

TOWN OF PORTLAND BOARD MEETING
PORTLAND TOWN HALL
FEBRUARY 14, 2018 - 7:00 P.M.

BOARD MEMBERS PRESENT:

Daniel Schrantz	Supervisor
Jerry Boltz	Council
Gary Miller	Council
Patti Farrell	Council
Rick Manzella	Council

OTHERS PRESENT:

Ken Becker	Highway Superintendent
Drew Smith	Water Supervisor
Bob Patterson	Planning Board
Ann Belcher	Reporter
Roxane Sobecki	Clerk
8 to 9 residents	

Supervisor Schrantz opened the Board Meeting at 7:00 p.m. with the pledge to the flag.

MINUTES

02-10-18

On a motion of Council Manzella, seconded by Council Farrell the following resolution was

ADOPTED Ayes 5

Nays 0

RESOLVED the Portland Town Board approves the Minutes for January 10th and January 29th as presented.

DEPARTMENTAL REPORTS

02-11-18

On a motion of Council Boltz, seconded by Council Miller the following resolution was

ADOPTED Ayes 5

Nays 0

RESOLVED the Portland Town Board approves the Departmental Reports as presented:

Monthly reports received and filed:

- Assessor
- Code enforcement
- Water Department for January and February
- Town Clerk
- Town Justice
- Tax Collector

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TREASURY REPORT

02-12-18

On a motion of Council Boltz, seconded by Council Miller the following resolution was

ADOPTED Ayes 5

Nays 0

RESOLVED the Portland Town Board approves the Treasury Report for February 2018 as presented by the Supervisor.

CORRESPONDENCE:

Supervisor Schrantz read the following correspondence:

- Thank you cards from Ron Delcamp and Ricard Delcamp for retirement gift/party.
- NYS Ag. And Mkts. Dog Kennel Inspection.
- Manzella Family- Thanking the Town for help on the 2017 Daren Manzella-Lapeira Memorial Run. The 2017 run generated over \$14,000 which will help support local veterans in need of financial assistance. 2018 memorial run will be on July 28, 2018.
- Diane Clark-Wind Turbines.

BOARD OF ASSESSMENT REVIEW RESIGNATION

02-13-18

On a motion of Council Boltz, seconded by Council Miller the following resolution was

ADOPTED Ayes 5

Nays 0

RESOLVED the Portland Town Board accepts the resignation of Peter Pinkoski from the Board of Assessment and Review, effective immediately.

WIND TURBINES:

Supervisor Schrantz reviewed with the residents in attendance what was discussed at the special meeting the board had on January 29th with Emergya Wind Technology (EWT). A proposed project overview was given with a total of five, 1MW EWT turbines possibly being placed in Portland. Supervisor Schrantz stated no permits have been submitted to start the project at this time. If the project does move forward and a completed application is submitted property owners within 500 feet of the boundaries of the proposed Wind Overlay Zone will be notified by mail and a public hearing will be held. Residents spoke in favor and against the project.

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Supervisor Schrantz stated all information will be reviewed. It was stated that the board should look at the Wind Turbines in Arkwright. One resident stated the turbines go and stop with the wind. Supervisor Schrantz thanked everyone for attending.

OLD BUSINESS:

VILLAGE/TOWN REPRESENTATIVES:

Council Boltz will be attending the next Village of Brocton board meeting.

TOWN HIGHWAY GARAGE:

Supervisor Schrantz stated he will be scheduling a time to meet with Urban Engineers to review their recommendation for the garage floor.

CHADWICK BAY:

Supervisor Schrantz told the board at the last Chadwick Bay meeting election of officers was held. Supervisor Schrantz has been elected as Chairman.

NORTH COUNTY WATER PROJECTS:

Next meeting will be held on February 22nd, 4:00 at the Fireside Manor.

