

TOWN OF PORTLAND BOARD MEETING
PORTLAND TOWN HALL
JULY 12, 2017 - 7:00 P.M.

BOARD MEMBERS PRESENT:

Daniel Schrantz	Supervisor
Jerry Boltz	Council
Gary Miller	Council
Patti Farrell	Council
Rick Manzella	Council

OTHERS PRESENT:

Ron Delcamp	Highway Superintendent
Ann Belcher	Reporter
Mark Odell	County Legislature
Joel Seachrist	Attorney
2 residents of Van Buren Point	
Roxane Sobecki	Town Clerk

Supervisor Schrantz opened the Board Meeting at 7:00 P.M. with the pledge to the flag.

MINUTES

07-49-17

On a motion of Council Miller, seconded by Council Boltz the following resolution was

ADOPTED Ayes 5 Schrantz, Miller, Boltz, Farrell, Manzella
Nays 0

RESOLVED the Portland Town Board approves the Minutes of June 14, 2017 as presented.

DEPARTMENTAL REPORTS

07-50-17

On a motion of Council Manzella seconded by Council Farrell the following resolution was

ADOPTED Ayes 5 Schrantz, Miller, Boltz, Farrell, Manzella
Nays 0

RESOLVED the Portland Town Board approves the Departmental Reports as presented.

Monthly reports received and filed:

- Code Enforcement
- Justice
- Town Clerk
- Assessor
- Water Department
- Dog Control

TOWN OF PORTLAND BOARD MEETING
PORTLAND TOWN HALL
JULY 12, 2017 - 7:00 P.M.

TREASURY REPORT

07-51-17

On a motion of Council Boltz, seconded by Council Miller the following resolution was

ADOPTED Ayes 5 Schrantz, Miller, Boltz, Farrell, Manzella

Nays 0

RESOLVED the Portland Town Board approves the Treasury Report as presented by the Supervisor.

CORRESPONDENCE

Supervisor Schrantz read the following correspondence:

- Department of Public Service Commission-proposed increase in electric and gas delivery service rates.
- Norfolk Southern RR-list of crossing's that will be closed for repair starting July 10th.

PUBLIC COMMENT:

Jim Simmons and Peggy Stubbs reiterated to the board VBP would still like to be included in the drainage district. Supervisor Schrantz told them the engineer will be reviewing the area soon. The August meeting will be held at the point, Ms. Stubbs asked the board if they could come a little earlier to tour the point to view their areas of concern.

County Legislature Mark Odell told the board the County Regional Solutions Committee is in the running (one of six) for a grant of up to 20 million. He discussed with the board shared services between the Town and Village. Legislator Odell suggested for the Town to have a more defined mission of how they would like to pursue shared services/consolidation. Supervisor Schrantz stated the Town is looking for residents to serve on a shared services committee.

EXECUTIVE SESSION

Supervisor Schrantz told the board Attorney Seachrist must leave early, he requested to go into executive session regarding litigation with a water customer. On a motion of Council Miller, seconded by Council Farrell the Board moved into Executive Session at 7:15 p.m. requested by the Supervisor to discuss pending litigation with a water customer.

On a motion of Council Miller, seconded by Council Boltz the Board returned to Regular Session at
7:25 p.m.

TOWN OF PORTLAND BOARD MEETING
PORTLAND TOWN HALL
JULY 12, 2017 - 7:00 P.M.

NEW BUSINESS:

CODE/ZONING OFFICES

Town Board discussed having the Village of Brocton Zoning Office move into the Town Hall. Supervisor Schrantz said this will not save money now, but would be a convenience to the public. This will be the first step in consolidating the two offices. The offices would work staggering hours to accommodate the public. Attorney Seachrist stated an inter municipal agreement should be drawn up.

07-52-17

On a motion of Council Manzella, seconded by Council Boltz the following resolution was

ADOPTED Ayes 5 Schrantz, Miller, Boltz, Farrell, Manzella

Nays 0

RESOLVED the Portland Town Board approves the Village of Brocton Code/Zoning Office to move into the Portland Town Hall.

TOWN HIGHWAY GARAGE:

Supervisor Schrantz stated the court dates are set for September 28th and 29th.

NORTH COUNTY WATER PROJECT:

Supervisor Schrantz told the board the bids have been open are being reviewed by the Engineer. The next meeting is scheduled for July 13th, 5:30 at Pomfret.

