

TOWN OF PORTLAND BOARD MEETING
VAN BUREN POINT COMMUNITY CENTER
AUGUST 09, 2017 - 7:00 P.M.

BOARD MEMBERS PRESENT:

Daniel Schrantz	Supervisor
Jerry Boltz	Council
Gary Miller	Council
Patti Farrell	Council
Rick Manzella	Council

OTHERS PRESENT:

Ann Belcher	Reporter
Ron Delcamp	Highway Superintendent
Roxane Sobeki	Town Clerk
Approximately 15 residents	

Supervisor Schrantz opened the meeting at 7:05 p.m. with the pledge to the flag. He thanked the Van Buren Point residents for hosting the board meeting.

MINUTES

08-57-17

On a motion of Council Miller, seconded by Council Boltz the following resolution was

ADOPTED Ayes 5 Schrantz, Miller, Boltz, Farrell, Manzella
Nays 0

RESOLVED the Portland Town Board approved the Minutes from the July 12, 2017 board meeting as presented.

DEPARTMENTAL REPORTS

08-58-17

On a motion of Council Manzella, seconded by Council Farrell the following resolution was

ADOPTED Ayes 5 Schrantz, Miller, Boltz, Farrell, Manzella
Nays 0

RESOLVED the Portland Town Board approves the Departmental Reports as presented.

Monthly reports received and filed:

- Code Enforcement
- Justice
- Town Clerk
- Assessor
- Water Department
- Dog Control

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TREASURY REPORT

08-59-17

On a motion of Council Boltz, seconded by Council Farrell the following resolution was

ADOPTED Ayes 5 Schrantz, Miller, Boltz, Farrell, Manzella
Nays 0

RESOLVED the Portland Town Board approves the Treasury Report for July 2017 as presented by the Supervisor.

PUBLIC COMMENT:

Mike Swensen and Steve Aschmann addressed the board with concerns of traffic on Route 5. Mr. Swensen presented to the board a petition with more than 85 signatures and facts associated with traffic and quality of life issues provided by Community and Environmental Defense Services. Mr. Swensen told the board the petition is an effort to calm a growing traffic problem along Route 5. Some of the concerns are aggressive drivers by both trucks and autos, an increase in eighteen-wheeler traffic, noise pollution, seismic disturbance eroding bluffs, the many blind spots along Route 5 and passing in a no passing zone. The petition addresses actions the residents would like to see implemented to correct these issues:

- Reduce speed limit through the town to 40 mph. Lower where line of sight is an issue.
- Double yellow, no passing zone through the Town of Portland along Route 5.
- Caution or traffic light installed at the Lake Ave. intersection.
- Caution light installed at Mathews Road intersection.
- Prohibit Jake braking.
- Mark shoulders of Route 5 as designated cyclist and pedestrian lanes. This is the Seaway Trail.

Supervisor Schrantz told the residents they have stated at the right place, he and the highway superintendent will review the petition and pass it on to the proper personal. He also stated he will contact the State Police and Sheriff's Department to see if they can patrol more in that area.

Jim Simmons (Van Buren Point Roads & Drainage Committee Chairman) told the board the association may be re-paving Central Ave. in the spring, he stated he is concerned with the Water District 2 Improvement Project possibly starting. He asked the board to notify them of any work that may be done in the Point, stating the association maintains their own roads. Supervisor Schrantz told him he is still waiting on USDA for funding, but can give him a copy of the preliminary map plan of the project.

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OLD BUSINESS:

VILLAGE/TOWN REPRESENTATIVES:

Council Manzella is scheduled to attend the next Village of Brocton board meeting. Supervisor Schrantz stated the town is working with the Village to have the Village Code Office located at the town hall. The hours will be staggered between the Town and Village to better serve the public

TOWN HIGHWAY GARAGE:

Supervisor Schrantz stated the town will be going to arbitration over the floor.

SIGN CONTRACT

08-60-17

On a motion of Council Manzella, seconded by Council Miller the following resolution was

ADOPTED Ayes 5 Schrantz, Miller, Boltz, Farrell, Manzella

Nays 0

RESOLVED the Portland Town Board authorizes the Supervisor to sign the contract with Urban Engineers.

NORTH COUNTY WATER PROJECT:

Supervisor Schrantz told the board construction should start soon.

GREENCREST DRAINAGE/WD2 IMPROVEMENTS/WD8:

Supervisor Schrantz stated the town is waiting on funding from USDA. An engineer will be touring VBP to look at the drainage issue.

DATA COLLECTION:

A property record will be mailed soon to all property owners for their review.

COMPREHENSIVE PLAN:

Supervisor Schrantz told the board he will be setting up a committee and scheduling a meeting soon. He stated he has a few more committee members and looking for more. The new committee will start implementing the Town's newly adopted plan.

WATER AGREEMENT (Town/Pomfret):

Supervisor Schrantz informed the Board the Town's attorney has sent a letter to the Town of Pomfret board regarding the water agreement. Once this agreement is signed the Town can bill Pomfret for their water usage.