WATER DISTRICT 2 IMPROVEMENT PROJECTS:

Supervisor Schrantz told the board he, Water Supervisor Drew Smith, and Town Clerk Roxane Sobecki meant with Tom Becker of USDA regarding the revised funding estimate for Water District 2 Improvements. Estimated Loan at 2.125% for 38 years-\$2,489,000, estimated grant-\$112,00. Total Project Cost-\$2,601,000. Supervisor Schrantz stated the town has 60 days to accept or decline the proposal. He also recommended having a public informational meeting for the residents in the improvement district since there will be a cost to them. The board discussed sending letters and having a public informational meeting late spring since a lot of residents are seasonal.

WATER DISTRICT 2 IMPROVEMENTS

02-14-18

On a motion of Council Manzella, seconded by Council Miller the following resolution was

ADOPTED Ayes 5

Nays 0

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RESOLVED the Portland Town Board accepts from USDA the funding offer of: Estimated Loan(2.125%-38yrs.) \$2,48,000, Estimated Grant of \$112,00. Total Project Cost \$2,601,000.

BE IT FURTHER RESOLVED the Portland Town Board will hold a public informational meeting in the Spring for residents in this district.

WATER DISTRICT 8 CHECKING ACCOUNT

02-15-18

On a motion of Council Boltz, seconded by Council Farrell the following resolution was

ADOPTED Ayes 5

Nays 0

RESOLVED the Portland Town Board authorizes the Supervisor to open a checking account at M&T Bank for Water District 8.

CABLE FRANCHISE RENEWAL

02-16-18

On a motion of Council Miller, seconded by Council Boltz the following resolution was

ADOPTED Ayes 5

Nays 0

RESOLVED the Village of Mayville is in the beginning stages of negotiation a cable franchise renewal with Spectrum. The Town of Portland supports this endeavor and would consider adopting the same agreement if the franchise fee level stays at the current 3%.

BE IT FURTHER RESOLVED since the Village of Mayville is already seeking to move in this direction, all legal expenses will be those of the Village of Mayville, no charge will be incurred by the Town of Portland.

CONSOLIDATING FUND GRANT FOR REGIONAL WATER:

Supervisor Schrantz noted the regional water board is moving forward with a joint billing service, RFP for a billing system are being sent out. Equipment is also being reviewed.

AUDITS:

Council Manzella and Farrell told the board the Town Clerk and Court Clerk were audited, everything was in order.

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COURT CLERK'S AUDIT

02-17-18

On a motion of Council Manzella, seconded by Council Farrell the following resolution was

ADOPTED Ayes 5

Nays 0

RESOLVED the audit of the Portland Town Court was conducted on January 25, 2018 by the Portland Town Audit Committee, all records were in order.

TRAFFIC PETITION-ROUTE 5:

No news to report, Supervisor Schrantz asked the Highway Superintendent to investigate this.

NEW BUSINESS:

NATIONAL FUEL:

Supervisor Schrantz told the board he has been working with the code office regarding residents along the lake front of the town that do not have natural gas. Residents would need to fill out a request for residential gas service line and send this in to National Fuel. The Town Clerk will be sending out mailers with the information to residents.

TOWN/VILLAGE ZONING-BUILDING INSPECTOR:

Supervisor Schrantz discussed with the board the possibility of the town's code officer signing paperwork for the village and the village code officer doing the same if one or the other is out of the office. The attorney is reviewing possibly making each one the other's deputy.

"Think DIFFERENTLY"

02-18-18

On a motion of Council Manzella, seconded by Council Boltz the following resolution was

ADOPTED Ayes 5

Nays 0

WHEREAS, the "Think Differently" initiative is about promoting awareness and acceptance of all people, and advocating for the inclusion of all individuals living on the autism Spectrum and with special needs; and
WHEREAS, our state and communities are stronger because of our diversity and differences; and
WHEREAS, according to the Center for Disease Control (CDC) over 55 million people, or approximately 19% of Americans, have a type of disability or special need; and

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WHEREAS, for some people with special needs, the very things that make them unique can also keep them on the sidelines, separate from those who might not understand their differences or uniqueness; and

