

**TOWN OF PORTLAND BOARD MEETING
OCTOBER 11, 2017 - 7:00 P.M.
PORTLAND TOWN HALL**

BOARD MEMBERS PRESENT:

Daniel Schrantz	Supervisor
Jerry Boltz	Council
Gary Miller	Council
Patti Farrell	Council
Rick Manzella	Council

OTHERS PRESENT:

Ken Becker	Deputy Highway Superintendent
Drew Smith	Water Supervisor
Ann Belcher	Reporter
Roxane Sobecki	Town Clerk
2 members of the public	

Supervisor Schrantz opened the board meeting at 7:00 p.m. with the pledge to the flag.

MINUTES

10-75-17

On a motion of Council Manzella, seconded by Council Farrell the following resolution was

ADOPTED Ayes 5 Schrantz, Miller, Boltz, Farrell, Manzella
Nays 0

RESOLVED the Portland Town Board approved the Minutes from the September 13, 2017 and October 05, 2017 board meeting as presented.

TREASURY REPORT

10-76-17

On a motion of Council Miller, seconded by Council Boltz the following resolution was

ADOPTED Ayes 5 Schrantz, Miller, Boltz, Farrell, Manzella
Nays 0

RESOLVED the Portland Town Board approves the Treasury Report as presented by the Supervisor.

DEPARTMENTAL REPORTS

10-76-17

On a motion of Council Boltz, seconded by Council Miller the following resolution was

ADOPTED Ayes 5 Schrantz, Miller, Boltz, Farrell, Manzella
Nays 0

RESOLVED the Portland Town Board approves the Departmental Reports as presented.

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Monthly reports received and filed:

- Code Enforcement
- Justice
- Town Clerk
- Assessor
- Water Department

CORRESPONDENCE:

Supervisor Schrantz read the following correspondence:

- Solar Chautauqua launch event-October 25th at 6:30pm at the Audubon Community Center. Workshop #1-November 1 at 6:30pm at JCC North, Workshop #2 at 6:30pm at Eason Hall, Westfield.
- Association of Towns annual meeting-February 18-21, 2018.

OLD BUSINESS:

VILLAGE/TOWN REPRESENTATIVES:

Supervisor Schrantz stated Village of Brocton's Mayor Frost is scheduled to attend the next town board meeting. He informed the board the Village of Brocton's code officer will be moving his office to the Town Hall soon, he will be operating as the Village Code Office but will help Portland residents if they need the paperwork for a permit or have a question.

TOWN HIGHWAY GARAGE:

No news to report, waiting on arbitrator to decide.

CHADWICK BAY:

Supervisor Schrantz told the board the next meeting is scheduled for November 9th, location to be determined.

NORTH COUNTY WATER PROJECT:

Ground Breaking is scheduled for October 13th, 3:00 at West Town of Dunkirk Town Hall.

GREENCREST DRAINAGE/WATER DISTRICT 2 PROJECTS:

No news to report, waiting to hear from USDA.

DATA COLLECTION-KLW:

Supervisor Schrantz told the board the assessor has mailed out all property data mailers. She has been busy addressing some of the issues. She has gotten no paper work from KLW, emails have been sent with no response. Council Miller

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questioned why KLW has not been responding, Supervisor Schrantz told the board he will contact them again.

CONSOLIDATING FUND GRANT:

Supervisor Schrantz told the board Williamson Law gave a presentation on joint billing for the Regional Water, this is the same program we currently use. They will be sending a cost estimate. Supervisor Schrantz stated all municipalities have been billed for their portion, the \$270,000 grant requires a match of \$30,000.

WATER DISTRICT 8:

A public information meeting is scheduled for October 26, 6:30pm at the Town Hall. The meeting will review the funding package, project details, potential schedule, and to obtain input from the public.

WATER AGREEMENT WITH THE TOWN OF POMFRET:

Supervisor Schrantz stated he has accurate readings to bill the Town of Pomfret for water use from January 2017 to June 2017.

10-77-17

On a motion of Council Boltz, seconded by Council Miller the following resolution was

ADOPTED Ayes 5 Schrantz, Miller, Boltz, Farrell, Manzella
Nays 0

RESOLVED the Portland Town Board authorizes the Supervisor to bill the Town of Pomfret for their water usage from January 2017 to June 2017.

Supervisor Schrantz told the board the bill for part of 2015 and all of 2016 will have to be billed on a percentage.

TRAFFIC PETITION-ROUTE 5:

Supervisor Schrantz told the board all paperwork regarding the traffic petition for Route 5 has been sent to the State for their review.

PUBLIC HEARING ON BUDGET 2018 AND FIRE CONTRACTS

11-78-17

On a motion of Council Manzella, seconded by Council Boltz the following resolution was

ADOPTED Ayes 5 Schrantz, Boltz, Miller, Farrell, Manzella
Nays 0

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RESOLVED the Portland Town Board will hold a public hearing at 7:00 p.m. on Fire Contracts for Portland Fire Protection District 1 and 2 and a public hearing at 7:10 on the Budget 2018.

