

TOWN OF PORTLAND PLANNING BOARD **REGULAR MEETING - AUGUST 22, 2017**

MEMBERS PRESENT: Harold Smith, Chairman, Robert Patterson, Daniel Thompson, Daniel Larish, Dale Furman, Signe Rominger, Code Enforcement Officer, Carol Horlacher, Secretary

ABSENT: None; however, at the request of the Chairman it should be noted that Daniel Larish arrived at 7:43pm.

OTHERS PRESENT: Peter D. Clark, Attorney at Law, Donald A. Rankin

Harold Smith, Chairman brought the meeting to order at 7:31PM. Attendance was taken with all Board members present, except Daniel Larish who arrived at 7:43pm. The meeting agenda was approved with a motion made by Bob Patterson and seconded by Daniel Thompson. Aye 4, Nay 0, Carried.

A motion was made by Daniel Thompson and seconded by Dale Furman to accept the minutes from the July 24, 2017 Regular Meeting. Harold Smith - Aye, Robert Patterson - Aye, Daniel Thompson - Aye, Dale Furman - Aye, Daniel Larish - absent. Carried.

The Town of Portland Code Enforcement Report for July 2017 was distributed to each member with no comments made.

NEW BUSINESS:

Margaret M. Holmes - Property at 5435 Rt. 20:

Peter Clark, Attorney at Law has requested the Planning Board's review and approval for Margaret Holmes to transfer vacant land to Donald A. Rankin (minor subdivision). Said property is in an R3 District and can be identified as SBL # 145.00-3-23.1 As required under Section 304 Minor Subdivision Approval Requirements, Attorney Peter Clark submitted two (2) surveys of the minor subdivision prepared by a surveyor licensed by the State of New York. A motion was made by Daniel Thompson and seconded by Robert Patterson to approve this transaction as presented by Peter Clark, Attorney as all requirements had been met under Section 304, Minor Subdivision Approval Requirements.

Harold Smith - Aye, Robert Patterson - Aye, Daniel Thompson - Aye, Dale Furman - Aye, Daniel Larish - absent, Carried.

OLD BUSINESS:

Court Cases Pending - Open Violations:

Signe Rominger, Code Enforcement Officer provided the Planning Board with a synopsis of all active court cases and an updated violation list. The lists provided each Board Member with all actions taken to date and actions to be taken going forward.

Southern Tier West Training:

All Planning Board members have requested attendance to the training school being scheduled for November. Carol will check with Southern Tier West for the exact date and register all Board Members.

A motion was made by Robert Patterson and seconded by Daniel Larish to adjourn the meeting at 8:24pm.

Harold Smith - Aye, Robert Patterson - Aye, Daniel Thompson - Aye, Daniel Larish - Aye, Dale Furman - Aye, Carried.

Respectfully Submitted,

Carol Horlacher
Secretary