WHEREAS, it is important to promote and provide guidance to those with special needs on how to access publicly supported services available to them in the community; and

WHEREAS, it is important to encourage and educate the community and businesses on ways they can make facilities and services more assessible and on how to train staff to welcome and support special needs customers and co-workers; and

WHEREAS, the goal of this initiative is to provide a supportive and inclusive environment for individuals of all abilities by supporting community events that expand family friendly opportunities for people with special needs and their families; and

WHEREAS, adopting the "Think Differently" initiative is an important statement that our Town officials, business owners and residents can make to show their support for the differently-abled children and adults with special needs, and their families.

NOW, THEREFORE, BE IT RESOLVED, that the Town of Portland, residents and business owners to adopt "Think Differently" initiative so that all are better prepared to communicate with, provide for, and support those living on the Autism Spectrum and with special needs.

EQUALIZATION RATE:

Supervisor Schrantz told the board ORPTS has sent out the final PDC report showing an overall drop-in equalization for the town. The Town is currently at 57% now expected to go to 55% for 2018. This is due to land values are so low in the town. Supervisor Schrantz asked board members to review this with the assessor.

COMPREHENSIVE PLAN:

First meeting will be held on February 19th, 7 PM at the Town Hall.

ACCOUNTING SERVICE

12-19-18

On a motion of Council Boltz, seconded by Council Manzella the following resolution was

ADOPTED Ayes 5

Nays 0

RESOLVED the Portland Town Board authorizes the Supervisor to sign the 2018 agreement with Bahgat & Laurito-Bahgat Certified Public Accountants, P.C.

TOWN/VILLAGE HIGHWAY:

Supervisor Schrantz reiterated the Town's Superintendent overseeing the 2 Village of Brocton's highway employees once Tom Allen retires. He has spoke with the attorney who feels this can be done with an intermunicipal agreement. A fee of

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\$2,000 a month has been discussed, Supervisor Schrantz said he has not heard from the village.

BOARD MEMBERS:

Supervisor Schrantz stated USDA has a home repair loans and grants program available for property residents. This program has income requirements. All information can be obtained at the Town Clerks office.

MARMADUKE COMMITTEE:

Council Boltz told the board the next tentative meeting is scheduled for February 20th. The Marmaduke signs for Route 5 have been approved, the wording will be "Home of Marmaduke and Brad Anderson".

WATER DEPARTMENT:

Water Supervisor Smith told the board another leak in WD2 has been discovered and will be repaired tomorrow.

HIGHWAY DEPARTMENT:

Highway Superintendent Becker told the board the new truck is in service. He gave the board a list of equipment in the order they should be replaced. Mr. Becker and the board discussed the purchase of a mini excavator. Supervisor Schrantz recommended the two board members on the highway committee meet with Highway Superintendent Becker and the town's accountant to review finances and equipment purchases.

BILLS

02-20-18

On a motion of Council Manzella, seconded by Council Farrell the following resolution was

ADOPTED Ayes 5

Nays 0

RESOLVED the Portland Town Board approves the bills for February 2018.

General Fund	\$14,798.72
Town Outside Village	\$10,534.61
Highway Townwide	\$7,031.07
Highway Outside Village	\$8,148.05
Light	\$874.91
Water	\$4,694.50

Supervisor Schrantz introduced to the board Judge Vera Husted who has been appointed for 2018.

EXECUTIVE SESSION:

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On a motion of Council Miller, seconded by Council Boltz the Board moved into Executive Session at 8:30 pm requested by the Supervisor to discuss pending litigation with property on Route 5.

On a motion of Council Boltz, seconded by Council Farrell the Board returned to Regular Session at
8:56 p.m.

With no further business, on a motion of Council Manzella, seconded by Council Miller the meeting adjourned at 8:57 p.m. Carried unanimously.

Respectfully Submitted by,

Roxane Sobecki-Town Clerk