY REPORT

05-49-18

On a motion of Council Manzella, seconded by Council Miller the following resolution was

ADOPTED Ayes 5

Nays 0

RESOLVED the Portland Town Board approves the Treasury Report for February 2018 as presented by the Supervisor.

CORRESPONDENCE:

Supervisor Schrantz read the following correspondence:

- Association of Town's 2018 Certification.
- Local Economic Development Meeting-SUNY, May 22nd at 8:00 am.

PUBLIC COMMENT:

Mike Bernet of Finley Road addressed the board with concerns his neighbors and he are have regarding logging and truck traffic on Finley Road. 80 acers of land were sold last year, since then the new owner has cleared a large area of land, put in a new driveway, and has brought in slag and fill. Mr. Bernet told the board over this past winter over 30 truck loads of logs have been transported to this site (road is posted). He noted the road is in bad shape with the truck traffic. Mr. Bernet said he and his neighbors are deeply concerned about what they are bringing in. The town attorney asked if the DEC has been notified. Mr. Bernet replied he has not.

Supervisor Schrantz told the board he has been in contact with the code office which stated a permit is required if he is running a commercial operation and has been told to cease operations until paperwork is completed. Mr. Bernet said work is continuing. Highway Superintendent Becker stated he spoke with the owner, they stated they are not opening a business, moving their operation to a better suited area. Mr. Becker said he would like the logs moved out before we get a lot of rain. Discussion followed, Supervisor Schrantz stated he will schedule a meeting within the next few days with the owners, town attorney, highway superintendent, and code office to rectify this issue. The board thanked Mr. Bernet.

OLD BUSINESS

VILLAGE/TOWN REPRESENTATIVES:

Supervisor Schrantz stated he will send out reminders to Village/Town board members on what meetings they are to attend. He reported that all is working well with the Village Code Officer working out of the town offices. Council Farrell asked if the board could do another drive thru the town to review zoning issues. The board

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discussed property maintenance, will investigate what other municipalities are doing, and possibly making large trash day free to town residents.

VILLAGE/TOWN HIGHWAY AND WATER DEPARTMENT:

Highway Superintendent Becker told the board everything is working out fine with him overseeing the Village of Brocton Highway Employees. Water Supervisor Smith told the board the Village is sending out letters for meter replacement's.

HIGHWAY GARAGE:

Supervisor Schrantz and the board meant with the engineer to review options and cost.

CHADWICK BAY:

Reviewing options for a health consortium for Municipalities, would need the County to be involved. Supervisor Schrantz has a meeting scheduled with the County Executive.

NORTH COUNTY WATER PROJECT:

Supervisor Schrantz updated the board on the progress, stating everything is moving ahead, new services are being installed on Willow Road, pump station construction at the water tower has begun, and the holding tank at the Brocton reservoir in being installed.

CONSOLIDATING FUND GRANT:

Supervisor Schrantz told the board the water joint billing for the Town of Dunkirk, Sheridan, Pomfret, Portland, and Village of Brocton will be on three different cycles quarterly. The regional billing office will be located at the Village of Brocton's offices.

WD2 IMPROVEMENT PROJECT:

No news.

WD8:

Supervisor Schrantz said all paperwork has been submitted, hopefully will be able to go out to bid by mid-summer.

AUDITS:

Council Manzella stated the only audit left to do is the Supervisor, Supervisor Schrantz said he will schedule this next week.

PHONE SYSTEM AT TOWN HALL:

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Clerk Sobecki told the board she has meant with Spectrum and Verizon regarding the phone system and internet for the Town Hall. She gave the board Spectrum's proposal to review, noting that Verizon has not submitted their proposal yet.

NEW BUSINESS:

SPECIAL BOARD MEETING:

A Special Board Meeting to discuss valuations will be held on May 21st, 1:30pm at the Town Hall. A representative of the State and County will be present.

MARMADUKE COMMITTEE:

Council Boltz told the board brick orders are still available.

RABIES CLINIC

05-50-18

On a motion of Council Boltz, seconded by Council Miller the following resolution was

ADOPTED Ayes 5

Nays 0

RESOLVED the Portland Town Board approves the Dog Control Officer to hold a rabies clinic on June 28th, 4:30-7 at the Brocton Fire Hall.

SOLOR FEES

05-51-18

On a motion of Council Miller, seconded by Council Farrell the following resolution was

ADOPTED Ayes 5

Nays 0

RESOLVED on the recommendations of the Portland Planning Board the Portland Town Board authorizes Solar Fees to be as follows: Residential Solar Install Fee shall be \$35.00 and Commercial Solar Fee shall be \$250.00 (up to 10 acres) and \$500.00 (over 10 acres). This shall take effect immediately.

HIGHWAY GRANT/LOAN FOR TRUCK:

Clerk Sobecki reviewed with the board two bond counsel proposal's, Hawkins Delafield & Wood LLP with a maximum fee of \$4,000 and Hodgson Russ with a not to exceed amount of \$5,500.

BOND COUNSEL

05-52-18

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On a motion of Council Manzell, seconded by Council Boltz the following resolution was

ADOPTED Ayes 5

Nays 0

RESOLVED the Portland Town Board authorizes the Supervisor to sign Hawkins, Delafield & Wood LLP legal service agreement.

BOARD MEMBERS:

Council Manzella asked about the General Code codification, Supervisor Schrantz stated this was put into the budget and will talk with the code office to move forward.

HIGHWAY:

Highway Superintendent Becker reviewed the following:

- Finishing sweeping streets.
- Start patching roads next week.

05-53-18

On a motion of Council Miller seconded by Council Boltz the following resolution was ADOPTED Ayes 5

Nays 0

RESOLVED the Portland Town Board authorizes the highway superintendent to make surplus the 2000 international glider kit donner truck.

BILLS

05-54-18

On a motion of Council Manzella seconded by Council Farrell the following resolution was

ADOPTED Ayes 5

Nays 0

RESOLVED the Portland Town Board approves the bills for May 2018.

GENERAL FUND	\$9,451.09
TOWN OUTSIDE VILLAGE	\$152.81
HIGHWAY TOWNWIDE	\$230.49
HIGHWAY OUTSIDE VILLAGE	\$13,567.44
LIGHT	\$512.67
WATER	\$417.83

EXECUTIVE SESSION:

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On a motion of Council Miller, seconded by Council Farrell the Board moved into Executive Session at 8:35 pm requested by the Supervisor to discuss personal with the code office and by request of the town clerk to discuss personal.

On a motion of Council Farrell, seconded by Council Manzella the Board returned to Regular Session at
8:59 p.m.

TOWN HALL CLEANING

05-55-18

On a motion of Council Manzella seconded by Council Farrell the following resolution was

ADOPTED Ayes 5

Nays 0

RESOLVED the Portland Town Hall approves Roxane Sobecki the salary of \$300 by weekly and the yearly percentage rate that is given to employees to clean the town hall.

With no further business, on a motion of Council Manzella, seconded by Council Boltz the meeting adjourned at 9:05p.m. Carried unanimously.

Respectfully Submitted by,

Roxane Sobecki-Town Clerk