UNION NEGOTIATIONS:

Supervisor Schrantz requested to go into Executive Session regarding negotiations.

NEW BUSINESS:

BUDGET TRANSFERS AND MODIFICATIONS

11-79-17

On a motion of Council Miller, seconded by Council Boltz the following resolution was

ADOPTED Ayes 5 Schrantz, Boltz, Miller, Farrell, Manzella
Nays 0

RESOLVED the Portland Town Board approves the Budget Transfers and Modifications.

General Fund Townwide

Modify 2017 Adopted Budget by increasing Revenue line A3089 State Aid Court Grant by \$1,300 and increasing expenditure line A1110.2 Justices Equipment by \$1,300 for 2017 JCAP funds received.

\$800	FROM	A1990.4	CONTINGENT ACCOUNT
	TO	A1910.4	SPECIAL ITEMS UNALLOCATED INSURANCE
\$1,500	FROM	A1990.4	CONTINGENT ACCOUNT
	TO	A1950.4	ASSESSMENTS/REVAL CONTRACTUAL
\$5,600	FROM	A5132.4	GARAGE CONTRACTUAL
	TO	A5132.2	GARAGE EQUIPMENT

Highway Fund Outside Village

Modify 2017 Adopted Budget by increasing Revenue line DB3501 CHIPS funding by \$80,312 and increasing expenditure line DB5112.2 Improvements Capital Outlay by \$80,312 for actual 2017 CHIPS, EWR, & PAVE-NY funding.

RE-CONNECTION FEES

11-80-17

On a motion of Council Manzella, seconded by Council Farrell the following resolution was

ADOPTED Ayes 5 Schrantz, Boltz, Miller, Farrell, Manzella

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Nays 0

RESOLVED the Portland Town Board amends resolution 06-122 by changing the reconnect charge for water service from \$50.00 to \$100.00, effective immediately.

WATER ARREARS

11-81-17

On a motion of Council Miller, seconded by Council Boltz the following resolution was ADOPTED Ayes 5 Schrantz, Boltz, Miller, Farrell, Manzella

Nays 0

RESOLVED the Portland Town Board establish November 1, 2018 as the last day to pay arrears on water bills prior to sending all delinquent bills to the County as Tax Liens.

MARMADUKE COMMITTEE:

Council Boltz told the board the committee will be installing a new sign by the statue, this sign must be approved by the State. The State informed the committee the sign will be approved once they have the size and what will be on the sign. Council Boltz stated Marmaduke shirts and hats are on sale at a reduced rate.

DOG CONTROL:

Council Boltz said that the dog committee meant with the dog control officer and deputy dog control officer to review dog rates for impounded dogs by the Town.

IMPOUNDED DOG CONTROL FEES

10-82-17

On a motion of Council Farrell, seconded by Council Boltz the following resolution was

ADOPTED Ayes 5 Schrantz, Boltz, Miller, Farrell, Manzella

Nays 0

RESOLVED the Portland Town Board amends resolution 12-168-06 by changing the following:

- A. First time impound fees from \$15.00 to **\$20.00** plus \$3.00 per day to **\$10.00** per day or part of a day after the first day plus any veterinarian fees incurred by the Town.
- B. Second time impound fees from \$25.00 to **\$30.00** plus \$3.00 per day to **\$10.00** per day or part of a day after the first day plus any veterinarian fees incurred by the Town.
- C. Third time impound fees from \$35.00 to **\$40.00** plus \$3.00 per day to **\$10.00** per day or part of a day after the first day plus any veterinarian fees incurred by the Town.

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These rates take effect immediately.

Council Boltz told the board the dog control officer is reviewing extra fencing at the pound, the public has access to the current fencing which could be unsafe if a dangerous dog was housed in the pound.

HIGHWAY:

Deputy Highway Superintendent Becker said the engine in the glider kit has been installed, everything is moving along.

BILLS

10-83-17

On a motion of Council Miller, seconded by Council Boltz the following resolution was

ADOPTED Ayes 5 Schrantz, Boltz, Miller, Farrell, Manzella
Nays 0

RESOLVED the Portland Town Board approves the bills for October 2017.

GENERAL FUND	\$12,102.76
TOWN OUTSIDE VILLAGE	\$649.91
HIGHWAY TOWNWIDE	\$64.04
HIGHWAY OUTSIDE VILLAGE	\$93,498.66
LIGHT	\$501.49
WATER	\$74,882.28
CAPITAL PROJECTS	\$400.00

EXECUTIVE SESSION:

On a motion of Council Miller, seconded by Council Boltz the Board moved into Executive Session at 7:59 pm requested by the Supervisor to discuss Union Negotiations

On a motion of Council Farrell, seconded by Council Manzella the Board returned to Regular Session at 8:10 p.m.

With no further business, on a motion of Council Miller, seconded by Council Manzella the meeting adjourned at 8:11 p.m. Carried unanimously.

Respectfully Submitted by,

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Roxane Sobecki-Town Clerk