

TOWN OF PORTLAND BOARD MEETING
PORTLAND TOWN HALL
MAY 10, 2017 - 7:00 P.M.

BOARD MEMBERS PRESENT:

Daniel Schrantz	Supervisor
Jerry Boltz	Council
Gary Miller	Council
Patti Farrell	Council
Rick Manzella	Council

OTHERS PRESENT:

Joel Seachrist	Attorney
Ron Delcamp	Highway Superintendent
Drew Smith	Water Supervisor
Clarence Grover	Dog Control Officer
Mark Odell	County Legislator
Ann Belcher	Reporter
Roxane Sobecki	Clerk
2 residents of Van Buren Point	

Supervisor Schrantz opened the meeting at 7:00 P.M. with the pledge to the flag.

MINUTES

05-32-17

On a motion of Council Manzella, seconded by Council Farrell the following resolution was

ADOPTED Ayes 5 Schrantz, Manzella, Farrell, Boltz, Miller

Nays 0

RESOLVED the minutes of the previous meeting of April 12, 2017 are approved as submitted.

DEPARTMENTAL REPORTS

05-33-17

On a motion of Council Miller, seconded by Council Boltz the following resolution was

ADOPTED Ayes 5 Schrantz, Manzella, Farrell, Boltz, Miller

Nays 0

RESOLVED the Portland Town Board approves the Departmental Reports as presented.

Monthly reports received and filed:

- Code Enforcement
- Justice
- Town Clerk
- Assessor

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- Water
- Water Department
- Tax Collector

TREASURY REPORT

05-34-17

On a motion of Council Boltz, seconded by Council Miller the following resolution was

ADOPTED Ayes 5 Schrantz, Manzella, Farrell, Boltz, Miller
Nays 0

RESOLVED the Portland Town Board approves the Treasury Report as presented by the Supervisor.

CORRESPONDENCE:

Supervisor Schrantz read the following Correspondence:

- Complaint regarding Portland Evergreen Cemetery.
- Fireworks donation from the City of Dunkirk-Supervisor Schrantz stated it had been the Board's stance to donate to the Portland/Brocton festival for fireworks.
- Certificate from the Association of Towns for paid dues.
- County Workers Comp.
- NYMER-Town Highway employees attended Drive to Survive Seminar November 7, 2016.
- Northern Chautauqua Community foundation-May 17th at SUNY, Dr. Roger Firestien-class on applying creativity and innovation to economic and community development.

PUBLIC COMMENT:

Residents of Van Buren Point addressed the board with their concerns of water issues they face within the Point, and the expense they have incurred with buying and maintaining pumps. Dazwood Association installed a culvert under South Ave. which intern floods the fields in the Point. They stated this has become very costly to pump the water and maintain. They reiterated to the board that the Point would like to be included in the possible proposed drainage district for Greencrest. After some discussion, Supervisor Schrantz stated he will talk with the Engineer and visit the property.

The August 9th board meeting will be held at Van Buren Point.

County Legislator Mark Odell was in attendance, he told the board the County Budget was on target. Supervisor Schrantz asked Mr. Odell where the logging project was for Luensman Overview Park stood. Mr. Odell stated the sale of timber

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from the Arkwright forest was going to fund the Luensman Overview project, but due to wet weather there was no bid for the timber. Mr. Odell stated he will keep the Town posted on this matter.

HIGHWAY GARAGE:

No news to report.

CHADWICK BAY/NORTH COUNTY WATER PROJECT:

Next meeting is scheduled for May 11th, 5:30 at the Fireside Manor.

WATER DISTRICT 8:

No news to report, Supervisor Schrantz stated he has had no response to a letter that was sent to USDA regarding the funding and financials of the Town's water districts.

Councilman Manzella asked if it was possible for the North County Water District to take on all the assets of the Town's water districts. Supervisor Schrantz stated the grant the NCWD has been awarded for \$270,000 is what will be used to investigate this plus joint billing, equipment and maintenance.

Supervisor Schrantz told the Board that he and Water Supervisor Smith have spent a lot of time documenting the water loss and usage in WD2 and Pomfret. Supervisor Schrantz said he is having the engineer also review this. Water Supervisor Smith discussed with the board a meter in VBP that may not be working correctly.

DATA COLLECTION:

KLW has brought in more Data information to the assessor for her review, a mailer will go out to all residents for their review once data is completed.

RAILS TO TRAILS:

Jim Fincher discussed with the board the failing culvert off Woleben Road. Since Rails to Trails in a nonprofit Mr. Fincher asked the Town to be the lead on a SAM Grant of \$100,000 sponsored by Senator Young. This is at no cost to the Town, Mr. Fincher stated he will do the paperwork. The culver is 12 feet high, 8 feet wide and 110 feet long. The blocks were laid two deep, such that there was a culver built in a culvert. Mr. Fincher said that we have had two 100 year storms in the past 5 years resulting in enormous damage to the tunnel. This grant will allow a patch of the culvert until sufficient funds can be found to permanently repair or replace the culvert. Mr. Fincher told the board if the culvert collapses as much as 13.8 million gallons of water could rush downstream, severely damaging roads and property.

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Supervisor Schrantz read the letter from Senator Young explaining the steps involved to secure the grant.

