

## **TOWN OF PORTLAND PLANNING BOARD REGULAR MEETING - OCTOBER 24, 2017**

**MEMBERS PRESENT:** Harold Smith, Chairman, Robert Patterson, Daniel Thompson, Daniel Larish, Dale Furman, Signe Rominger, Code Enforcement Officer, Carol Horlacher, Secretary

Harold Smith, Chairman brought the meeting to order at 7:33PM. Attendance was taken with all board members present. The meeting agenda was approved with a motion made by Daniel Thompson and seconded by Robert Patterson.  
Aye 5, Nay 0, Carried

A motion was made by Dale Furman and seconded by Daniel Larish to accept the minutes from the August 22, 2017 Regular Meeting.  
Aye 5, Nay 0, Carried

The Town of Portland Code Enforcement Reports for August and September 2017  
Were distributed to each member with no comments made.

### **OLD BUSINESS:**

#### **Court Cases Pending:**

Signe Rominger, Code Enforcement Officer provided the board with an update on all open court cases.

#### **Southern Tier West:**

Planning Board Members Harold Smith, Robert Patterson, Daniel Thompson and Daniel Larish will be attending training at Olean Campus, Jamestown Community College on November 9, 2017 from 12:30pm to 5:00pm. All have been registered and applicable fees paid.

## **NEW BUSINESS:**

### Zoning Ordinance-Town of Portland:

Signe Rominger, Code Enforcement Officer had asked the Board to review the following items:

1. Definition of Dwelling Unit to coincide with State Bldg. Code
2. RV Park Model - Definition of RV's
3. Definition of LOT

Signe is to email the Board copies of the State Code for comparison and will discuss at the next meeting scheduled for November 28, 2017.

### Solar Law - Fire Dept. Letter:

Signe Rominger, Code Enforcement officer discussed the letter she had received from a contractor referencing the New Solar Law requirements. Harold Smith, Chairman would like the Board to have a copy of this letter to discuss at the next regular meeting and incorporate into the solar permit process.

### December 2017 Planning Board Meeting:

Cancellation of the December 2017 Planning Board Meeting will be put on the November Agenda after discussion by the Planning Board.

A motion was made by Dale Furman and seconded by Daniel Thompson to adjourn the meeting at 8:27PM.

Aye - 5, Nay - 0, Carried

Respectfully Submitted,

Carol Horlacher  
Secretary