CODIFICATION OF TOWN LAWS:

Supervisor Schrantz said this will be reviewed a budget time.

NEW BUSINESS:

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JOINT MEETING:

The Town of Portland and the Village of Brocton will hold a joint workshop on Monday, August 21st, 7:00 p.m. at the Town Hall. County representatives will be on hand to discuss shared services. Supervisor Schrantz said a committee is being formed.

MARMADUKE COMMITTEE:

Council Boltz and Farrell informed the board the next Marmaduke meeting will be held on August 16th. The committee is discussing possible road signage being installed. All Marmaduke merchandize is on sale. Supervisor Schrantz thanked the committee for all their hard work.

NORTHERN CHAUTAUQUA COUNTY LOCAL WATERFRONT REVITALIZATION PROGRAM:

Supervisor Schrantz stated the Board and Planning Board meant with County representatives to discuss the Local Waterfront Revitalization Program (LWRP). This is an opportunity to participate in the State's Coastal Management Program (CMP). The LWRP boundary is proposed by local communities and, once approved by the Department of State, becomes part of the CMP. Some of the areas being reviewed are a pull off on Route 5 so people can look at the lake/sunsets, the State Park and the drainage issues by the lake.

STANDARD WORK DAY AND REPORTING RESOLUTION

08-61-17

On a motion of Council Boltz, seconded by Council Farrell the following resolution was

ADOPTED Ayes 5 Schrantz, Miller, Boltz, Farrell, Manzella
Nays 0

BE IT RESOLVED, that the Town of Portland, Location Code 30217 hereby establishes the following as standard work days for elected and appointed officials and will report the following days worked to the New York State and Local Employees' Retirement System based on record of activities maintained and submitted by these officials to the clerk of this body:

ELECTED OFFICIALS DAYS/MONTHS	NAME	STANDARD WORK DAY	TERM	
				Based on record
of				Activities
Town Clerk	Roxane Sobecki	6	1/1/14-12/31/17	20.34
Highway Superintendent	Ronald Delcamp	8	1/1/14-12/31/17	24.00
Tax Collector	Susan Hindman	6	1/1/14-12/31/17	4.17

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APPOINTED OFFICIALS

Dog Control Officer	Clarence Grover	6	1/1/17-12/31/17	2.65
Deputy Dog Control Officer	Diane Grover	6	1/1/17-12/31/17	no
activity record				
Water Billing Clerk	Susan Hindman	6	1/1/17-12/31/17	2.06
Water Collection Clerk	Roxane Sobecki	6	1/1/17-12/31-17	2.42
Cleaner	Roxane Sobecki	6	1/1/17-12/31/17	3.78
Assessor	DeaAnna Wheeler	6	10/1/13-9/30/19	14.56

On this 09, day of August 2017

I, Roxane Sobecki, Clerk of the governing board of the Town of Portland, of the State of New York, do hereby certify that I have compared the foregoing with the original resolution passed by such board, at a legally convened meeting on August 09, 2017, on file as part of the minutes of such meeting, and that same is a true copy thereof and the whole of such original.

WATER DEPARTMENT:

Supervisor Schrantz told the board the Town of Pomfret has had a bad water leak, the water department has been doing meter testing to determine water loss and Pomfrets water usage.

HIGHWAY:

Highway Superintendent Delcamp gave the board the following price quotes for the purchase of a HTC Conveyor:

- Northern Supply-Does not sell.
- Boyles Truck-Does not sell.
- Henderson-Does not sell.
- Valley Fab. -No return calls.
- Southern Tier Supply Co.-\$7,543.00

PURCHASE HYDRAULIC TRUCK CONVEYOUR

08-62-17

On a motion of Council Manzella, seconded by Council Boltz the following resolution was

ADOPTED Ayes 5 Schrantz, Miller, Boltz, Farrell, Manzella

Nays 0

RESOLVED the Portland Town Board approves the Highway Superintendent to purchase a HTC Model 1800 18" Wide Hydraulic Truck Conveyour from Southern Tier Municipal & Construction Supply Co. at a cost of \$7,543.00.

PAY BILLS

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08-63-17

On a motion of Council Farrell, seconded by Council Boltz the following resolution was

ADOPTED Ayes 5 Schrantz, Miller, Boltz, Farrell, Manzella

Nays 0

RESOLVED the Portland Town Board approves the Bills for August 2017.

GENERAL FUND	\$8,415.00
TOWN OUTSIDE VILLAGE	\$459.71
HIGHWAY TOWNWIDE	\$2,372.25
HIGHWAY OUTSIDE VILLAGE	\$175,386.32
WATER	\$4,083.84
CAPITAL PROJECTS	\$260.00

With no further business, on a motion of Council Manzella, seconded by Council Boltz the meeting adjourned at 7:50 p.m. Carried unanimously.

Respectfully Submitted by,

Roxane Sobecki-Town Clerk