DATA COLLECTION-KLW:

Supervisor Schrantz told the board KLW is waiting for their final payment for the Data Collection, he stated KLW must do the mailing before they can be paid.

CONSOLIDATION FUND GRANT:

Final paperwork has been submitted.

COMPREHENSIVE PLAN:

Supervisor Schrantz stated the Town is still looking for committee members, a meeting will be scheduled soon.

RAILS TO TRAILS:

TOWN OF PORTLAND BOARD MEETING
PORTLAND TOWN HALL
JULY 12, 2017 - 7:00 P.M.

Clerk Sobecki told the board Rails to Trails is withdrawing the SAM Grant and the Town being the lead agency. Mr. Fincher told Clerk Sobecki they will be pursuing the grant process due to a deed issue.

CHAUTAUQUA COUNT WATERFRONT REVITALIZATION PROGRAM:

A public meeting is scheduled July 24th from 7:15-8:30 PM at the Town Hall, the purpose of the meeting is to discuss future land use and projects for the waterfront area.

CODIFICATION OF TOWN LAWS:

Supervisor Schrantz told the board he will get some prices and put in the budget.

NEW BUSINESS:

TAX COLLECTION-PAYMENTS:

Supervisor Schrantz read letters from Chautauqua County Real Property Tax Director, James Caflich and Portland Tax Collector Susan Hindman regarding legislation allowing for the partial payment of property taxes during the collection period for municipalities and schools. Both letters saw several significant problems with the law. After some discussion, the board sees no reason to pursue Partial Payments of Property Taxes.

AUGUST BOARD MEETING:

Meeting will be held on August 9th, 7:00 PM at the Van Buren Club House in Van Buren Point.

APPOINTMENT TO PLANNING BOARD

07-53-14

On a motion of Council Miller, seconded by Council Farrell the following resolution was

ADOPTED Ayes 5 Schrantz, Miller, Boltz, Farrell, Manzella
Nays 0

RESOLVED on the recommendations of the Portland Planning Board, the Town of Portland Board appoints Dale Furman to the Portland Planning Board, filling the vacancy of Thomas Vitale with a term expiring December 31, 2018.

MARMADUKE COMMITTEE:

Council Boltz and Farrell told the board the statue and story signs have been installed. Mr. Boltz thanked Highway Superintendent Delcamp and his crew for all their help. Travel Brochures have been made with the Marmaduke statue and other Brocton/Portland areas of interest. Council Farrell said she has had a sign box made, so people can sign when visiting the statue.

TOWN OF PORTLAND BOARD MEETING
PORTLAND TOWN HALL
JULY 12, 2017 - 7:00 P.M.

BOARD MEMBERS/TOWN CLERK:

Council Miller stated that he thought the Village Board meeting he attended regarding shared services was well received.

EQUIPMENT SURPLUS

07-55-14

On a motion of Council Miller, seconded by Council Boltz the following resolution was

ADOPTED Ayes 5 Schrantz, Miller, Boltz, Farrell, Manzella

Nays 0

RESOLVED the Portland Town Board approves the Savin Copy Machine Number 4022 and the Brother MFC fax Machine number 8220 surplus.

HIGHWAY:

Highway Superintendent Delcamp told the board his crew will start black topping next week, and is waiting for the County to come with the stone machine.

Mr. Delcamp told the board he would like to purchase a truck conveyor and gave the board a quote from Southern Tier Construction. Due to the towns procurement policy, the board asked for one more quote.

BILLS

07-56-17

On a motion of Council Boltz, seconded by Council Farrell the following resolution was

ADOPTED Ayes 5 Schrantz, Miller, Boltz, Farrell, Manzella

Nays 0

RESOLVED the Portland Town Board approves the bills for July 2017.

GENERAL FUND	\$7,753.33
TOWN OUTSIDE VILLAGE	\$508.65
HIGHWAY TOWNWIDE	\$7,438.60
HIGHWAY OUTSIDE VILLAGE	\$3,814.93
LIGHT	\$438.68
WATER	\$72,551.74

With no further business, on a motion of Council Miller, seconded by Council Manzella the meeting adjourned at 8:00 p.m. Carried unanimously.

TOWN OF PORTLAND BOARD MEETING
PORTLAND TOWN HALL
JULY 12, 2017 - 7:00 P.M.

Respectfully Submitted by,

Roxane Sobecki-Town Clerk