SAM GRANT

05-35-17

On a motion of Council Miller, seconded by Council Boltz the following resolution was

ADOPTED Ayes 5 Schrantz, Manzella, Farrell, Boltz, Miller

Nays 0

RESOLVED the Portland Town Board authorizes the Supervisor to sign the State and Municipal Facilities Program Preliminary Application to secure a \$100,000 grant to make repairs on the failing culvert one half mile south of Woleben Road.

CONSOLIDATING FUND GRANT:

Supervisor Schrantz told the board the next meeting is Monday to proceed to next step, no money has been received yet.

COMPREHENSIVE PLAN:

Supervisor Schrantz told the board he will be setting up a committee and scheduling a meeting soon. He stated he has a few more committee members and looking for more. The new committee will start implementing the Town's newly adopted plan.

WATER AGREEMENT WITH POMFRET:

No news to report.

AUDITS:

Council Manzella told the board the Tax Collector's books have been audited and everything was in order. The Supervisor's audit will be scheduled soon.

PLANNING BOARD:

Supervisor Schrantz read a letter of interest from Portland resident Daniel Larish to fill the vacancy on the Planning Board.

APPOINTMENT TO PLANNING BOARD

05-36-17

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On a motion of Council Boltz, seconded by Council Farrell the following resolution was

ADOPTED Ayes 5 Schrantz, Manzella, Farrell, Boltz, Miller

Nays 0

RESOLVED on the recommendations of the Planning Board the Portland Town board appoints Daniel Larish to the Planning Board, he will fill the vacancy that will expire December 31, 2017.

LOCAL LAW 1-2017

05-37-17

On a motion of Council Boltz, seconded by Council Manzella the following resolution was

ADOPTED Ayes 5 Schrantz, Manzella, Farrell, Boltz, Miller

Nays 0

RESOLVED the Portland Town Board calls a Public Hearing on June 14, 2017 at 6:45pm at the Portland Town Hall for the purpose of considering proposed Local Law No. 1 of 2017, which enacts regulations for Solar Energy Systems.

LOCAL LAW 2-2017

05-38-17

On a motion of Council Miller, seconded by Council Boltz the following resolution was

ADOPTED Ayes 5 Schrantz, Manzella, Farrell, Boltz, Miller

Nays 0

RESOLVED the Portland Town Board call a Public Hearing on June 14, 2017 at 7:00pm at the Portland Town hall for the purpose of Amending the Zoning Code, New Definition of Accessory Building/Professional Fees.

LIBRARY GRANT:

Supervisor Schrantz told the board the Library has received the Top Hat Community Trail Project Grant in the amount of \$10,000 from Northern Chautauqua Community Foundation.

MARMADUKE COMMITTEE:

Council Boltz and Farrell updated the board on the following:

- Received a \$1,500 grant, this will be used to help pay for the sign.
- Working on obtaining another grant.
- Signs will be delivered soon.

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- Cement pads have been installed for the benches.

DOG CONTROL:

Dog Control Officer Clarence Grover told the board there will be a rabies clinic on June 29th, 5-7pm at the Brocton Fire Hall. He will also be doing a dog enumeration this summer.

BOARD MEMBERS/TOWN CLERK:

Council Farrell stated she will be sending a thank you to the Brocton Fire Department for the recent banquet the board attended.

Supervisor Schrantz asked the Highway Superintendent Delcamp to look into having the Town Hall parking lot sealed and striped.

Supervisor Schrantz told the board he has been approached by the owner of the trailer park on Ellicott Road to create a sewer district. Supervisor Schrantz has been in contact with an Engineer and told the owner of the Park the steps needed to proceed forward. He stated this will be no cost to the Town.

Supervisor Schrantz told the board he has received an email from an individual representing a group who are seeking procedural information regarding the naming of streets in Portland, they believe that the national recognition and military service of the late Darren Manzella who lived in Portland deserves further recognition. The board is looking at some different options.

WATER DEPARTMENT:

Supervisor Schrantz reviewed with the board a letter from the Portland fire District No 1 Board of Fire Commissioners placing the Town on notice regarding hazardous situations with some of the fire hydrants within the Portland Fire District.

Supervisor Schrantz stated the water department will be flushing hydrants next week and will look at each hydrant for safety, vegetation growth, holes, etc. Water Supervisor Smith told the board all fire hydrants are in working order and in service.

HIGHWAY:

Highway Superintendent Delcamp told the board the Glider Kit has been ordered and should arrive next month. His crew will start to oil and stone next month.

BILLS

05-39-17

On a motion of Council Boltz, seconded by Council Farrell the following resolution was

ADOPTED Ayes 5 Schrantz, Manzella, Farrell, Boltz, Miller

Nays 0

RESOLVED the Portland Town Board approves the bills for May 2017.

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GENERAL FUND	\$9,288.48
TOWN OUTSIDE VILLAGE	\$370.51
HIGHWAY TOWNWIDE	\$466.10
HIGHWAY OUTSIDE VILLAGE	\$6,147.72
LIGHT	\$530.82
WATER	\$1,452.74

EXECUTIVE SESSION

On a motion of Council Manzella, seconded by Council Miller the Board moved into Executive Session at 8:35 pm requested by the Supervisor to discuss pending litigation.

On a motion of Council Farrell, seconded by Council Miller the Board returned to Regular Session at 8:45 p.m.

With no further business, on a motion of Council Miller, seconded by Council Boltz the meeting adjourned at 8:46 p.m. Carried unanimously.

Respectfully Submitted by,

Roxane Sobecki-Town Clerk